



CITY COUNCIL

Monday, July 22, 2019, 5:30 p.m.
Council Chambers, 2nd Floor, City Hall

- 1. CALL TO ORDER**
- 2. PUBLIC ACKNOWLEDGEMENTS**
- 3. ADOPTION OF MINUTES**
 - a. Regular City Council Meeting Minutes - July 8, 2019
- 4. MOTION TO GO INTO THE COMMITTEE OF THE WHOLE**
 - a. 2018 Audited Financial Statements, CC-2019-0104
 - b. 2018 Municipal Public Accounts, CC-2019-0103
 - c. Moose Jaw Municipal Airport Authority (MJMAA) ICIP Grant Application, CC-2019-0100
 - d. Phase 1A Servicing for Southeast Industrial Park, CC-2019-0109
- 5. ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE**
- 6. REPORTS OF THE STANDING COMMITTEES OF CITY COUNCIL**
 - a. Executive Committee - July 8, 2019
- 7. MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES**
 - a. Executive Committee - July 8, 2019
- 8. REPORTS OF ADVISORY AND OTHER COMMITTEES**
- 9. GIVING NOTICE**
- 10. MOTIONS**

11. BYLAWS

a. Consideration of Bylaws

1. Bylaw No. 5583, Official Community Plan Amendment Bylaw, 2019 (1), CC-2019-0110

b. Introduction of Bylaws

1. Bylaw No. 5589, Zoning Bylaw Amendment, 2019 (2), CC-2019-0106
2. Bylaw No. 5590, Planning Fee Bylaw Amendment, 2019 (1), CC-2019-0107
3. Bylaw No. 5592, City Administration Bylaw Amendment, 2019 (4), CC-2019-0105
4. Bylaw No. 5594, A Bylaw to Repeal Bylaw No. 2092, Sign Bylaw, CC-2019-0108

12. ENQUIRIES

13. RESPONSE TO WRITTEN "ANSWER TO ENQUIRIES"

14. PUBLIC FORUM

15. ADJOURNMENT

Executive Committee to follow.

The next regular meeting of City Council is scheduled for
Monday, August 12, 2019.



MINUTES

Regular Meeting of City Council

**Monday, July 8, 2019, 5:30 p.m.
Council Chambers, 2nd Floor, City Hall**

PRESENT: Mayor Tolmie
Councillor H. Eby
Councillor D. Luhning
Councillor S. McMann
Councillor C. Froese
Councillor C. Warren
Councillor B. Swanson

1. CALL TO ORDER

Mayor Tolmie called the meeting to order at 5:30 p.m.

2. PUBLIC ACKNOWLEDGEMENTS

Mayor Tolmie rose to acknowledge the organizing committees and volunteers who organized the Canada Day celebrations, including Moose Jawg Charity Race, Cosmo Senior Citizen's Centre, Western Development Museum, Park Art and other activities in Crescent Park, all culminating in a fireworks display. Mayor Tolmie acknowledged the organizers and participants in Sidewalk Days and the return of the Saskatchewan Airshow. Mayor Tolmie recognized the Wing Commander of 15 Wing Moose Jaw, organizing committee and volunteers, thanking them for their hard work and dedication to making the Airshow a success.

Mayor Tolmie rose to acknowledge Doris O'Reilly and Colonel D. P. O'Reilly, CD, by presenting them with Honorary Citizen Awards in

recognition of the high esteem in which they are held by the people of Moose Jaw.

Councillor Eby rose to acknowledge W. Thomas Molloy, Saskatchewan's Lieutenant Governor, who passed away July 2, 2019. Council observed a moment of silence.

3. ADOPTION OF MINUTES

a. Regular City Council Meeting Minutes - June 24, 2019

Resolution #: 2019-07-08-280

Moved by Councillor Swanson

Seconded by Councillor McMann

THAT the minutes of the regular meeting of City Council held on Monday, June 24, 2019 be approved and adopted.

Carried

4. MOTION TO GO INTO THE COMMITTEE OF THE WHOLE

Resolution #: 2019-07-08-281

Moved by Councillor McMann

Seconded by Councillor Swanson

THAT we now go into the Committee of the Whole under the Chairmanship of Deputy Mayor, Councillor Luhning to deal with original communications, delegations and petitions.

Carried

Deputy Mayor, Councillor Luhning reported that the Committee of the Whole considered the following communications, delegations and petitions:

a. Request to Address City Council – Ms. Mickey Djuric, CC-2019-0099

Resolution #: 2019-07-08-282

Moved by Councillor Eby

THAT Ms. Mickey Djuric, Editor/Reporter, Daily Jaw, be allowed to address members of City Council.

Carried

Ms. Mickey Djuric, Editor/Reporter, Daily Jaw, addressed members of City Council.

Resolution #: 2019-07-08-283

Moved by Councillor Eby

THAT Communication #CC-2019-0099, being a letter dated June 28, 2019 from Ms. Mickey Djuric, Editor/Reporter, Daily Jaw, be received and filed.

Carried

b. Notice of Development Appeals Board Meeting, CC-2019-0072

Resolution #: 2019-07-08-284

Moved by Councillor Warren

THAT Communication #CC-2019-0072 dated June 21, 2019 from the Secretary, Development Appeals Board, being a Notice of Development Appeals Board meeting, be received and filed.

Carried

c. Notice of Decision of the Development Appeals Board, CC-2019-0079

Resolution #: 2019-07-08-285

Moved by Councillor McMann

THAT the following decision of the Development Appeals Board be received and filed:

{6 – 2019} Roy Krueger

833 Ominica Street West, Moose Jaw, SK

Carried

d. Council Appointment to the Moose Jaw Public and Palliser Regional Library Boards, CC-2019-0094

Resolution #: 2019-07-08-286

Moved by Mayor Tolmie

THAT Councillor Eby be appointed to the Moose Jaw Public and Palliser Regional Library Boards for a term of office to commence immediately and to conclude December 31, 2019, or until a successor is appointed.

Carried

e. Appointments to the City of Moose Jaw's Economic Development Commission, Environment Advisory Committee and Housing Advisory Committee, CC-2019-0077

Resolution #: 2019-07-08-287

Moved by Councillor Warren

THAT Jeffrey Borden be appointed as the industry representative to the Economic Development Commission for a term of office to commence immediately and to conclude December 31, 2019.

THAT Don Mitchell be appointed as a citizen-at-large and Sean Chase be appointed as the representative from Holy Trinity Catholic Separate School Division to the Environment Advisory Committee for a term of office to commence immediately and to conclude December 31, 2019.

THAT Don Mitchell be appointed as a citizen-at-large to the Housing Advisory Committee for a term of office to commence immediately and to conclude December 31, 2019.

Carried

f. Marquee Sign Replacement Funding, CC-2019-0082

Resolution #: 2019-07-08-288

Moved by Mayor Tolmie

THAT the Moose Jaw Cultural Centre Marquee Sign Replacement Project be approved at a total cost of \$62,289.55 (plus applicable taxes and overhead); and

THAT \$24,813.05 (plus applicable taxes and overhead) be funded from the Moose Jaw Cultural Centre Large Equipment Reserve to cover the sign replacement; and further

THAT \$37,476.50 (plus applicable taxes and overhead) be funded from PR 47 to cover the structural improvements required for the frame.

Carried

g. 1253 Wolfe Avenue – Development Permit in Slump Hazard Overlay Zone, CC-2019-0090

Resolution #: 2019-07-08-289

Moved by Mayor Tolmie

THAT the Development Permit to construct two new decks at 1253 Wolfe Avenue be permitted, subject to meeting all requirements of the City Building and Zoning Bylaw and adhering to the recommendations contained within the Geotechnical Report from Ground Engineering Consultants Ltd. dated June 17, 2019.

Carried

h. 670 Aldersgate Street – Development Permit in Slump Hazard Overlay, CC-2019-0089

Resolution #: 2019-07-08-290

Moved by Mayor Tolmie

THAT the Development Permit to construct a new deck at 670 Aldersgate Street be permitted, subject to meeting all requirements of the City Building and Zoning Bylaw and adhering to the recommendations contained within the Geotechnical Report from Ground Engineering Consultants Ltd. dated June 26, 2019.

Carried

i. Hot Water System Upgrades - Pla-Mor Palace and Kinsmen Sportsplex, CC-2019-0087

Councillor Warren declared a conflict of interest due to having a close connection with a member of the company involved in the procurement process.

Councillor Warren left the meeting at 6:14 p.m.

Resolution #: 2019-07-08-291

Moved by Mayor Tolmie

THAT \$32,725.00 (plus applicable taxes and overhead) be allocated from PR 47 in 2019 for the upgrade of the Kinsmen Sportsplex Arena hot water system; and

THAT the remaining funds in PR 47 be carried forward for the future upgrade of the Pla-Mor Palace hot water system.

Carried

j. Response to the Review Report 219-2018 by the Office of the Saskatchewan Information and Privacy Commissioner (OIPC), CC-2019-0092

Councillor Warren returned to the meeting at 6:30 p.m.

Resolution #: 2019-07-08-292

Moved by Mayor Tolmie

THAT the City of Moose Jaw respond to the OIPC signifying its concurrence with the recommendations made at page 12 of the OIPC Review Report 219-2018; and

THAT City Council rescinds Resolution 102 of 2017 which read:

"THAT the contact email for each individual City Councillor on the City of Moose Jaw website be at the discretion of the individual Councillor."

On the request of Councillor Swanson, the presiding officer being satisfied that the motion contained distinct propositions, directed that a separate vote take place on the motion as follows:

Resolution #: 2019-07-08-293

THAT the City of Moose Jaw respond to the OIPC signifying its concurrence with the recommendations made at page 12 of the OIPC Review Report 219-2018.

Carried

Resolution #: 2019-07-08-294

THAT City Council rescinds Resolution 102 of 2017 which read:

"THAT the contact email for each individual City Councillor on the City of Moose Jaw website be at the discretion of the individual Councillor."

Carried

k. Management Services for Mosaic Place, CC-2019-0088

Councillor Swanson requested a recorded vote on the motion.

Resolution #: 2019-07-08-295

Moved by Mayor Tolmie

THAT the report re: Management Services for Mosaic Place, CC-2019-088, dated July 3, 2019 be received and filed.

For (5): Mayor Tolmie, Councillor Eby, Councillor Luhning, Councillor Froese, and Councillor Warren

Against (2): Councillor McMann, and Councillor Swanson

Carried (5 to 2)

l. Carpere Moose Jaw Agreements, CC-2019-0101

Resolution #: 2019-07-08-296

Moved by Mayor Tolmie

THAT representative of Carpere be allowed to address members of City Council.

Carried

Ms. Rhonda Ekstrom, Chief Operating Officer for Carpere Canada, addressed members of City Council.

Mayor Tolmie requested a recorded vote on the motion.

Resolution #: 2019-07-08-297

Moved by Mayor Tolmie

THAT the City Clerk and Mayor be authorized to execute the Purchase Agreement and Master Development Agreement for both the Industrial and Residential Lands substantially in the form

as attached to report #CC-2019-0101 hereto as Attachment i;
and

THAT the City Clerk and Mayor be authorized to execute the
Servicing Agreements for both the Industrial and Residential Lands
upon review by the City Solicitor.

For (6): Mayor Tolmie, Councillor Eby, Councillor Luhning, Councillor McMann,
Councillor Froese, and Councillor Warren

Against (1): Councillor Swanson

Carried (6 to 1)

Councillor Warren rose on a Point of Order regarding the
speculative nature of a member's question, after which discussion
focused on clarifying the member's question.

Councillor Eby left the meeting at 7:40 p.m.

Councillor Eby returned at 7:41 p.m.

5. **ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE**

Resolution #: 2019-07-08-298

Moved by Councillor Warren

Seconded by Councillor Froese

THAT the report of the Committee of the Whole be taken as read,
received and adopted.

Carried

6. **REPORTS OF THE STANDING COMMITTEES OF CITY COUNCIL**

a. Personnel Committee - June 24, 2019

Resolution #: 2019-07-08-299

Moved by Councillor Eby

Seconded by Councillor Warren

THAT the report of the Personnel Committee meeting dated June
24, 2019 be taken as read.

Carried

b. Executive Committee - June 24, 2019

Resolution #: 2019-07-08-300

Moved by Councillor Luhnning

Seconded by Councillor Eby

THAT the report of the Executive Committee meeting dated June 24, 2019 be taken as read.

Carried

c. Special Executive Committee - July 2, 2019

Resolution #: 2019-07-08-301

Moved by Councillor Warren

Seconded by Councillor Froese

THAT the report of the Special Executive Committee meeting dated July 2, 2019 be taken as read.

Carried

7. MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES

a. Personnel Committee - June 24, 2019

Resolution #: 2019-07-08-302

Moved by Councillor Warren

Seconded by Councillor Eby

THAT the report of the Personnel Committee dated June 24, 2019 be received and adopted.

Carried

b. Executive Committee - June 24, 2019

Councillor Warren requested a second vote on the following motion from the Executive Committee meeting dated June 24, 2019.

THAT the Communications Policy be approved substantially in the form attached to this report as Schedule "A" as amended:

THAT the following text be deleted in the Communications Policy under the section entitled Media Relations on page 3: "They include: Daily Jaw, MJ Independent"; and

THAT the following sentence be removed in the Communications Policy under the section entitled Communication Goals on page 3: "The City reserves the right to stop accommodating requests in cases where the respective media outlet continues to have false information, bias or a specific slant within their stories.

Vote Delayed by Procedure

Resolution #: 2019-07-08-303

Moved by Councillor Warren

Seconded by Councillor Froese

THAT the report be tabled until such time as Administration has the opportunity to provide residents with one week for feedback on the Communications Policy; and

THAT the feedback be considered at the next meeting of Executive Committee.

Carried

Resolution #: 2019-07-08-304

Moved by Councillor Froese

Seconded by Councillor McMann

THAT the report of the Executive Committee dated June 24, 2019 be received and adopted.

Carried

c. Special Executive Committee - July 2, 2019

Resolution #: 2019-07-08-305

Moved by Councillor Warren

Seconded by Councillor Eby

THAT the report of the Special Executive Committee dated July 2, 2019 be received and adopted.

Carried

8. REPORTS OF ADVISORY AND OTHER COMMITTEES

a. Heritage Advisory Committee - June 19, 2019

Councillor Froese reported on the minutes of the Heritage Advisory Committee meeting held June 19, 2019.

Resolution #: 2019-07-08-306

Moved by Councillor Froese

Seconded by Councillor McMann

THAT anyone wishing to address members of City Council be allowed to do so.

Carried

Mr. Donald Booth and Mr. Jason Church, of Control Jiu Jitsu, addressed members of City Council.

244A River Street West

Moved by Councillor Froese

Seconded by Councillor Swanson

THAT the Downtown Façade Improvement Grant Application for 244A River Street West be denied due to the lack of Heritage Nature of the project.

Defeated

Resolution #: 2019-07-08-307

Moved by Councillor Warren

Seconded by Councillor Eby

THAT City Council approve a maximum reimbursement of \$2,310.00 to the owners of 244A River Street West for the

referenced façade improvements listed in Attachment 4 to the report to the Heritage Advisory Committee dated June 13, 2019.

Carried

50 Stadacona Street West

Resolution #: 2019-07-08-308

Moved by Councillor Froese

Seconded by Councillor Warren

THAT a maximum reimbursement of \$5,000.00 be provided to the owner(s) of 50 Stadacona Street West for the referenced façade improvements listed in Attachment 5 to the report to the Heritage Advisory Committee dated June 12, 2019.

Carried

Disposition of Report:

Resolution #: 2019-07-08-309

Moved by Councillor Froese

Seconded by Councillor Eby

THAT the minutes of the Heritage Advisory Committee meeting held June 19, 2019 be received and adopted.

Carried

9. GIVING NOTICE – Nil

10. MOTIONS

a. Re: Strategy for 94 Calls to Action (Mayor Tolmie)

Resolution #: 2019-07-08-310

Moved by Mayor Tolmie

Seconded by Councillor Froese

THAT City Administration create a strategy for engaging with First Nations that will seek to respond to the 94 Calls to Action that pertain to the City of Moose Jaw; and

THAT a report be brought back to Executive Committee for discussion.

Carried

11. **BYLAWS**

a. **Consideration of Bylaws**

1. Bylaw No. 5591 – City Administration Bylaw Amendment, 2019 (3), CC-2019-0085

Resolution #: 2019-07-08-311

Moved by Councillor Luhning

Seconded by Councillor Eby

THAT Bylaw No. 5591 be now read a third time, adopted, signed by the Mayor and City Clerk, dated and sealed.

Carried

2. Bylaw No. 5588, Traffic Bylaw Amendment, 2019 (1), CC-2019-0097

Resolution #: 2019-07-08-312

Moved by Councillor Warren

Seconded by Councillor Froese

THAT Bylaw No. 5588 be now read a third time, adopted, signed by the Mayor and City Clerk, dated and sealed.

Carried

b. **Introduction of Bylaws**

1. Bylaw No. 5593, Carpere Development Levy Exemption Bylaw, 2019, CC-2019-0102

Councillor Swanson left the meeting at 8:16 p.m.

Resolution #: 2019-07-08-313a

Moved by Councillor Froese

Seconded by Councillor McMann

THAT Deputy Mayor Councillor Luhning be allowed to introduce **Bylaw No. 5593, Carpere Development Levy Exemption Bylaw, 2019.**

Carried

Resolution #: 2019-07-08-313b

Moved by Councillor McMann

Seconded by Councillor Froese

THAT Bylaw No. 5593 be now read a first time.

Carried

Resolution #: 2019-07-08-313c

Moved by Councillor Eby

Seconded by Councillor Warren

THAT Bylaw No. 5593 be now read a second time.

Carried

Resolution #: 2019-07-08-313d

Moved by Councillor Warren

Seconded by Councillor Froese

THAT we now go into Committee of the Whole under the Chairmanship of Deputy Mayor, Councillor Luhning to consider Bylaw No. 5593.

Carried

Resolution #: 2019-07-08-313e

Moved by Councillor Eby

THAT clause by clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety.

Carried

Your Committee of the Whole to consider **Bylaw No. 5593, Carpere Development Levy Exemption Bylaw, 2019**, begs to report that the Bylaw passed this committee without amendment.

(SGD) Coun. Luhning

Chairperson

Resolution #: 2019-07-08-313f

Moved by Councillor Eby

Seconded by Councillor Warren

THAT the report of the Committee of the Whole be received and adopted.

Carried

Resolution #: 2019-07-08-313g

Moved by Councillor Warren

Seconded by Councillor Eby

THAT Bylaw No. 5593 be submitted for Third reading forthwith.

Carried Unanimously

Resolution #: 2019-07-08-313h

Moved by Councillor Luhning

Seconded by Councillor Froese

THAT Bylaw No. 5593 be now read a third time, adopted, signed by the Mayor and City Clerk, dated and sealed.

Carried

12. ENQUIRIES

Councillor Swanson returned to the meeting at 8:24 p.m.

Councillor Eby asked a verbal enquiry regarding whether the scope of the Cast Iron Water Main Replacement Program will include the full lift of pavement from curb to curb, which was answered by Administration.

Councillor Warren submitted the following written enquiry:

Re: Outstanding Council Motions

"There are several outstanding Council motions in the queue for one year or more that were to come to Council in June 2019.

1. Winter Maintenance Policy
2. Road Repair Policy
3. Water and Sewer Construction Division
4. Local Improvement Program for Paving Gravel Roads.

"When will these items be brought to Executive Committee for consideration?"

Councillor Swanson asked two verbal enquiries regarding the Cast Iron Water Main Replacement Program: does the City have a policy with our contractors with respect to the timeframe they have to provide estimates for work on private property, which was answered by Administration; and

Is 2,200 meters the extent of the 2019 Replacement Program, for which Administration will provide a written response.

13. RESPONSE TO WRITTEN "ANSWER TO ENQUIRIES" - Nil

14. PUBLIC FORUM - Nil

15. ADJOURNMENT

The meeting adjourned at 8:16 p.m.

MAYOR

CITY CLERK



City of Moose Jaw

COMMUNICATION # CC-2019-0104

TITLE: 2018 Audited Financial Statements

TO: City Council

FROM: Department of Financial Services

DATE: July 10, 2019

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

That the City of Moose Jaw's Audited Financial Statements for the year ended December 31, 2018 be approved; and,

That the Financial Statements be publicized on the City of Moose Jaw's Website.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with a report on the City of Moose Jaw's 2018 Audited Financial Statements.

BACKGROUND

The Cities Act specifies the requirements for preparing the City's Financial Statements. The Act reads in part as follows:

"155(1) A city shall prepare annual financial statements of the city for the preceding financial year in accordance with generally accepted accounting principles for municipal governments recommended from time to time by the Canadian Institute of Chartered Accountants.

(2) The city's financial statements must include:

(a) the city's debt limit; and

(b) the amount of the city's debt.

(3) A city shall publicize its financial statements, or a summary of them, and the auditor's report of the financial statements in the manner the council considers appropriate by September 1 of the year following the financial year for which the financial statements have been prepared."

Deloitte LLP, the duly appointed auditors of the City of Moose Jaw, have recently completed their review of the 2018 Financial Statements of the City of Moose Jaw. The City has received an unqualified audit report. These financial statements have been prepared in accordance with the requirements of *The Cities Act*. The financial statements will be made available on the City of Moose Jaw's website once the financial statements have been presented to City Council. The financial statements are also available to the general public and copies can be obtained by contacting the office of the Director of Financial Services.

DISCUSSION

The Audited Financial Statements for 2018 present the financial status of the City of Moose Jaw as at December 31, 2018. The primary statements are contained on pages 4 to 7 of the attached financial statements and the notes to these statements follow. The remainder of the document contains the supporting schedules for the financial statements.

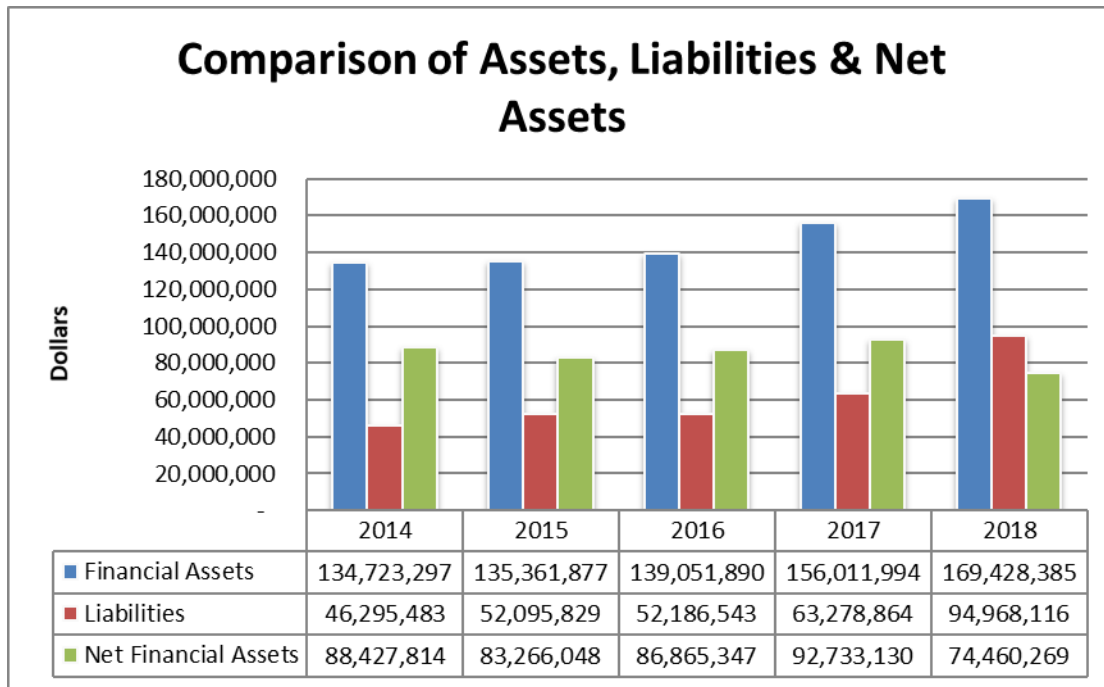
Consolidated Statement of Financial Position – Page 4

The Consolidated Statement of Financial Position presents the City's financial assets and liabilities and the net amount represents the City's net financial assets. The chart below provides a five-year comparison (2014 to 2018) of the three main financial position components. The City of Moose Jaw has financial assets of \$169,428,385 and liabilities of \$94,968,116 for net financial assets totaling \$74,460,269. The net financial assets represent the monies that would be left over if the City of Moose Jaw was to pay for all of its outstanding obligations.

The financial assets are up approximately \$13.0 million from 2017. This increase relates to an increase in cash as a result of the City's borrowing of funds in 2018.

The financial liabilities increased approximately \$31.7 million over 2017 levels. This increase in liabilities is a result of increased debt of \$26.8 million for Waterworks Infrastructure and an increase in accounts payables and accrued liabilities of approximately \$3.7 million.

The difference between the financial assets and the financial liabilities is the net financial assets. The City's net financial assets represent the City's net worth. In 2018, the City's net financial assets decreased \$18,272,861 over 2017 levels. The decrease in net financial assets is attributable to the factors detailed above.



Attachment #2, Comparison of Net Financial Asset Positions, shows that the City of Moose Jaw is in a favorable financial position in comparison to all of the cities.

The City of Moose Jaw's Financial Reserves are contained in a note to the financial statements for 2018 and it is included as Attachment #3, Reserves. Council will note that there was a decline in the City's overall Reserve balance of approximately \$7.7 million. 8. The substantive portion of the Reserves relate to the Equipment Reserve Fund (\$27,765,329) and the Capital Expenditure Fund (\$60,760,335).

It is important to note that in 2018, the City generated \$3,797,393 in investment earnings primarily from these Reserve funds. This amount of interest is at historically low levels due to the current low interest rate climate that exists. Even at these reduced levels, the \$3,797,393 in investment earnings would require a 12.9% municipal taxation increase to replace this revenue if it was not generated by the City's Reserves.

As City Council is aware, the City has recently approved a new Investment Policy that will allow the City to expand the scope of its investments. This expansion of scope and the use of professional institutional investing money managers is expected to result in a gain in overall investment earnings. Based upon the estimated targeted returns in the new Investment Policy, this could amount to an additional \$2,750,000 annually.

The benefit of the Reserve system is significant even at reduced interest rates and continues to ensure that City taxpayers contribute less monies towards City operations than would be the case if the Reserves did not exist. The future benefits are expected to be even more significant as the investment policy is fully implemented.

Also included in the Statement of Financial Position is the amount of long-term debt which currently sits at \$63,692,269. This is up from 2017 due to borrowing of \$30.0 million for use in funding waterworks infrastructure projects such as the Buffalo Pound Transmission line and improvements to the City's reservoir. The chart below compares the newest available figures on long-term debt level of a number of Saskatchewan cities:

<u>City</u>	<u>Long-Term Debt</u>
Moose Jaw	\$63,692,269
North Battleford	\$39,808,742
Prince Albert	\$28,472,568
Regina	\$317,692,000
Saskatoon*	\$349,153,000
Swift Current*	\$82,649,653
Yorkton	\$17,499,255

*Note:

Both of these cities have electrical utilities which may impact their level of debt more than cities without an electrical utility.

The Statement of Financial Position also contains non-financial assets, which are primarily made up of tangible capital assets. The tangible capital assets are recorded at book value and amortized over their useful lives. The amortization charge is reflected in the Statement of Operations. Overall, the City has \$294,153,979 in non-financial assets that represent an investment in assets that will benefit the City in the future. These assets will be depleted over time by being used for the delivery of the City's various programs and services. Attachment #4, Tangible Capital Assets, provides more detail as to the assets overall makeup.

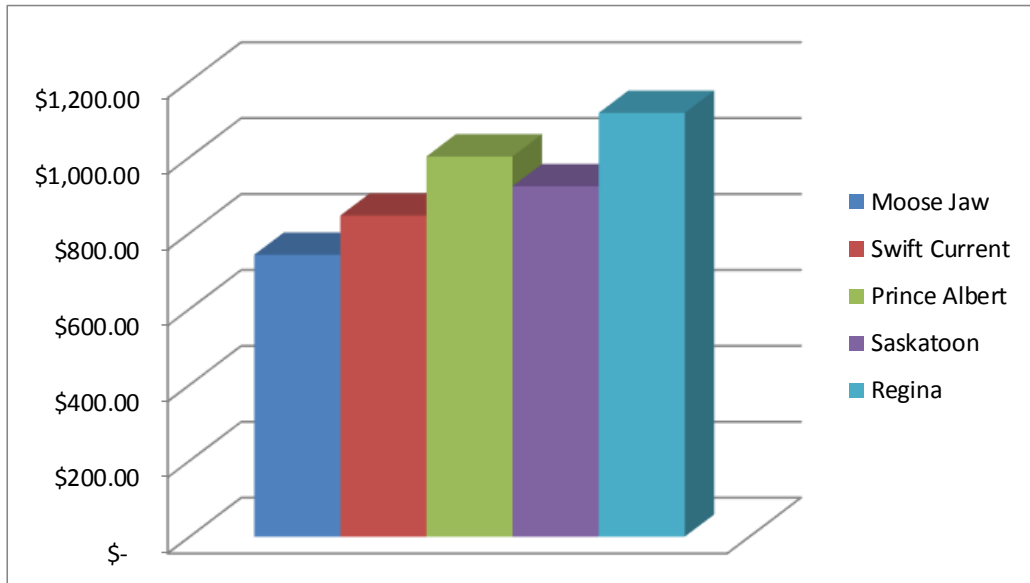
Consolidated Statement of Operations and Accumulated Surplus – Page 5

The Consolidated Statement of Operations presents the overall picture of the revenues and expenditures for the year. The difference between the revenues and expenditures represents the surplus or deficit for the year. In 2018, the City had revenues of \$92,982,304 and expenditures of \$78,173,534 which results in a surplus of \$14,808,770 for 2018. A major portion of the surplus is a result of the accounting treatment of capital projects which are no longer expensed, but rather amortized over their useful lives while the funding for these capital programs are recognized in the year it is received or earned. This results in a timing issue in respect to when the revenues to fund those capital projects are recognized and when the amortization expense related to the consumption of those assets is recognized.

The largest revenue item is that of Municipal Taxation which totals \$27,933,085 which represents approximately 30.0% of total revenues. Municipal Tax revenues were up \$1,139,621 over 2018 which represents a 4.3% increase which is a result of the tax increase in 2018.

The chart below compares the amount of municipal taxation paid per resident to the municipality for 2018. As can be seen from the chart, Moose Jaw is the lowest of the five cities sampled. Also, if one takes into account the \$3,797,393 in investment earnings on a per capita basis, this is \$112.05. The City's investment earnings from reserves is what keeps our level of taxation down.

Comparison of Municipal Taxation on a Per Capita Basis



Comparison of Municipal Taxation on a per Capita basis

	Taxation	Population	Taxation Per Capita
Moose Jaw	27,933,085	33,890 *	\$ 824.23
Swift Current	18,316,541	16,604	\$ 1,103.14
Prince Albert	35,957,196	35,926	\$ 1,000.87
Saskatoon	242,886,000	246,376	\$ 985.83
Regina	260,358,000	215,106	\$ 1,210.37

*Note: This is Moose Jaw, City [Census Subdivision] population which covers the entire City's population and should not be confused with Moose Jaw [Population Centre] population of 32,724 which does not include the whole area of the City.

The second largest component of revenue is from the Utilities at \$26,983,295 or 29.0% of overall revenues. Utility revenue consists of the revenue from the Waterworks, Sanitary Sewer, and the City's share of the Buffalo Pound Water Treatment Corporation. Utility revenues are higher than 2017 levels due to increases in utility rates.

The third largest revenue item relates to Contributions, Grants and Subsidies at \$14,896,839 or 16.0% of overall revenues. Major components of this revenue source are detailed in Attachment #5, Contributions, Grants & Subsidies.

On the expenditure side, the largest expenditure area is the Utilities totaling \$22,187,449 and consists of the City's Waterworks, Sanitary Sewer and Buffalo Pound areas of operation. This area represents 28.4% of total expenditures. The increase in costs over 2017 relate to increased operating costs and debt expense.

The second largest component of expenditures is the Protection to Persons and Property which is comprised primarily of the City's Police and Fire Protective Services. This expenditure area totaled \$18,750,648 or 24.0% of total expenditures.

The third largest component of expenditures is Recreation & Community Services at \$14,587,330 which represents 18.7% of overall expenditures. The Recreation & Community Services area includes the Library, Art Museum, Cultural Centre, Mosaic Place, Yara Centre and those programs and services found in the City's Parks & Recreation Department.

As well, it is important to note that included within all of the expenditure categories is amortization of the tangible capital assets related to that area of operation. Attachment #6, Amortization of Tangible Capital Assets, provides detail on the \$12,750,911 of expenditures.

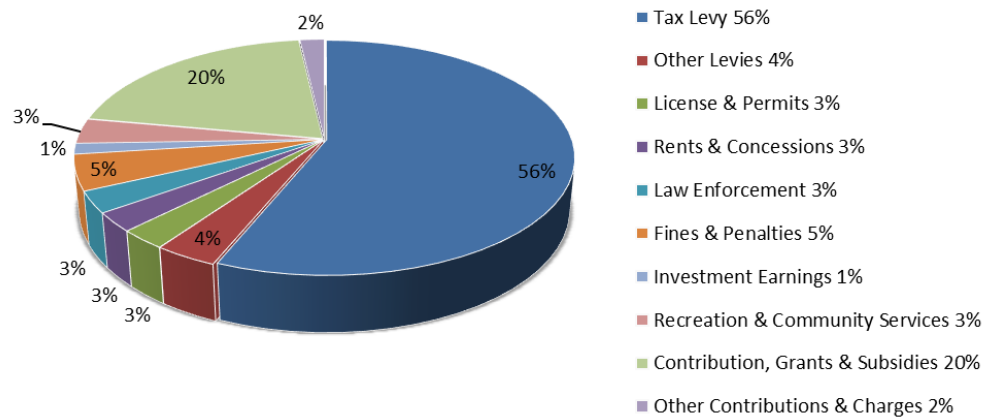
Consolidated Statement of Change in Net Financial Assets – Page 6

The Consolidated Statement of Change in Net Financial Assets represents a snapshot of what non-financial assets the City spent its monies on in 2018 and 2017. As can be seen from the statement, the City spent almost \$45.4 million on the acquisition of Tangible Capital Assets.

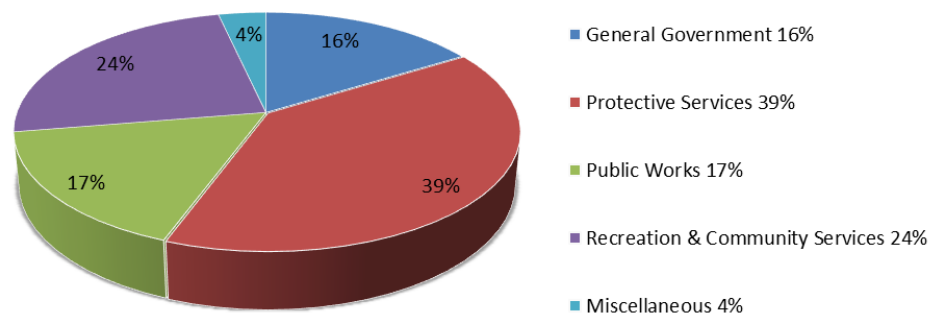
Consolidated Statement of Cash Flows – Page 7

The last of the required Financial Statements is the Consolidated Statement of Cash Flows. This statement presents the changes in cash from Operating Activities, Capital Activities, Investing Activities and Financing Activities.

In 2018, changes in non-cash assets and liabilities contributed \$17,172,395 in cash flows. Likewise, the capital activities of acquiring Tangible Capital Assets consumed \$45,338,876. Investing activities saw a decrease of \$9,944,837 while financing activities resulted in an increase of cash flows of \$26,774,715. Once these increases and decreases are combined with the surplus for the year, the overall increase in cash from 2017 to 2018 is \$23,361,841.

General Revenue Fund Statement of Operations (pages 39-43):**General Revenue Fund Revenues**

The General Revenue Fund is the City's Operating Fund and is the source of program funding for the City's main services such as Public Works, Parks & Recreation, General Government, Police and Fire. In 2018, this fund had revenues of \$46,761,907 of which \$26,311,247 was generated from Municipal Taxation which accounted for 56% of the overall revenues. Another major source of revenues is the Contribution, Grants and Subsidies area which accounts for 20% of overall revenues and includes Provincial Revenue Sharing, Federal and Provincial Grants in lieu of taxes and municipal surcharges from utilities.

General Revenue Fund Expenditures

General Revenue Fund expenditures totaled \$49,752,828 and then there are net transfers, capitalized expenditures and contribution of assets taken into account which results in a surplus of \$201,805. This surplus is reflective of the requirements for statement presentation as required by the Public Sector Accounting Board (PSAB) and includes things such as amortization, capital assets setup in the General Revenue Fund but paid for by another fund, removal of uncompleted works, etc.

If one reconciles the General Revenue Fund to the way that the City budgets and accounts for the fund, it differs somewhat from the PSAB presentation in the financial statements.

City of Moose Jaw

Summary of Revenues & Expenses

Description	2018 Actual	2018 Budget
TAXATION MUNICIPAL	26,541,510	27,155,332
OTHER LEVIES	1,677,139	1,617,114
LICENSES AND PERMITS	1,260,222	1,473,728
RENTS & CONCESSIONS	1,224,310	1,357,869
LAW ENFORCEMENT	1,440,525	1,167,099
FINES & PENALTIES	2,287,549	1,805,180
INTEREST & TAX PENALTIES	576,003	495,398
SERVICE CHARGES	147,323	128,882
RECREATION&COMM SERV	1,689,306	1,610,201
FEDERAL GRANTS & SUBS	107,239	140,989
PROVINCIAL GRANTS & SUB	9,366,549	9,422,454
OTHER CONTRIBUTIONS	562,381	570,037
MISCELLANEOUS REVENUE	193,471	282,988
REVENUES	47,073,527	47,227,271

Description	2018 Actual	2018 Budget
GENERAL GOVERNMENT	7,772,883	8,100,002
PROTECTION TO PERSONS	18,888,788	18,971,422
PUBLIC WORKS	5,074,573	5,238,408
SANITATION & WASTE REMOVAL	420,613	392,076
SOCIAL SERVICES	323,593	252,512
RECREATION & COMMUNITY	8,983,266	8,823,541
DEBT CHARGES	5,517	3,750
PROVISIONS FOR RESERVES & ALLO	795,350	695,537
MISCELLANEOUS	4,842,725	4,750,023
EXPENDITURES	47,107,307	47,227,271

Annual Surplus(Deficit)	(33,780)	-
-------------------------	-----------------	---

The specific differences in accounting related to how the City budgets include removing amortization expense (as it is unfunded), allowing for uncompleted works expenditures to be recognized, not recognizing capital asset transfers from other funds, as well as several other smaller adjustments. These adjustments are made for the purpose of clarity and are reflective of actual practices related to how the City budgets. The following synopsis of the General Revenue Fund presents the final results of the fiscal year 2018 as compared to the City's method of budgeting.

As can be seen from the results, overall the City had a deficit of \$33,780 in the General Revenue Fund. This deficit was the result of revenues being lower than budgeted.

In 2018, the majority of revenue and expenditure areas were close to budget with these exceptions:

- Municipal Taxation was \$613,822 under budget. This was the result of almost no supplemental tax revenue growth in 2018, a significant loss in commercial assessment due to SAMA maintenance of the roll after tax estimates had been prepared and a significant loss of tax revenue in the Elevator class due to a successful appeal.
- Licenses and Permits came in \$213,506 under budget as a result of parking meter receipts coming in \$192,738 below expected levels.
- Rents & Concessions was \$133,559 under budget due primarily to workshop revenues being lower than estimated.
- Law Enforcement revenues were above budget \$273,426 due to receipt of more policing services and provincial funding revenues.
- Fines & Penalties were above budget by \$482,369 due to automatic speed enforcement revenues being higher than estimated.
- General Government expenditures came in \$327,119 under budget due to savings in most business units comprising this sector.
- Public Works expenditures were \$163,835 under budget due to reduced expenditures in the Streets & Roads Branch.
- Recreation & Community Services came in \$159,725 over budget due to increased costs primarily in Recreation related areas.
- Provisions for Reserves and Allowances was \$99,813 over the budget due to increased provisions for reserves for uncollectible taxes.

The overall deficit of \$33,780 will be funded from the City's accumulated surplus. The end result is an accumulated surplus which totals \$1,651,465. The City's practice has been to maintain the overall accumulated surplus at approximately 5% of the annual Operating Budget (\$48,512,047) or \$2,425,602. The current balance in the accumulated surplus leaves the City approximately \$774,000 short of this target. Therefore, City Administration would not recommend any further allocations occur from the accumulated surplus until it has been rebuilt to the target 5% level.

COMMUNICATION PLAN

This report and the 2018 Financial Statements will be presented in public to City Council. The presentation will be televised on Shaw cable and available on the City's live stream service. As well, a copy of the City's Financial Statements will be posted to the City's website.

PRESENTATION

VERBAL: The Director of Financial Services will provide a report overview.

ATTACHMENTS

1. City of Moose Jaw 2018 Financial Statements.
2. Comparison of Net Financial Asset Positions.
3. Reserves.
4. Tangible Capital Assets.
5. Contributions, Grants & Subsidies.
6. Amortization of Tangible Capital Assets.

REPORT APPROVAL

Written by: Brian Acker, B.Comm., CPA, CMA, Director of Financial Services

Reviewed by: Tracy Wittke, Assistant City Clerk

Approved by: Jim Puffalt, City Manager

Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

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City of Moose Jaw

2018 Financial Statements

Moose Jaw, Saskatchewan
December 31, 2018

CONSOLIDATED FINANCIAL STATEMENTS

City of Moose Jaw

Moose Jaw, Saskatchewan

December 31, 2018

City of Moose Jaw

FINANCIAL STATEMENTS AS AT DECEMBER 31, 2018 I N D E X

Management's Report			Page 1
Independent Auditors' Report			Page 2-3
Section I - Consolidated Financial Statements			
Consolidated Statement of Financial Position	Exhibit	"1"	Page 4
Consolidated Statement of Operations and Accumulated Surplus	Exhibit	"2"	Page 5
Consolidated Statement of Change in Net Financial Assets	Exhibit	"3"	Page 6
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Notes to Consolidated Financial Statements			Pages 8-25
Section II - Supporting Schedules - Unaudited			
Capital Expenditure Fund Statement of Financial Position	Exhibit	"5"	Page 26
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Capital Expenditure Fund - Details of Capital Expenditure	Schedule	"1"	Page 28
Departmental Reserve Fund Statement of Financial Position	Exhibit	"7"	Page 29
Departmental Reserve Fund Statement of Operations	Exhibit	"8"	Page 30
Waterworks Utility Fund Statement of Financial Position	Exhibit	"9"	Page 31
Waterworks Utility Operating Statement of Operations	Exhibit	"10"	Page 31
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Sanitary Sewer Utility Fund Statement of Financial Position	Exhibit	"12"	Page 33
Sanitary Sewer Utility Operating Statement of Operations	Exhibit	"13"	Page 33
Sanitary Sewer Utility Capital Statement of Operations	Exhibit	"14"	Page 34
Transit System Fund Statement of Financial Position	Exhibit	"15"	Page 35
Transit System Operating Statement of Operations	Exhibit	"16"	Page 35
Solid Waste Utility Operating Statement of Operations	Exhibit	"17"	Page 36
Other Reserve Funds Statement of Financial Position	Exhibit	"18"	Page 37
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General Revenue Fund Statement of Financial Position	Exhibit	"20"	Page 38
General Revenue Fund Statement of Operations	Exhibit	"21"	Page 39
General Revenue Fund - Details of Revenue	Schedule	"2"	Page 40-41
General Revenue Fund - Details of Expenditures	Schedule	"3"	Page 42-43
General Revenue Fund Accumulated Surplus Commitments	Schedule	"4"	Page 44
Section III - Trust Funds - Unaudited			
Statement of Financial Position	Exhibit	"22"	Page 45
Statement of Accumulated Surplus	Exhibit	"23"	Page 45
Statement of Operations	Exhibit	"24"	Page 46


Management's Report

The accompanying consolidated financial statements, notes and schedules contained in the annual consolidated financial statements of the City of Moose Jaw are the responsibility of management. The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS). The preparation of the consolidated financial statements necessarily includes some amounts which are based on the best estimates and judgements of management.


To assist in its responsibility, management maintains accounting, budget and other internal controls to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded and that the financial records are reliable for the preparation of financial statements.

City Council fulfils its responsibility through its Budget Committee and regular review of quarterly financial reports. The Budget Committee consists of the Mayor and all Councilors and meets as necessary to deal with budgetary issues. Regular meetings of City Council deal with all other financial matters including the receipt and approval of the annual audited financial statements.

The consolidated financial statements have been audited by the firm of Deloitte LLP. Their report to the Mayor and City Council, stating the scope of their examination and opinion of the consolidated financial statements, follows.



James Puffalt
City Manager



Brian Acker, B.Comm., CPA, CMA
Director of Financial Services



Deloitte LLP
2103 - 11th Avenue
Mezzanine Level
Bank of Montreal Building
Regina SK S4P 3Z8
Canada

Tel: 306-565-5200
Fax: 306-757-4753
www.deloitte.ca

Independent Auditor's Report

To His Worship the Mayor and Members of City Council

Opinion

We have audited the consolidated financial statements of the City of Moose Jaw (the "City"), which comprise the consolidated statement of financial position as at December 31, 2018, and the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies (collectively referred to as the "consolidated financial statements").

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, and the results of its operations, changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards ("PSAS").

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the City to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The signature of Deloitte LLP is written in a cursive, handwritten style.

Chartered Professional Accountants
Regina, Saskatchewan
July 8, 2019

City of Moose Jaw

Exhibit "1"

**CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2018**

	2018 \$	2017 \$
ASSETS		
FINANCIAL ASSETS		
Cash	91,524,446	68,162,605
Taxes Receivable (Note 3)	3,237,054	2,782,354
Accounts Receivable (Note 4)	8,749,992	9,202,083
Land for Resale	762,221	765,443
Long-Term Investments (Note 5)	65,154,672	75,099,509
	<u>169,428,385</u>	<u>156,011,994</u>
FINANCIAL LIABILITIES		
Accounts Payable and Accrued Liabilities (Note 19)	18,185,262	14,491,452
Deposits and Other Liabilities	632,508	501,399
Deferred Revenue (Note 10)	1,280,831	1,148,259
Landfill Closure and Post Closure Costs (Note 8)	9,767,239	8,873,523
Employee Benefit Obligations (Note 7)	221,827	202,498
Taxes Payable to School Boards	1,188,180	1,144,179
Long-Term Debt (Note 6)	63,692,269	36,917,554
	<u>94,968,116</u>	<u>63,278,864</u>
NET FINANCIAL ASSETS	<u>74,460,269</u>	<u>92,733,130</u>
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 17)	291,342,366	258,780,055
Prepaid Expenses and Deferred Charges	1,389,854	947,935
Inventories	1,421,759	1,344,358
	<u>294,153,979</u>	<u>261,072,348</u>
ACCUMULATED SURPLUS (Note 13)	<u>368,614,248</u>	<u>353,805,478</u>

Commitments and Contingent Liabilities (Note 15)

See accompanying notes to consolidated financial statements.

City of Moose Jaw

Exhibit "2"

**CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2018**

REVENUE	Budget 2018 \$ (Note 1)	Actual 2018 \$	Actual 2017 \$
Taxation (Note 9)	28,775,332	27,933,085	26,793,464
Other Levies	6,106,269	6,080,963	4,565,932
Licenses and Permits	1,473,728	1,260,222	1,384,577
Rents and Concessions	1,357,869	443,817	421,071
Law Enforcement	1,167,099	1,155,526	935,742
Fines and Penalties	1,805,180	2,287,549	1,373,741
Investment Earnings	1,875,898	3,797,393	3,729,914
Service Charges	128,882	147,323	146,056
User Charges and Fees	5,151,944	4,994,105	4,775,306
Contributions, Grants and Subsidies	12,382,110	14,896,839	18,028,819
Other Contributions (Note 12)	1,006,103	288,713	2,367,753
Utilities	22,379,813	26,983,295	25,196,728
Land Sales	1,530,000	1,077,006	1,047,407
Other Income	-	1,636,468	531,219
	<u>85,140,227</u>	<u>92,982,304</u>	<u>91,297,729</u>
EXPENDITURES (Note 20)			
General Government	8,100,002	7,128,637	6,885,610
Protection to Persons and Property	18,971,422	18,750,648	18,165,296
Public Works	5,238,408	7,539,327	7,157,630
Sanitation and Waste Removal (Note 8)	5,091,231	4,342,508	2,965,474
Recreation and Community Services	14,079,184	14,587,330	14,705,160
Utilities	19,139,475	22,187,449	19,939,839
Repairs and Maintenance	-	531,870	610,087
Provisions and Allowances	807,222	1,074,955	862,045
Transit	1,900,739	2,030,810	1,938,965
	<u>73,327,683</u>	<u>78,173,534</u>	<u>73,230,106</u>
Excess of Revenue Over Expenditures	<u>11,812,544</u>	<u>14,808,770</u>	<u>18,067,623</u>
Accumulated Surplus, Beginning of Year		<u>353,805,478</u>	<u>335,737,855</u>
Accumulated Surplus, End of Year		<u><u>368,614,248</u></u>	<u><u>353,805,478</u></u>

See accompanying notes to consolidated financial statements.

City of Moose Jaw

Exhibit "3"

**CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget 2018 \$ (Note 1)	2018 \$	2017 \$
Excess of Revenue Over Expenditures	<u>11,812,544</u>	<u>14,808,770</u>	<u>18,067,623</u>
Acquisition of Tangible Capital Assets	(84,715,497)	(45,377,876)	(25,196,862)
Amortization of Tangible Capital Assets	-	12,750,911	12,025,745
Loss on Disposal of Tangible Capital Assets	-	64,654	55,606
	<u>(84,715,497)</u>	<u>(32,562,311)</u>	<u>(13,115,511)</u>
Net Change in Inventories	-	(77,401)	81,602
Net Change in Prepaid Expense and Deferred Charges	-	(441,919)	834,069
	<u>-</u>	<u>(519,320)</u>	<u>915,671</u>
(Decrease) Increase in Net Financial Assets	(72,902,953)	(18,272,861)	5,867,783
Net Financial Assets, Beginning of Year	<u>92,733,130</u>	<u>92,733,130</u>	<u>86,865,347</u>
Net Financial Assets, End of Year	<u><u>19,830,177</u></u>	<u><u>74,460,269</u></u>	<u><u>92,733,130</u></u>

See accompanying notes to consolidated financial statements.

City of Moose Jaw

Exhibit "4"

**CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	2018 \$	2017 \$
Operating Activities		
Excess of Revenue Over Expenditures	14,808,770	18,067,623
Changes in Non-Cash Items		
Amortization of Tangible Capital Assets	12,750,911	12,025,745
Loss on Disposal of Tangible Capital Assets	64,654	55,606
Contribution of Tangible Capital Assets	(39,000)	(1,540,750)
Changes in Non-Cash Assets and Liabilities		
Increase Taxes Receivable	(454,700)	(349,484)
Decrease (Increase) Accounts Receivable	452,091	(1,761,156)
Decrease Land for Resale	3,222	8,056
Increase Accounts Payable and Accrued Liabilities	3,693,810	2,376,593
Increase Deposits and Other Liabilities	131,109	130,582
Increase (Decrease) Deferred Revenue	132,572	(725,782)
Increase (Decrease) Landfill Closure and Post Closure Costs	893,716	(27,510)
Increase Employee Benefit Obligations	19,329	6,417
Increase Taxes Payable to School Boards	44,001	187,842
(Increase) Decrease Prepaid Expenses and Deferred Charges	(441,919)	834,069
(Increase) Decrease Inventories	(77,401)	81,602
Net Change in Non-Cash Assets and Liabilities	17,172,395	11,301,830
Cash Provided by Operating Activities	31,981,165	29,369,453
Capital Activities		
Acquisition of Tangible Capital Assets	(45,338,876)	(23,656,112)
Investing Activities		
Decrease in Long-Term Investments	9,944,837	8,687,176
Financing Activities		
Debt Issued	30,000,000	11,700,000
Long-Term Debt Repaid	(3,225,285)	(2,555,821)
	26,774,715	9,144,179
Increase In Cash	23,361,841	23,544,696
Cash, Beginning of Year	68,162,605	44,617,909
Cash, End of Year	91,524,446	68,162,605

See accompanying notes to consolidated financial statements.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

1. Significant Accounting Policies

The consolidated financial statements of the City of Moose Jaw (City) are prepared by management in accordance with Canadian public sector accounting standards (PSAS) as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada (CPA Canada). Significant aspects of the accounting policies adopted by the City are as follows:

a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures, and changes in accumulated surplus and in financial position of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable to the City for the administration of their financial affairs and resources and which are owned or controlled by the City, namely:

- General Revenue and Capital Funds
- Water, Sanitary Sewer and Solid Waste Utilities
- Transit Fund
- Board of Police Commissioners
- Moose Jaw Public Library Board
- Buffalo Pound Water Treatment Corporation (Proportionate)
- Moose Jaw Downtown and Soccer/Field-House Facilities Inc.

All interfund assets, liabilities, revenues and expenditures have been eliminated through consolidation.

The City of Moose Jaw passed Bylaw #5565 on August 15, 2018. The purpose of this bylaw was to dissolve the Board of Directors of the Moose Jaw Downtown and Soccer/Field-House Facilities Inc. (DFFH Inc.) and authorize the City of Moose Jaw City Manager to manage and direct the operations of DFFH Inc. On November 26, 2018, the City of Moose Jaw Council passed a motion to transfer future operations of the Soccer/Field-House (Yara Centre) to the City of Moose Jaw Parks and Recreation Department effective January 1, 2019. DFFH Inc. is fully consolidated in the City of Moose Jaw Financial Statements.

On January 1, 2016, the City of Moose Jaw and the City of Regina incorporated a non-profit corporation under the Non-Profit Corporations Act, 1995 (Saskatchewan). The City has a 26.00% interest in the Buffalo Pound Water Treatment Corporation (BPWTC) which has been proportionately consolidated.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

1. Significant Accounting Policies (continued)

The City of Moose Jaw administers the following trust funds:

- Art Museum Acquisition Fund
- Cultural Centre Trust Fund
- Perpetual Care Fund
- Educational Trust Fund
- Petroschuk Trust Fund.

These funds are not part of the City's consolidated statements and have not been audited.

b) Basis of Accounting

i) Revenue Recognition.

Property tax revenue is based on assessments determined in accordance with Provincial legislation and the formulas, principles and rules in the Saskatchewan Assessment Manual. Tax mill rates are established annually. Taxation revenues are recorded at gross amounts with a subsequent provision made for potential losses on outstanding assessment appeals and uncollected taxes. By their nature, these provisions are subject to measurement uncertainty and the impact on the financial statements of future periods could be material. Penalties and surcharges on taxes are recorded in the period levied.

Electrical distribution revenues consist of a municipal surcharge and payments in lieu of taxes received from SaskPower. The municipal surcharge revenue and payment in lieu of taxes is equal to 10% and 5%, respectively, of the value of the supply of electrical energy provided by SaskPower to customers within City limits.

Gas distribution revenues consist of payments in lieu of taxes received from SaskEnergy and TransGas. The payment in lieu of taxes received from SaskEnergy is equal to 5% of the fees levied by SaskEnergy to customers within the City limits. The payment in lieu of taxes received from TransGas is equal to 5% of the transportation fees and the deemed value of gas transmitted by TransGas to consumers within the City limits.

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, eligibility criteria have been met, and reasonable estimates of the amounts can be made.

ii) Inventories

Inventories are valued at the lower of net realizable value and average cost.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

1. Significant Accounting Policies (continued)

iii) Land for Resale

The value of land for resale is recognized at the lower of cost or net realizable value with the exception of older parcels of land which are recognized at a nominal \$1 as the original cost is not readily determinable.

iv) Investments

Investments are recorded at cost on date of purchase less any amounts written off to reflect permanent declines in value. Interest Income is recorded on an accrual basis.

v) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs of the tangible capital assets are amortized on a straight-line basis or usage basis depending on the asset over their estimated useful lives. The City's tangible capital asset useful lives are estimated as follows:

<u>Asset</u>	<u>Useful Life</u>
Land	Indefinite
Land Improvements	20 years
Buildings and Improvements	20 to 40 years
Fleet and Equipment	Variable dependent on usage
Roads and Streets	15 to 40 years
Underground and Other Networks	40 years
Bridges and Structures	15 to 40 years
Other Infrastructure	15 to 40 years

Tangible capital assets received as contributions, which are primarily roads and underground networks, are recorded at their fair value at the date of receipt and are also recorded as revenue under other contributions. Fair value is determined based on an estimate of the cost to construct the contributed asset.

Assets under construction are not amortized until the asset is available for productive use. Tangible capital assets are written down when there is permanent and measurable impairment.

vi) Taxes Collected for Others

The City collects taxes for the Prairie South Public School Board and the Holy Trinity Catholic School Board. These taxes are remitted to the respective boards less amounts to offset cancellations.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

1. Significant Accounting Policies (continued)

vii) Use of Estimates

The preparation of the consolidated financial statements are in conformity with PSAS requiring management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the statement of Financial Position date and the reported amounts of revenues and expenses during the year. Some of the more significant estimates are allowances for uncollectible taxes and receivables, salary provisions, employee benefit obligations, provisions for tax appeals, useful lives of tangible capital assets, valuation of contributed tangible capital assets, liabilities for contaminated sites and landfill closure and post closure costs. Actual results could differ from those estimates.

viii) Employee Benefit Plans

Pension benefits for all permanent employees of the City and the Moose Jaw Downtown and Soccer/Field-House Facilities Inc. (DFFH) are provided by means of a money purchase pension plan to which each employee and the employer make equal matching contributions. The City's contributions are expensed in the period they are due and payable.

The consolidated statements also include the Buffalo Pound Water Treatment Corporation which is a member of the City of Regina Civic Employees' Superannuation and Benefit Plan (the Plan). This multiemployer Plan provides defined retirement benefits and is integrated with the Canada Pension Plan (CPP). Contributions to multiemployer pension plans are expensed when the contributions are due.

The City has various post-employment benefits and termination benefit obligations earned by employees and expected to be provided to them when they are no longer providing active service.

The obligations for vested sick leave and service allowances are provided for on an annual basis and funded from a contribution from the General Revenue Fund. The obligations for vacation pay and banked time in lieu of overtime have been accounted for when earned.

ix) Budget Information

Budget information is presented on a basis consistent with that used for actual results. The Operating and Capital Budgets were approved by City Council on March 12, 2018.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

2. Accounting Policies

Effective January 1, 2018, the City adopted the recommendations relating to the following sections, as set out in the CPA Canada Public Sector Accounting Handbook:

PS 2200, Related Party Disclosures
PS 3210, Assets
PS 3320, Contingent Assets
PS 3380, Contractual Rights
PS 3420, Inter-Entity Transactions.

Pursuant to the recommendations, the changes were applied prospectively, and prior periods have not been restated. There was no material impact on the financial statements of adopting the new sections.

Standards and amendments effective for financial statements on or after April 1, 2018:

PS 3430, Restructuring Transactions.

Standards and amendments effective for financial statements on or after April 1, 2021:

PS 1201, Financial Statement Presentation
PS 2601, Financial Currency Translation
PS 3041, Portfolio Investments
PS 3280, Asset Retirement Obligations
PS 3400, Revenue
PS 3450, Financial Instruments.

The extent of the impact on adoption of these standards is not known at this time.

3. Taxes Receivable

Taxes receivable have been reported net of an allowance for doubtful accounts of \$522,976 (\$437,825 in 2017). The allowances have been determined through an annual review of outstanding amounts.

4. Accounts Receivable

	2018	2017
Trade and Other Receivable	4,075,963	4,618,131
Receivable of Buffalo Pound Water Treatment Corporation	357,265	476,598
Receivable of Downtown Facility and Fieldhouse	615,395	474,669
Third Party Fundraising Receivable	600,000	800,000
Water and Sewer Receivable	3,101,369	2,832,685
	<u>8,749,992</u>	<u>9,202,083</u>

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

5. Long-Term Investments

	<u>Carrying Value</u>		<u>Market Value</u>	
	2018	2017	2018	2017
Government Bonds	43,410,144	44,717,115	44,355,023	46,138,817
Corporate Bonds	21,273,781	29,819,794	21,721,517	30,766,373
Accrued Interest	470,747	562,600		
	<u>65,154,672</u>	<u>75,099,509</u>	<u>66,076,540</u>	<u>76,905,190</u>

6. Long-Term Debt

Long-term debt reported on the consolidated statement of financial position is comprised of the following:

	2018	2017
Multiplex Interim Financing (2010)	1,183,049	1,924,554
Long-Term Loan payable to Canadian Western Bank over 10 years at a rate of interest of 4.80% maturing June 2020.		
Multiplex (2009)	15,179,000	15,879,000
Royal Bank Bankers' Acceptance Loan over 25 years for \$20,828,000. Bankers' Acceptance Fee of 0.64% per annum. The loan has a fixed rate of interest of 5.03% and revolves monthly maturing August 2034.		
Wastewater Treatment (2008)	6,183,000	7,414,000
Royal Bank Bankers' Acceptance Loan over 15 years for \$16,700,000. Bankers' Acceptance Fee of 0.24% per annum. The loan has a fixed rate of interest of 4.64% and revolves monthly maturing July 2023.		
Buffalo Pound Water Treatment Corporation (2017)	11,400,220	11,700,000
Bank of Montreal Bankers' Acceptance over 25 years for \$45,000,000 mortgage style amortization at a fixed interest rate of 3.46%. Subject to renewal November 30, 2027, maturing November 2042. The City of Moose Jaw owns 26% of the corporation.		
Water Infrastructure Financing (2018)	29,747,000	-
Bank of Montreal Bankers' Acceptance over 15 years for \$30,000,000. Bankers' Acceptance Fee of 0.60 per annum. The loan has a fixed rate of interest of 3.59% and revolves monthly maturing September 2033.		
	<u>63,692,269</u>	<u>36,917,554</u>

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

6. Long-Term Debt (continued)

Principal repayments

Anticipated annual principal repayment over the next five years and thereafter are as follows:

2019	4,653,331
2020	4,437,258
2021	4,196,540
2022	4,365,240
2023	3,629,460
2024-2042	<u>42,410,440</u>
	<u>63,692,269</u>

	<u>2018</u>	<u>2017</u>
Interest expense for the year on the outstanding debt	1,444,886	1,313,926

The City has outstanding Banker's Acceptance Interest Rate Swaps (BAIRS) with notional values totaling \$62,509,220 (2017 - \$34,993,000). The notional value is the amount of principal that will be repaid over the term of these loans. BAIRS have the ability to be terminated by the City and would result in the need to repay both the outstanding loan amount (notional value) and settle up the potential breakage cost/benefit on the BAIRS. The potential breakage cost/benefit is dependent upon prevailing interest rates and can fluctuate from a loss to a gain dependent upon market interest rates. If the City were to terminate these loans as at December 31, 2018, an unrealized loss of \$2,561,748 (2017 - \$3,391,932) would be incurred. The City does not have any plans to terminate these products and intends to carry them for the full term.

As of December 31, 2018, the City of Moose Jaw's legislated debt limit was \$95,000,000 (2017 - \$95,000,000). Actual debt outstanding at December 31, 2018 was \$63,692,269 (2017 - \$36,917,554)

Bank Indebtedness

The City has an operating line of credit of \$5 million with interest charged at prime less 0.75% per annum payable monthly with its financial service provider. Before the City could utilize this line of credit, it would be necessary for City Council to pass a borrowing bylaw authorizing its use. The operating line of credit has not been utilized in the past and the City has no bank indebtedness as at December 31, 2018.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

7. Employee Benefit Obligations

a) Defined Contribution Pension Plan

Pension benefits for all permanent employees of the City and the Moose Jaw Downtown and Soccer/Field-House Facilities Inc. are provided by means of a money purchase pension plan to which each employee and the employer make equal matching contributions. These contributions range from 7.5% to 8.5% of an employee's regular remuneration. The pension plan is a defined contribution plan with benefits being purchased from each employee's accumulated funds. The overall pension expense recognized for 2018 for this plan was \$1,865,332 (\$1,829,549 - 2017).

b) Multiemployer Defined Benefit Pension Plan

The consolidated statements also include the Buffalo Pound Water Treatment Corporation which is a member of the City of Regina Civic Employees' Superannuation and Benefit Plan (the Plan), which is overseen by its own Administrative Board. All eligible permanent and probation employees of the corporation are members of the plan. This multiemployer Plan provides defined retirement benefits and is integrated with the Canada Pension Plan (CPP). The Plan provides a lifetime monthly pension based on an employee's years of service and the average of the best three consecutive years of earnings before 2016. For service after 2015, the best five-year average is used. For 2018, employees contributed 8.80% (2017 – 8.80%) of their earnings below the CPP maximum and 13.10% (2017 – 13.10%) of earnings above the CPP maximum and the Corporation's contributions were 9.80% (2017 – 9.80%) of their earnings below CPP maximum and 14.60% (2017 – 14.60%) of earnings above CPP maximum. The overall pension expense recognized for 2018 for this plan was \$77,636 (\$78,189 - 2017).

Financial Statements as at December 31, 2017 indicate the Plan had a surplus of net assets to pay accrued pension benefits of \$43,772,000 (2016 - \$47,438,000).

c) Death Benefits

A contractual agreement with the Fire Union provides for long-term death benefits to be paid monthly for a maximum of twenty years on all approved claims. No death benefit claims occurred during the current year. As the City is not insured against such claims, it is the policy of City Administration that, if at any time the estimated present value of approved claims exceeds the fund balance in the Employees' Long-Term Disability and Death Benefits Fund, the deficiency will be funded from operations.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

7. Employee Benefit Obligations (continued)

d) Severance or Retirement Benefits Buffalo Pound Water Treatment Corporation

Based upon an agreement with Unifor Local 595, termination payments for union employees vest after 10 years of service and upon retiring with unreduced pension. The amount payable on termination after vesting is 20 hours pay for each completed year of service.

During the year, the Board of Directors approved a decision to end the vesting of termination payments for out-of-scope employees as at December 31, 2017. Out-of-Scope employees were provided the option to have their severance paid out at December 31, 2017 or to elect to defer the payment until they leave the Corporation. For employees who elected to defer, the payment will neither increase nor decrease from the December 31, 2017 assessment.

The total cost of these vested termination payments are \$444,000 for 2018 (\$422,000 - 2017). In addition, at December 31, 2018, the Board has a liability for vacation pay of \$409,179 (\$356,839 - 2017). Employee benefits total \$853,179 (\$778,839 - 2017) and are unfunded as at year-end. These obligations have been accounted for on a proportionate basis and have been recorded in the amount of \$221,827 (\$202,498 - 2017) in the consolidated financial statements.

8. Landfill Closure and Post-Closure

Environmental law requires closure and post-closure care of solid waste landfill sites. Closure care includes final covering and landscaping of the landfill and implementation of drainage management plans. Post-closure care requirements include cap maintenance, groundwater monitoring, inspections and annual reports.

	2018	2017
Estimated Closure and Post Closure Costs over 40 years after capacity is reached	9,926,373	9,081,599
Discount Rate	4.16%	4.89%
Expected year Capacity will be reached	2021	2021
Capacity (m3):		
Used to date	8,580,600	8,520,600
Remaining	139,800	199,800
TOTAL	8,720,400	8,720,400
Percent Utilized	98.40%	97.71%
Landfill Liability	9,767,239	8,873,523

Landfill closure and post-closure care requirements have been defined in accordance with PSAS standards. The liability recognized in the financial statements is subject to measurement uncertainty. The recognized amounts are based on the City's best information. Estimates could change by more than a material amount in the long term if new information is discovered. The liability for landfill closure and post-closure costs is funded from the Solid Waste Utility and has been fully funded. A reserve of \$9,767,239 exists to fund these costs. See Note 14 Reserves.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

9. Taxation Revenue

	Budget 2018	Actual 2018	Actual 2017
Total Taxation Revenue Levied	-	45,123,042	44,144,523
Prairie South School Division	-	(13,084,998)	(13,220,933)
Holy Trinity Roman Catholic School Division	-	(2,563,442)	(2,619,645)
Taxation Revenue	<u>30,262,307</u>	<u>29,474,602</u>	<u>28,303,945</u>
City of Moose Jaw			
Municipal Levies	27,155,332	26,270,982	25,024,906
Hospital	1,620,000	1,621,838	1,621,824
Grants in Lieu	1,486,975	1,412,941	1,378,368
Supplementary	-	40,265	146,734
Local Improvements	-	128,576	132,113
	<u>30,262,307</u>	<u>29,474,602</u>	<u>28,303,945</u>

10. Deferred Revenue

	2018	2017
Property Taxes	678,804	394,472
Downtown Facility and Fieldhouse	394,815	563,326
Other	207,212	190,461
	<u>1,280,831</u>	<u>1,148,259</u>

11. Government Partnership

The Buffalo Pound Water Treatment Corporation (BPWTC) operates under an agreement between the Cities of Moose Jaw and Regina.

The purpose is to operate the assets of the Buffalo Pound Water Treatment Plant. BPWTC is responsible for reliable and efficient provision of safe, high quality and affordable drinking water to the cities. Based on the provisions of unanimous membership agreement, BPWTC is intended to operate a full cost recovery model and is mainly funded by water rates as paid by the Cities.

All amounts are proportionately consolidated within the consolidated financial statements at 26.00%, the City's interest in the government partnership. There are no known contractual obligations or contingencies as at December 31, 2018.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

11. Government Partnership (continued)

Buffalo Pound Water Treatment Corporation

Statement of Financial Position (Proportionately Consolidated)

As at December 31, 2018

	2018	2017
	\$	\$
Financial Assets	15,364,227	13,781,403
Financial Liabilities	12,129,985	12,144,898
Net Financial Assets	3,234,242	1,636,505
Non-Financial Assets	13,797,914	10,190,130
Accumulated Surplus	17,032,156	11,826,635

Statement of Operations (Proportionately Consolidated)

As at December 31, 2018

	2018	2017
	\$	\$
Revenue	9,097,381	8,730,704
Expenditures	3,891,861	3,181,179
Excess of Revenue over Expenditures	5,205,520	5,549,525

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

12. Other Contributions

Other Contributions consist of contributed assets and other miscellaneous contributions.

	<u>2018</u>	<u>2017</u>
Contributed Assets	39,000	1,540,750
Miscellaneous Contributions	<u>249,713</u>	<u>827,003</u>
	<u>288,713</u>	<u>2,367,753</u>

13. Accumulated Surplus

Accumulated surplus represents the equity of an organization. In determining accumulated surplus, revenues and expenses are recognized as they are earned and incurred, according to PSAS.

Council, through its annual budget process and other policies and bylaws, may fund certain amounts on a basis that differs from the expense recognition basis of PSAS.

Unappropriated surpluses represent equity within the City's Consolidated Financial Statements that has not been allocated for a specific use.

Appropriations for reserves and capital projects represents amounts that have been internally restricted for specific uses.

	<u>2018</u>	<u>2017</u>
Unappropriated Surpluses:		
Downtown Facility and Field-House	503,651	209,517
Tangible Capital Assets	291,342,366	258,780,055
Unallocated	30,592,371	17,301,474
Appropriated Surpluses:		
Reserves (Note 14)	107,327,967	115,063,816
BPWTC	2,987,584	1,411,514
Obligations to be Funded from Future Revenues:		
Long-Term Debt	(63,692,269)	(36,917,554)
Employee Benefit Obligations	(221,827)	(202,498)
Hospital Reserve	(225,595)	(1,840,846)
	<u>368,614,248</u>	<u>353,805,478</u>

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

14. Reserves

	2018	2017
General Revenue Fund		
Facilities Building Reserve	398,431	406,041
Fire Department Building Reserve	33,641	19,593
Housing Reserve	999,092	954,338
Police Service Building Reserve	19,819	231,279
Police Service-Accumulated Surplus	1,268,507	1,362,963
Residential and Commercial Appeal Reserves	11,922	176,045
Landfill Closure Reserve	9,767,239	8,873,523
Landfill Replacement Reserve	-	948,517
Solid Waste Reserve	202,921	(1,456,941)
Mosaic Place and Yara Centre Reserve	557,127	543,873
Supplementary Pension Reserve	2,431	6,404
Traffic Safety Reserve	526,676	710,216
Accumulated Surplus	1,651,465	3,299,036
Columbarium Fund		
Outdoor Columbarium Reserve	41,311	59,973
Crematorium Building Reserve	117,888	105,399
Employees Retirement Fund	118,891	108,894
Employees Disability and Death Benefit Fund	1,076,323	1,046,719
Equipment Reserve Fund	27,765,329	27,110,206
Flood Prone Property Acquisition Fund	68,095	66,763
Capital Expenditure Fund		
Capital Expenditure Fund Equity Reserve	36,922,713	36,057,337
Contaminated Site Remediation	235,293	224,088
Land Development Funds	21,948,294	22,559,855
Parking Reserve	1,654,035	1,602,787
Sludge Disposal Reserve	1,931,313	1,711,007
Snowbird's Scholarship Fund	9,211	9,136
Waterworks Fund	-	8,326,765
	107,327,967	115,063,816

15. Commitments and Contingent Liabilities

- a) The City of Moose Jaw has entered into a future commitment to provide funding of \$350,000 to the Saskatchewan Polytechnic Palliser Campus Student Residence Project subject to the construction of an approximately 200 bed \$15 million student residence and the project receiving funding from the Government of Saskatchewan and the Government of Canada.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

- b) City Council, at their March 23, 2005 meeting, passed a motion to provide 50% funding of all no-corrode sewage line replacements. In addition, the percentage of owner's responsibility be increased 1% per year commencing in 2006. As at December 31, 2018 there are an estimated 2,998 of these types of connections still to be replaced within the City. Average replacement cost is \$8,450 with the City paying 37%. The City's maximum exposure at December 31, 2018 is \$9,373,247 and the Sanitary Sewer Utility provides an annual allotment to fund this ongoing program.
- c) City Council, at their November 6, 2017 meeting passed a motion to provide a grant of \$500,000 to the Moose Jaw Municipal Airport Authority to be used to access funding from the Provincial and Federal Governments. The grant is contingent on the Moose Jaw Airport Authority being successful in obtaining Provincial and Federal grant funding and the commitment expires December 31, 2019. The source of funding is to be land development funds.

16. Public Waterworks Information

The *Cities Regulations Part V.1* were amended in 2006 to require municipalities to provide specific financial information related to City-owned and operated waterworks.

2018 Waterworks Financial Overview:

- Total Waterworks Revenues - \$13,339,078
- Total Waterworks Expenditures - \$39,898,674
- Total Debt Payments on Waterworks Infrastructure Loans - \$508,103
- Comparison of Waterworks Revenues to Expenditures plus Debt Payments, expressed as a ratio:

$$\frac{\$13,339,078}{(\$39,898,674 + \$508,103)} = 0.33$$

For 2018, Waterworks Revenues covered 33% of Waterworks Expenditures (2017 – 80%).

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

17. Tangible Capital Assets

General	Land	Land Improvements	Buildings and Improvements	Fleet and Equipment
Cost				
Balance, Beginning of Year	7,919,050	9,723,196	111,930,756	41,715,986
Acquisitions During Year	-	509,145	1,133,672	3,516,719
Transfers from Assets Under Construction	-	44,602	29,122	6,666
Disposals During Year	-	-	-	(882,682)
Balance, End of Year	7,919,050	10,276,943	113,093,550	44,356,689
Accumulated Amortization				
Balance, Beginning of Year	-	(4,576,208)	(42,300,984)	(26,035,649)
Annual Amortization	-	(404,695)	(2,482,658)	(2,470,505)
Accumulated Amortization on Disposals	-	-	-	818,028
Balance, End of Year	-	(4,980,903)	(44,783,642)	(27,688,126)
Net Book Value	7,919,050	5,296,040	68,309,908	16,668,563

Infrastructure	Roads and Streets	Underground and Other Networks	Bridges and Structures	Other Infrastructure
Cost				
Balance, Beginning of Year	96,101,613	157,487,610	29,822,136	1,500,446
Acquisitions During Year	3,855,176	14,162,842	1,957,136	10,200
Transfers from Assets Under Construction	-	1,669,888	170,317	-
Balance, End of Year	99,956,789	173,320,340	31,949,589	1,510,646
Accumulated Amortization				
Balance, Beginning of Year	(46,341,818)	(68,502,804)	(13,084,292)	(1,034,486)
Annual Amortization	(3,079,181)	(3,593,884)	(669,968)	(50,020)
Balance, End of Year	(49,420,999)	(72,096,688)	(13,754,260)	(1,084,506)
Net Book Value	50,535,790	101,223,652	18,195,329	426,140

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

17. Tangible Capital Assets (continued)

	Assets Under Construction	2018	2017
Cost			
Balance, Beginning of Year	4,455,503	460,656,296	436,340,811
Acquisitions During Year	20,232,986	45,377,876	25,196,862
Transfers from Assets Under Construction	(1,920,595)	-	-
Disposals During Year	-	(882,682)	(881,377)
Balance, End of Year	22,767,894	505,151,490	460,656,296
Accumulated Amortization			
Balance, Beginning of Year	-	(201,876,241)	(190,676,267)
Annual Amortization	-	(12,750,911)	(12,025,745)
Accumulated Amortization on Disposals	-	818,028	825,771
Balance, End of Year	-	(213,809,124)	(201,876,241)
Net Book Value	22,767,894	291,342,366	258,780,055

18. Government Transfers

Received by the City:	2018	2017
Building Canada Fund	706,232	550,384
Canadian Pacific Railway Grants in Lieu of Taxes	284,000	269,363
Community Airport Partnership Program	-	26,790
Federal Grants in Lieu of Taxes	107,239	132,508
Federal Funding	29,665	482,549
Housing Authority Grants in Lieu of Taxes	550,805	537,476
New Deal Gas Tax Funding	2,033,041	2,023,059
Provincial Discount Bus Program	39,900	50,825
Provincial Grants in Lieu of Taxes	462,747	439,020
Provincial Funding Police Service	687,655	330,000
Public Transit Infrastructure funding	792,544	-
Provincial Revenue Sharing	5,967,312	6,386,328
Saskatchewan CWWF Greenfield Funding	62,099	-
Transit Assistance Grant	202,773	212,518
Urban Highway Connector Funding	93,123	561,873
	12,019,135	12,002,693

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

19. Liability for Contaminated Sites

The City of Moose Jaw has three tax title properties with historical usage of gas tanks and waste oil. Environmental Site assessments have been completed in 2017 and a revised estimate of liability was determined. Remediation is estimated to occur in 5 years at a cost of \$286,000. This liability is discounted at 5% for a current liability of \$235,293. The estimated recoveries are expected to be the market value of the land upon the year of resale.

20. Expenditures by Object

	2018	2017
Wages and Benefits	34,205,525	33,655,426
Maintenance, Materials and Supplies	16,629,202	14,165,477
Professional and Contracted Services	5,702,191	4,868,714
Utilities	7,108,642	6,763,847
Grants and Contributions	1,777,063	1,750,897
Amortization	12,750,911	12,025,745
	<u>78,173,534</u>	<u>73,230,106</u>

21. Segmented Information

The City is a diversified municipal government institution that provides a wide range of services to its citizens, including police, fire, public transit and water and wastewater. The organizational structure of the City is based upon Departmental Structure which includes Financial Services, City Manager, City Clerk/Solicitor, Engineering Services, Planning and Development Services, Information Technology, Parks and Recreation, Human Resource Services, Fire Service and Police Service. The segmented and non-segmented information in these statements reflect the organizational structure described. For management reporting purposes, the City's operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. The financial activities reported by fund are included in the supporting schedules to these financial statements.

A segment is a distinguishable activity or group of activities. The segmented information provided in these statements represents a long-standing historical presentation of a mix of segmented and non-segmented classifications as follows:

- a) General Government – provides for administration of the City and includes the Departments of Financial Services, City Manager, City Clerk/Solicitor, the planning portion of the Department of Planning & Development, Information Technology and Human Resource Services.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

21. Segmented Information (continued)

- b) Protection to Persons and Property – provides protective services to the City and includes the Police Service, Fire Service, street lighting and development services.
- c) Engineering Services – encompasses Public Works, Sanitation & Waste Removal, Utilities (Water, Wastewater and Solid Waste) and Transit. The segmented information is broken out into these areas on the financial statements. Below is information on each of these sub-segmentation areas:
 - i) Public Works – provides for the maintenance of City infrastructure related to roads, bridges, sidewalks, workshop services and traffic infrastructure.
 - ii) Sanitation and Waste Removal – provides sanitation and waste services (including the Solid Waste Utility) to the City as well as drainage services.
 - iii) Utilities – Water, Wastewater and Buffalo Pound Water Treatment Plant on a proportionate basis.
 - iv) Transit – provides transit and para-transit services.
- d) Recreation and Community Services – provides recreation services, parks and open space services and facility maintenance services.

Non-segmented areas include areas that are not specific to any one of the segmented areas and include:

- a) Repairs and Maintenance – non-capitalized expenditures funded from capital.
- b) Provisions and Allowances – provisions and allowances as well as some unallocated miscellaneous expenditures.

FINANCIAL STATEMENTS

City of Moose Jaw Supporting Schedules

Moose Jaw, Saskatchewan

December 31, 2018

(UNAUDITED)

City of Moose Jaw

Exhibit "5"

**CAPITAL EXPENDITURE FUND STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2018**

	2018 \$	2017 \$
FINANCIAL ASSETS		
Cash	16,355,806	11,890,223
Accounts Receivable	603,500	1,748,547
Investments	42,212,786	47,652,198
Accrued Interest	265,867	280,463
Due from Other Funds	7,916,345	5,157,487
Land for Resale	762,221	765,443
	<u>68,116,525</u>	<u>67,494,361</u>
LIABILITIES		
Long-Term Debt	16,362,049	17,803,554
Accounts Payable	294,293	281,088
Deferred Revenue	-	-
	<u>16,656,342</u>	<u>18,084,642</u>
NET FINANCIAL ASSETS	<u>51,460,183</u>	<u>49,409,719</u>
ACCUMULATED SURPLUS	<u>51,460,183</u>	<u>49,409,719</u>

City of Moose Jaw

CAPITAL EXPENDITURE FUND STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "6"

REVENUE	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Land Sale Revenue	1,530,000	1,077,006	1,047,407
Investment Income	1,315,000	1,870,790	1,886,395
Hospital Levy	1,620,000	1,621,838	1,621,824
Contributions	-	-	72,033
Provincial Government Grant Funding	-	62,099	1,323,019
Federal Grant Funding	-	28,350	482,549
SPC/SKEnergy Franchise Fees	2,818,667	3,588,952	3,983,270
Other Income	-	120,000	352,732
	<u>7,283,667</u>	<u>8,369,035</u>	<u>10,769,229</u>
EXPENDITURES			
Capital Expenditures (Schedule 1)	23,124,037	10,110,584	11,044,644
Allowance Doubtful Accounts	-	(43,500)	(50,500)
Land Development Costs:			
Southeast Industrial Subdivision	2,310,000	82,797	14,000
Westheath Subdivision	4,949,600	87,654	104,943
Southwest Subdivision	-	24,103	5,266
Sunningdale Subdivision	-	-	4,293
Westmore Subdivision	-	-	8,394
Grayson Industrial Park Subdivision	-	25,000	9,844
Ross Park Commercial Subdivision	-	-	164
Miscellaneous Land Development	-	29,055	287,148
	<u>30,383,637</u>	<u>10,315,693</u>	<u>11,428,196</u>
Expenditures Capitalized as TCAs	-	(8,822,197)	(9,862,195)
Excess (Deficit) of Revenue over Expenditures	<u>(23,099,970)</u>	<u>6,875,539</u>	<u>9,203,228</u>
Transfer to Other Funds	(2,193,874)	(8,829,566)	(9,882,195)
Transfer from Other Funds	5,776,639	4,004,491	3,697,825
Annual Surplus/(Deficit)	<u>(19,517,205)</u>	<u>2,050,464</u>	<u>3,018,858</u>
Accumulated Surplus, Beginning of Year		<u>49,409,719</u>	<u>46,390,861</u>
Accumulated Surplus, End of Year		<u><u>51,460,183</u></u>	<u><u>49,409,719</u></u>

City of Moose Jaw

CAPITAL EXPENDITURE FUND - DETAILS OF CAPITAL EXPENDITURE FOR THE YEAR ENDED DECEMBER 31, 2018

Schedule "1"

	2018	2017
	\$	\$
Airport	10,200	90,254
Building Improvements	64,142	902,392
City Complex Upgrades	20,309	-
City Hall Renovations	35,857	36,900
Community Projects	29,860	22,454
DFFH Capital Upgrades	205,864	40,580
Energy Management	94,700	-
Fire Service Upgrades	50,552	451,285
General Parks Upgrades	453,025	127,510
Geographical Information System	1,601	5,625
Gravel Roadways	128,004	158,758
Innovative Housing	11,110	19,372
IT Projects	54,870	45,570
Landfill Capital Projects	39,574	74,800
Library/Art Museum	46,959	-
Multiplex Financing Costs	869,341	935,102
Parks Dedication Reserve Projects	39,036	258,701
Pathways	35,455	37,077
Paved Roadways	2,572,162	4,858,663
Police Service Building Renovations	496,506	4,230
Provision for Contaminated Site Remediation	11,205	(165,196)
Record Management Project	15,762	-
Reforestation	51,677	38,403
Rosedale Cemetery	37,772	44,614
Sidewalk Repairs	439,527	411,261
Special Needs Upgrades	52,988	13,549
Storm Sewers	1,256,688	655,900
Structure Upgrades	2,112,775	1,540,154
Traffic Control	843,488	407,691
Wakamow Valley Authority	29,575	28,995
	<u>10,110,584</u>	<u>11,044,644</u>

City of Moose Jaw

DEPARTMENTAL RESERVE FUND STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

Exhibit "7"

	2018 \$	2017 \$
FINANCIAL ASSETS		
Cash	15,129,649	14,125,869
Long-Term Investments	12,508,072	13,593,743
Accrued Interest	<u>127,608</u>	<u>183,508</u>
	<u>27,765,329</u>	<u>27,903,120</u>
LIABILITIES		
Due to Other Funds	<u>-</u>	<u>792,914</u>
NET FINANCIAL ASSETS	<u>27,765,329</u>	<u>27,110,206</u>
ACCUMULATED SURPLUS	<u><u>27,765,329</u></u>	<u><u>27,110,206</u></u>

City of Moose Jaw

DEPARTMENTAL RESERVE FUND STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "8"

REVENUE	Actual 2018 \$	Actual 2017 \$
Investment Income	736,170	791,936
Other Funding	1,196,214	38,288
	<u>1,932,384</u>	<u>830,224</u>
EXPENDITURES		
Assets Purchased:		
Administration	-	-
Art Museum	9	11,277
City Clerk/Solicitor	-	565
Cultural Centre	8	1,562
Engineering	602,022	868,406
Finance	3,627	2,065
Fire Service	27,598	24,881
Information Technology	416,289	235,583
Library	23,731	-
Parks & Recreation	355,919	39,082
Planning & Development	-	-
Human Resources	4,374	2,255
Police Service	616,723	323,947
Mosaic Place & FieldHouse	-	14,963
Transit	1,940,813	78,424
Expenditures not Capitalized	-	275
	<u>3,991,113</u>	<u>1,603,285</u>
Expenditures Capitalized as TCAs	(3,864,935)	(1,599,722)
Excess (Deficit) of Revenue over Expenditures	<u>1,806,206</u>	<u>826,661</u>
Transfer to Other Funds	(3,864,935)	(1,599,722)
Transfer from Other Funds	2,713,852	2,685,167
Annual (Deficit)/Surplus	<u>655,123</u>	<u>1,912,106</u>
Accumulated Surplus, Beginning of Year	<u>27,110,206</u>	<u>25,198,100</u>
Accumulated Surplus, End of Year	<u><u>27,765,329</u></u>	<u><u>27,110,206</u></u>

City of Moose Jaw

WATERWORKS UTILITY FUND STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

Exhibit "9"

	2018 \$	2017 \$
FINANCIAL ASSETS		
Cash	15,413,582	5,579,363
Accounts Receivable	207,753	-
Long-Term Investments	3,237,726	5,259,759
Accrued Interest	21,107	21,107
	<u>18,880,168</u>	<u>10,860,229</u>
LIABILITIES		
Long-Term Debt	29,747,000	-
Due to Other Funds	4,914,228	2,533,464
	<u>34,661,228</u>	<u>2,533,464</u>
NET FINANCIAL ASSETS(DEBT)	<u>(15,781,060)</u>	<u>8,326,765</u>
NON-FINANCIAL ASSETS		
Work-in-Progress - TCAs	21,571,403	1,995,399
Tangible Capital Assets	37,536,849	30,849,733
ACCUMULATED SURPLUS	<u>43,327,192</u>	<u>41,171,897</u>

WATERWORKS UTILITY OPERATING STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "10"

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
REVENUE			
Waterworks Revenues	10,435,089	10,806,088	9,653,832
	<u>10,435,089</u>	<u>10,806,088</u>	<u>9,653,832</u>
EXPENDITURES			
Production	3,118,271	3,059,577	2,544,639
Distribution	3,933,184	4,814,332	3,926,850
Administration	1,337,706	1,331,971	1,291,360
Amortization	-	1,445,472	1,313,438
	<u>8,389,161</u>	<u>10,651,352</u>	<u>9,076,287</u>
Excess of Revenue over Expenditures	<u>2,045,928</u>	<u>154,736</u>	<u>577,545</u>
Transfer to Waterworks Capital Reserve	(2,045,928)	(154,736)	(577,545)
Annual Surplus/(Deficit)	<u>-</u>	<u>-</u>	<u>-</u>

City of Moose Jaw

WATERWORKS UTILITY CAPITAL STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "11"

REVENUE	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Investment Income	-	267,941	232,646
Federal Gas Tax Funding	-	2,033,041	2,023,059
Other	-	232,008	56,330
	<u>-</u>	<u>2,532,990</u>	<u>2,312,035</u>
EXPENDITURES			
Water Distribution	679,000	271,052	442,206
BP Water Treatment Plant Upgrades	5,634,163	2,865,157	1,267,751
East West Feeder Line	2,885,000	1,470,552	(11,370)
BPWTP Pipeline	21,103,139	17,784,165	1,093,920
Raw Water Assets	200,000	-	-
Reservoir Rehabilitation	13,358,724	652,586	328,007
Cast Iron Watermain Replacement	9,426,804	7,649,282	4,032,536
Other	-	-	38,337
	<u>53,286,830</u>	<u>30,692,794</u>	<u>7,191,387</u>
Long-Term Debt Expense	<u>2,679,000</u>	<u>255,103</u>	<u>-</u>
Expenditures Capitalized	-	(27,590,689)	(3,669,014)
Excess of Revenue over Expenditures	<u>(55,965,830)</u>	<u>(824,218)</u>	<u>(1,210,338)</u>
Transfer from General Revenue Fund	-	2,824,777	2,155,429
Transfer from Waterworks Operating Fund	2,045,928	154,736	577,545
Annual Surplus/(Deficit)	<u>(53,919,902)</u>	<u>2,155,295</u>	<u>1,522,636</u>
Accumulated Surplus, Beginning of Year		41,171,897	39,649,261
Accumulated Surplus, End of Year		<u>43,327,192</u>	<u>41,171,897</u>

City of Moose Jaw

SANITARY SEWER UTILITY FUND STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

Exhibit "12"

	2018 \$	2017 \$
FINANCIAL ASSETS		
Cash	3,647,930	2,538,625
Long-Term Investments	3,102,965	3,074,728
Accrued Interest	9,653	9,653
	<u>6,760,548</u>	<u>5,623,006</u>
LIABILITIES		
Long-Term Debt	6,183,000	7,414,000
Accounts Payable	99,000	100,000
Due to Other Funds	367,482	1,454,434
	<u>6,649,482</u>	<u>8,968,434</u>
NET FINANCIAL ASSETS(DEBT)	<u>111,066</u>	<u>(3,345,428)</u>
NON-FINANCIAL ASSETS		
Work-in-Progress - TCAs	-	1,669,888
Tangible Capital Assets	43,424,140	42,557,447
ACCUMULATED SURPLUS	<u>43,535,206</u>	<u>40,881,907</u>

SANITARY SEWER UTILITY OPERATING STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "13"

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
REVENUE			
Sewage Service	<u>7,977,608</u>	<u>7,862,171</u>	<u>7,460,933</u>
	<u>7,977,608</u>	<u>7,862,171</u>	<u>7,460,933</u>
EXPENDITURE			
Sanitary Sewers	1,168,651	1,244,837	1,167,566
Sewage Treatment Plants	2,119,753	1,730,676	1,686,444
Administration	994,790	1,000,339	984,525
Amortization	-	1,627,556	1,589,892
	<u>4,283,194</u>	<u>5,603,408</u>	<u>5,428,427</u>
Excess of Revenue over Expenditures	<u>3,694,414</u>	<u>2,258,763</u>	<u>2,032,506</u>
Transfer to Sanitary Sewer Capital Reserve	(3,694,414)	(2,258,763)	(2,032,506)
Annual Surplus/(Deficit)	<u>-</u>	<u>-</u>	<u>-</u>

City of Moose Jaw

SANITARY SEWER UTILITY CAPITAL STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "14"

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
REVENUE			
Investment Income	-	162,258	131,318
Federal Funding	-	706,232	550,384
Other	-	88,120	83,869
	<u>-</u>	<u>956,610</u>	<u>765,571</u>
EXPENDITURES			
Sanitary Sewer Replacement	1,611,000	414,731	2,126,520
Wastewater Treatment	1,428,252	538,499	1,523,241
Crescentview Grinder Hoist	-	-	-
Lift Stations	300,000	23,838	-
Utility Masterplan	-	-	14,868
Other	-	88,928	48,419
	<u>3,339,252</u>	<u>1,065,996</u>	<u>3,713,048</u>
Long-Term Debt Expense	<u>1,545,688</u>	<u>320,440</u>	<u>378,824</u>
Expenditures Capitalized as TCAs	-	(767,132)	(3,635,716)
Excess of Revenue over Expenditures	<u>(4,884,940)</u>	<u>337,306</u>	<u>309,415</u>
Transfer from General Revenue Fund	-	57,230	65,344
Transfer from Sanitary Sewer Operating Fund	3,694,414	2,258,763	2,032,506
Annual Surplus/(Deficit)	<u>(1,190,526)</u>	<u>2,653,299</u>	<u>2,407,265</u>
Accumulated Surplus, Beginning of Year		<u>40,881,907</u>	<u>38,474,642</u>
Accumulated Surplus, End of Year		<u><u>43,535,206</u></u>	<u><u>40,881,907</u></u>

City of Moose Jaw

TRANSIT SYSTEM FUND STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

Exhibit "15"

	2018 \$	2017 \$
FINANCIAL ASSETS		
Cash	500	500
Due from Other Funds	515	
	<u>1,015</u>	<u>500</u>
LIABILITIES		
Due to Other Funds	-	73
GST Payable	1,015	427
	<u>1,015</u>	<u>427</u>
NET FINANCIAL ASSETS	<u>-</u>	<u>\$ -</u>
NON-FINANCIAL ASSETS		
Tangible Capital Assets	2,896,805	1,367,857
	<u>2,896,805</u>	<u>1,367,857</u>
ACCUMULATED SURPLUS	<u>2,896,805</u>	<u>1,367,857</u>

TRANSIT SYSTEM OPERATING STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "16"

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
REVENUE			
Bus Earnings	651,400	525,980	586,209
	<u>651,400</u>	<u>525,980</u>	<u>586,209</u>
EXPENDITURES			
Equipment Maintenance	490,000	521,278	492,515
Transportation	697,365	756,936	733,859
Administration	390,130	341,442	402,545
Amortization	-	394,763	310,068
Loss on Disposal of TCA	-	16,429	-
Reserve Contribution	323,244	323,244	323,244
	<u>1,900,739</u>	<u>2,354,092</u>	<u>2,262,231</u>
Excess of Revenue over Expenditures	<u>(1,249,339)</u>	<u>(1,828,112)</u>	<u>(1,676,022)</u>
Transfer from Other Funds	1,249,339	3,357,060	1,444,301
Annual Surplus/(Deficit)	<u>-</u>	<u>1,528,948</u>	<u>(231,721)</u>
Accumulated Surplus, Beginning of Year		1,367,857	1,599,578
Accumulated Surplus, End of Year		<u>2,896,805</u>	<u>1,367,857</u>

City of Moose Jaw

SOLID WASTE UTILITY OPERATING STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "17"

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
REVENUE			
Commercial Garbage Collection	900,000	1,142,059	226,399
Sanitary Landfill Revenues	2,634,000	2,294,408	1,826,216
Curbside Recycling Revenues	955,155	967,357	929,944
Miscellaneous	210,000	219,954	219,933
	<u>4,699,155</u>	<u>4,623,778</u>	<u>3,202,492</u>
EXPENDITURES			
Wages and Equipment	656,416	709,909	823,793
Sanitary Landfill Operation	1,104,539	1,203,610	784,511
Curbside Recycling Program	778,133	802,796	758,523
Miscellaneous	195,046	130,545	129,802
Administration	325,663	316,123	303,923
Landfill Closure Contribution	396,112	677,487	(196,902)
Landfill Reserve Contribution	1,243,246	-	-
Amortization	-	207,050	224,978
	<u>4,699,155</u>	<u>4,047,520</u>	<u>2,828,628</u>
Deficit of Revenue over Expenditures	<u>-</u>	<u>576,258</u>	<u>373,864</u>
Transfer from Other Funds	-	207,050	769,063
Transfer to Other Funds	-	(39,574)	(74,800)
Annual Surplus/(Deficit)	<u><u>-</u></u>	<u><u>743,734</u></u>	<u><u>1,068,127</u></u>

City of Moose Jaw

OTHER RESERVE FUNDS STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

Exhibit "18"

	2018	2017
	\$	\$
FINANCIAL ASSETS		
Cash	1,228,242	1,173,887
Long-Term Investments	1,580,351	1,580,529
Accrued Interest	20,480	20,480
Due from Other Funds	-	-
	<u>2,829,073</u>	<u>2,774,896</u>
LIABILITIES		
Bank Indebtedness	83,127	93,130
NET FINANCIAL ASSETS	<u>2,745,946</u>	<u>2,681,766</u>
ACCUMULATED SURPLUS	<u>2,745,946</u>	<u>2,681,766</u>

OTHER RESERVE FUNDS STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

Exhibit "19"

	Actual 2018	Actual 2017
	\$	\$
REVENUE		
Columbarium Rental	8,014	8,771
Opening and Closing Fees	-	2,092
Investment Income	74,930	68,808
Reserve Contributions	8,902	7,553
	<u>91,846</u>	<u>87,224</u>
EXPENDITURES		
Service and Sick Payouts	137,195	152,025
Maintenance	1,101	1,027
Scholarships	182	-
	<u>138,478</u>	<u>153,052</u>
Deficit of Revenue over Expenditures	<u>(46,632)</u>	<u>(65,828)</u>
Contribution of Assets	-	-
Transfer to Other Funds	(40,557)	(4,740)
Transfer from Other Funds	151,369	134,000
Annual Surplus/(Deficit)	<u>64,180</u>	<u>63,432</u>
Accumulated Surplus, Beginning of Year	<u>2,681,766</u>	<u>2,618,334</u>
Accumulated Surplus, End of Year	<u>2,745,946</u>	<u>2,681,766</u>

City of Moose Jaw

GENERAL REVENUE FUND STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

Exhibit "20"

	2018 \$	2017 \$
FINANCIAL ASSETS		
Cash	24,460,282	19,190,586
Taxes Receivable	3,237,054	2,782,354
Accounts Receivable	6,966,079	6,502,269
Investments	2,042,026	3,375,952
Accrued Interest	26,032	47,389
	<u>36,731,473</u>	<u>31,898,550</u>
LIABILITIES		
Accounts Payable	17,202,047	13,728,568
Due to Other Funds	2,635,150	378,494
Due to Schools	1,188,180	1,144,179
Deferred Revenue	886,016	584,933
Deposits and Other Liabilities	590,782	400,033
Accrued Landfill Costs	9,767,239	8,873,523
	<u>32,269,414</u>	<u>25,109,730</u>
NET FINANCIAL ASSETS	4,462,059	6,788,820
NON-FINANCIAL ASSETS		
Work-in-Progress - TCAs	1,196,491	905,214
Tangible Capital Assets	170,944,577	169,285,659
Prepaid Expenses and Deferred Charges	1,348,708	863,196
Inventories	1,395,945	1,303,086
	<u>174,885,721</u>	<u>172,357,155</u>
ACCUMULATED SURPLUS	<u>179,347,780</u>	<u>179,145,975</u>

City of Moose Jaw

Exhibit "21"

GENERAL REVENUE FUND STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget	Actual	Actual
	2018	2018	2017
	\$	\$	\$
SUMMARY OF REVENUES			
Tax Levy - Municipal	27,155,332	26,311,247	25,171,640
Other Levies	1,617,114	1,677,139	1,583,373
Licenses & Permits	1,473,728	1,260,222	1,384,577
Rents & Concessions	1,357,869	1,224,310	1,227,971
Law Enforcement	1,167,099	1,370,526	935,742
Fines & Penalties	1,805,180	2,287,549	1,373,741
Investment Earnings	560,898	685,303	618,810
Service Charges	128,882	147,323	146,056
Recreation and Community Services	1,544,701	1,595,591	1,540,618
Contributions, Grants and Subsidies	9,563,443	9,495,070	10,525,424
Other Contributions	853,025	707,627	1,254,550
	<u>47,227,271</u>	<u>46,761,907</u>	<u>45,762,502</u>
SUMMARY OF EXPENDITURES			
General Government	8,100,002	8,073,192	7,795,343
Protection to Persons and Property	18,971,422	19,629,698	18,832,728
Public Works	5,238,408	8,317,875	7,949,466
Sanitation and Waste Removal	392,076	732,229	561,445
Social Services	62,500	41,075	40,102
Recreation and Community Services	8,823,541	11,972,994	12,115,864
Provisions for Reserves and Allowances	695,537	795,350	567,398
Miscellaneous	111,685	190,415	195,023
	<u>42,395,171</u>	<u>49,752,828</u>	<u>48,057,369</u>
Expenditures Capitalized as TCAs	-	(237,337)	(32,001)
(Deficit) Excess of Revenue over Expenditures For the Year	<u>4,832,100</u>	<u>(2,753,584)</u>	<u>(2,262,866)</u>
Contribution of Assets	-	39,000	1,540,750
Transfers to Other Funds	(4,832,100)	(8,577,176)	(8,112,859)
Transfers from Other Funds	-	11,493,565	12,476,481
Annual Surplus	<u>-</u>	<u>201,805</u>	<u>3,641,506</u>
Accumulated Surplus, Beginning of Year		<u>179,145,975</u>	<u>175,504,469</u>
Accumulated Surplus, End of Year		<u><u>179,347,780</u></u>	<u><u>179,145,975</u></u>

City of Moose Jaw

Schedule "2"

**GENERAL REVENUE FUND - DETAILS OF REVENUE
FOR THE YEAR ENDED DECEMBER 31, 2018**

TAXATION	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Municipal	<u>27,155,332</u>	<u>26,311,247</u>	<u>25,171,640</u>
Other Levies			
Street Oiling	-	5,500	-
Fire Services	<u>1,617,114</u>	<u>1,671,639</u>	<u>1,583,373</u>
	<u>1,617,114</u>	<u>1,677,139</u>	<u>1,583,373</u>
LICENSES AND PERMITS			
Licenses	299,904	288,450	314,961
Building Permits	240,000	221,255	230,699
Trailer Permits	157,177	167,980	158,253
Parking Meter Receipts	750,000	557,262	659,345
Other Permits	<u>26,647</u>	<u>25,275</u>	<u>21,319</u>
	<u>1,473,728</u>	<u>1,260,222</u>	<u>1,384,577</u>
RENTS AND CONCESSIONS			
City Owned Property	168,675	173,780	148,435
Farm Lands	227,362	238,921	241,988
Service Centre	269,997	269,997	269,997
Workshop	662,087	511,096	537,803
Miscellaneous	<u>29,748</u>	<u>30,516</u>	<u>29,748</u>
	<u>1,357,869</u>	<u>1,224,310</u>	<u>1,227,971</u>
LAW ENFORCEMENT			
Prisoner Cost Recovery	80,000	105,480	103,300
Victim Services	83,599	83,600	84,099
Provincially Funded Positions	570,000	687,655	330,000
Miscellaneous	<u>433,500</u>	<u>493,791</u>	<u>418,343</u>
	<u>1,167,099</u>	<u>1,370,526</u>	<u>935,742</u>
FINES & PENALTIES			
Court Fines	1,600,000	2,117,677	1,156,709
Parking Meter Penalty	<u>205,180</u>	<u>169,872</u>	<u>217,032</u>
	<u>1,805,180</u>	<u>2,287,549</u>	<u>1,373,741</u>

City of Moose Jaw

Schedule "2"

GENERAL REVENUE FUND - DETAILS OF REVENUE FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
INVESTMENT EARNINGS			
Interest on Bank Balances	247,000	323,361	291,386
Penalties on Arrears	117,748	161,109	122,326
Surcharge on Taxes	130,650	130,775	138,816
Cemetery Perpetual Care Fund	65,500	70,058	66,282
	<u>560,898</u>	<u>685,303</u>	<u>618,810</u>
SERVICE CHARGES			
Tax Enforcement Charges	28,325	37,129	36,456
Handling Charge on Construction Materials	26,000	33,134	32,044
Miscellaneous	74,557	77,060	77,556
	<u>128,882</u>	<u>147,323</u>	<u>146,056</u>
RECREATION AND COMMUNITY SERVICES			
Recreation Services	182,715	201,026	206,428
Natatorium	70,043	62,684	76,827
Sportsplex	749,231	790,780	735,772
Pla-Mor Palace	290,895	283,768	279,511
Cemeteries	157,925	162,833	151,146
Miscellaneous	93,892	94,500	90,934
	<u>1,544,701</u>	<u>1,595,591</u>	<u>1,540,618</u>
CONTRIBUTIONS, GRANTS AND SUBSIDIES			
Federal Government	140,989	107,239	132,508
Provincial Government	6,557,768	6,545,780	7,317,961
Municipal Government	1,023,811	1,016,904	930,918
TransGas Corporation	-	-	32,533
Saskatchewan Energy Corporation	-	-	367,502
Saskatchewan Power Corporation	990,342	990,342	937,163
Canadian Pacific Railways	286,601	284,000	269,363
Moose Jaw Housing Authority	563,932	550,805	537,476
	<u>9,563,443</u>	<u>9,495,070</u>	<u>10,525,424</u>
OTHER CONTRIBUTIONS			
Administrative Overhead	570,037	562,381	527,614
Sundry Revenue	282,988	145,246	726,936
	<u>853,025</u>	<u>707,627</u>	<u>1,254,550</u>

City of Moose Jaw

Schedule "3"

**GENERAL REVENUE FUND - DETAILS OF EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
GENERAL GOVERNMENT			
Mayor and Aldermanic	361,845	305,651	343,067
City Clerk/Solicitor	699,661	804,920	683,420
City Manager	326,110	309,716	328,758
City Treasurer	1,271,315	1,263,957	1,203,813
Human Resources	667,502	714,264	650,466
Information Technology	1,245,414	1,207,051	1,165,819
Retirement Gratuities, Pension and Insurance	892,632	770,981	774,967
City Comptroller	955,183	898,890	913,239
City Hall Maintenance	303,042	276,624	351,782
Communications	108,376	92,433	63,181
Sundry	536,924	593,852	506,030
Planning and Development	736,998	568,830	544,060
Amortization	-	271,023	271,741
Less Charge to Waterworks	(5,000)	(5,000)	(5,000)
	<u>8,100,002</u>	<u>8,073,192</u>	<u>7,795,343</u>
PROTECTION TO PERSONS & PROPERTY			
Fire Department	6,279,060	6,197,660	6,190,444
Police Services	10,658,373	10,946,124	10,179,742
Street Lighting	918,667	883,685	863,875
Building and Bylaw	578,682	513,995	522,000
Other Protection	536,640	349,919	362,416
Amortization	-	738,315	714,251
	<u>18,971,422</u>	<u>19,629,698</u>	<u>18,832,728</u>
PUBLIC WORKS			
City Engineer	884,152	563,192	656,279
Streets and Roads	2,174,919	1,507,646	1,618,068
Traffic Division	1,517,850	1,277,206	1,012,274
Workshop	661,487	746,983	801,034
Amortization	-	4,222,848	3,861,811
	<u>5,238,408</u>	<u>8,317,875</u>	<u>7,949,466</u>
SANITATION AND WASTE REMOVAL			
Street Cleaning	185,023	191,219	194,442
Storm Sewers	207,053	229,394	91,778
Amortization	-	311,616	275,225
	<u>392,076</u>	<u>732,229</u>	<u>561,445</u>
SOCIAL SERVICES			
City Share of Housing Operation Losses	62,500	41,075	40,102
	<u>62,500</u>	<u>41,075</u>	<u>40,102</u>

City of Moose Jaw

Schedule "3"

**GENERAL REVENUE FUND - DETAILS OF EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2018**

RECREATION AND COMMUNITY SERVICES	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Administration	1,098,379	1,048,547	1,116,612
Parks	695,541	735,323	734,014
Recreation	3,084,101	3,299,598	3,190,028
Cemeteries	326,836	298,156	321,570
Grants	112,446	110,946	110,301
DFFH Inc.	691,370	691,370	746,415
Art Museum	383,592	387,510	432,493
Library	1,440,167	1,439,552	1,478,298
Service Centre	277,705	277,565	293,145
Wakamow Valley Authority	321,400	318,020	311,663
Wild Animal Park Maintenance	3,545	1,122	1,653
Cultural Centre	375,559	380,156	401,918
Murals of Moose Jaw	12,900	11,679	21,813
Amortization	-	2,973,450	2,955,941
	<u>8,823,541</u>	<u>11,972,994</u>	<u>12,115,864</u>

PROVISIONS FOR RESERVES AND ALLOW

Uncollectible Taxes and Tax Title Property	10,000	89,072	33,806
Uncollectible Accounts	12,222	-	13,211
General Contingencies	673,315	706,278	520,381
	<u>695,537</u>	<u>795,350</u>	<u>567,398</u>

MISCELLANEOUS

Discount on Taxes	66,355	-	-
Other	45,330	190,415	195,023
	<u>111,685</u>	<u>190,415</u>	<u>195,023</u>

City of Moose Jaw

GENERAL REVENUE FUND ACCUMULATED SURPLUS COMMITMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

Schedule "4"

	Balance Dec. 31, 2017 \$	Additions in 2018 \$	Deductions in 2018 \$	Balance Dec 31, 2018 \$
BUDGETARY ITEMS				
Accounts Receivable Project	19,200	-	19,200	-
Arbitration Expenses	241,846	-	42,800	199,046
Contractual Services - JDE Project	10,000	-	10,000	-
EDC Projects	-	-	-	-
Education Funding	3,662	-	3,662	-
Election Expenses	62,089	-	16,480	45,609
Flood Control	15,000	-	-	15,000
Heritage Projects	23,473	-	-	23,473
Human Resource Claim	4,000	-	-	4,000
Insurance Valuation	8,628	-	-	8,628
Inventory Labelling	2,400	-	-	2,400
Legal Services	110,870	-	110,870	-
Mosquito Control	55,729	-	1,710	54,019
Murals of Moose Jaw	13,466	14,687	13,466	14,687
Parks and Recreation Grant Funding	145,680	124,807	145,680	124,807
Pension Board	19,655	-	19,655	-
Police Service	1,362,963	141,544	236,000	1,268,507
Snow Removal	906,943	-	-	906,943
Special Needs Advisory Funding	2,028	3,028	2,028	3,028
Storm Sewer Reserve	15,000	-	-	15,000
Tangible Capital Assets	49,816	-	-	49,816
	<u>3,072,448</u>	<u>284,066</u>	<u>621,551</u>	<u>2,734,963</u>
NON-BUDGETARY ITEMS				
Commercial Appeal Reserve	176,045	136,481	300,604	11,922
Contaminated Site Recovery	50,659	-	-	50,659
Facilities Building Reserve	406,041	9,894	17,504	398,431
Fire Building Reserve	19,594	25,606	11,559	33,641
Housing Reserve	954,338	44,754	-	999,092
Landfill Closure Reserve	8,873,523	893,716	-	9,767,239
Landfill Replacement Reserve	948,517	23,113	971,630	-
Solid Waste Reserve	(1,456,941)	1,715,365	35,503	222,921
Mosaic Place and Yara Centre Reserve	543,873	13,253	-	557,126
Police Building Reserve	231,279	19,408	230,868	19,819
Residential Appeal Reserve	-	-	-	-
Supplementary Pension Reserve	6,404	1,186	5,159	2,431
Traffic Safety Reserve	710,216	979,547	1,163,087	526,676
	<u>11,463,548</u>	<u>3,862,323</u>	<u>2,735,914</u>	<u>12,589,957</u>
	<u>14,535,996</u>	<u>4,146,389</u>	<u>3,357,465</u>	<u>15,324,920</u>

FINANCIAL STATEMENTS

City of Moose Jaw Trust Funds

Moose Jaw, Saskatchewan

December 31, 2018

(UNAUDITED)

City of Moose Jaw - Funds Held in Trust

Exhibit "22"

**STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2018**

	2018 \$	2017 \$
FINANCIAL ASSETS		
Cash	634,588	591,960
Investments	1,896,986	1,900,365
Other Accounts Receivable	7,092	8,586
	<u>2,538,666</u>	<u>2,500,911</u>
LIABILITIES		
Accounts Payable	-	36
NET FINANCIAL ASSETS	<u>2,538,666</u>	<u>2,500,875</u>
ACCUMULATED SURPLUS	<u>2,538,666</u>	<u>2,500,875</u>

**FUNDS HELD IN TRUST STATEMENT OF ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Exhibit "23"

	2018 \$	2017 \$
FUND BALANCE BEGINNING OF YEAR	<u>2,500,875</u>	<u>2,472,403</u>
Surplus	37,791	28,472
FUND BALANCE END OF YEAR	<u>2,538,666</u>	<u>2,500,875</u>

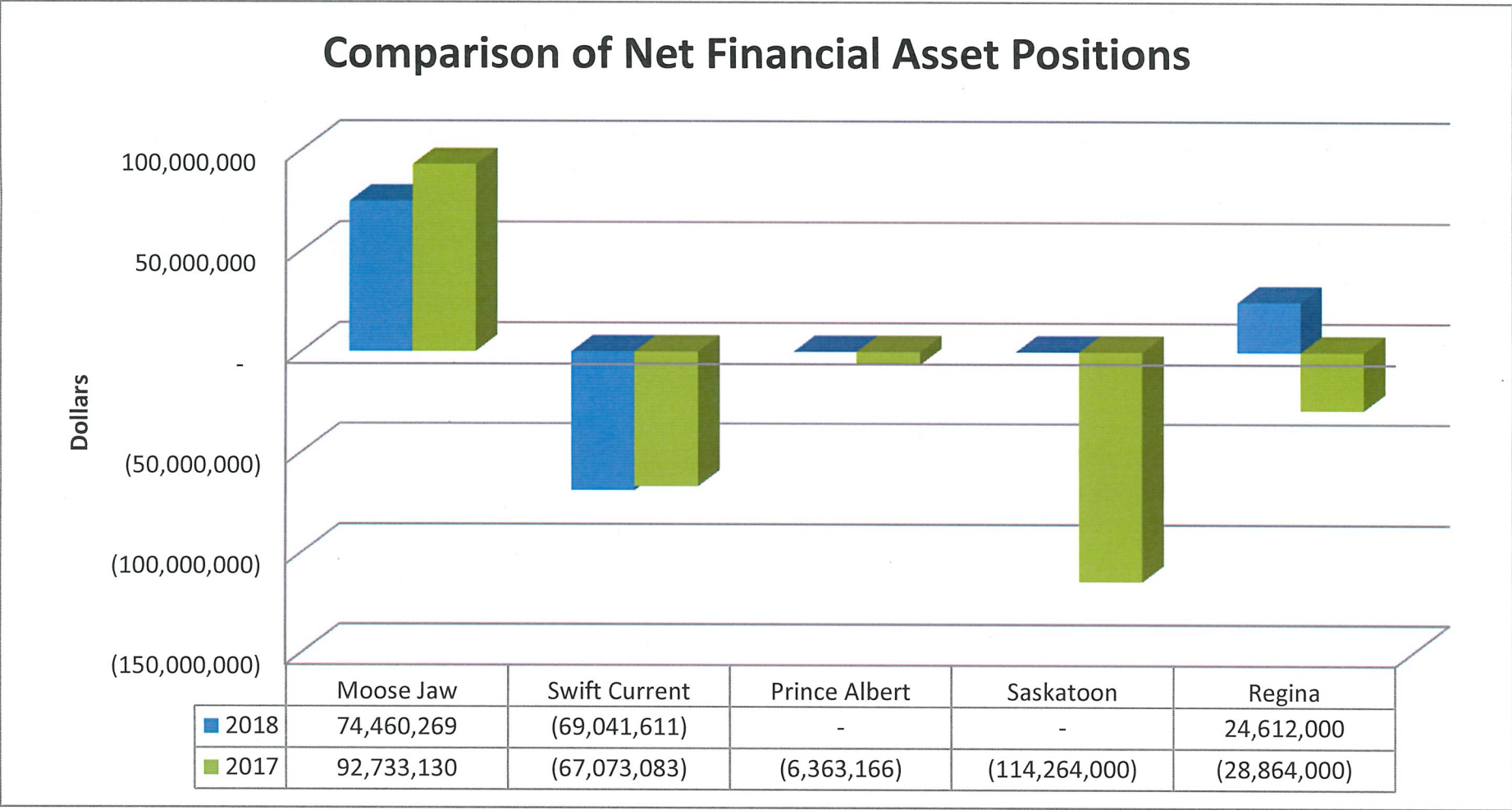
City of Moose Jaw - Funds Held in Trust

Exhibit "24"

TRUST FUNDS STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2018

REVENUE	Cultural Centre Trust Funds \$	Art Museum Trust Fund \$	Perpetual Care Trust Fund \$	Educational Trust Fund \$	Petroschuk Trust Fund \$	Total 2018 \$	Total 2017 \$
Contributions	-	-	36,855	-	-	36,855	28,661
Investment Income	6,683	2,358	70,058	1,955	119	81,173	77,472
	6,683	2,358	106,913	1,955	119	118,028	106,133
EXPENDITURES							
Interest Paid to City of Moose Jaw	-	-	70,058	-	-	70,058	66,282
Acquisition of Artwork	-	1,935	-	-	-	1,935	2,745
Scholarships	-	-	-	1,896	93	1,989	1,900
Other	6,255	-	-	-	-	6,255	6,734
	6,255	1,935	70,058	1,896	93	80,237	77,661
Excess (Deficit) of Revenue over Expenditures	428	423	36,855	59	26	37,791	28,472
Transferred to City of Moose Jaw	-	-	-	-	-	-	-
Annual Surplus/(Deficit)	428	423	36,855	59	26	37,791	28,472

Attachment #2 Comparison of Net Financial Asset Positions



Attachment # 3 Reserves

	2018	2017
General Revenue Fund		
Facilities Building Reserve	398,431	406,041
Fire Department Building Reserve	33,641	19,593
Housing Reserve	999,092	954,338
Police Service Building Reserve	19,819	231,279
Police Service-Accumulated Surplus	1,268,507	1,362,963
Residential and Commercial Appeal Reserves	11,922	176,045
Landfill Closure Reserve	9,767,239	8,873,523
Landfill Replacement Reserve	-	948,517
Solid Waste Reserve	202,921	(1,456,941)
Mosaic Place and Yara Centre Reserve	557,127	543,873
Supplementary Pension Reserve	2,431	6,404
Traffic Safety Reserve	526,676	710,216
Accumulated Surplus	1,651,465	3,299,036
Columbarium Fund		
Outdoor Columbarium Reserve	41,311	59,973
Crematorium Building Reserve	117,888	105,399
Employees Retirement Fund	118,891	108,894
Employees Disability and Death Benefit Fund	1,076,323	1,046,719
Equipment Reserve Fund	27,765,329	27,110,206
Flood Prone Property Acquisition Fund	68,095	66,763
Capital Expenditure Fund		
Capital Expenditure Fund Equity Reserve	36,922,713	36,057,337
Contaminated Site Remediation	235,293	224,088
Land Development Funds	21,948,294	22,559,855
Parking Reserve	1,654,035	1,602,787
Sludge Disposal Reserve	1,931,313	1,711,007
Snowbird's Scholarship Fund	9,211	9,136
Waterworks Fund	-	8,326,765
	107,327,967	115,063,816

Attachment #4 Tangible Capital Assets

General	Land	Land Improvements	Buildings and Improvements	Fleet and Equipment
Cost				
Balance, Beginning of Year	7,919,050	9,723,196	111,930,756	41,715,986
Change in Ownership	-	-	-	-
Acquisitions During Year	-	509,145	1,133,672	3,516,719
Transfers from Assets Under Construction	-	44,602	29,122	6,666
Disposals During Year	-	-	-	(882,682)
Write Downs	-	-	-	-
Balance, End of Year	7,919,050	10,276,943	113,093,550	44,356,689
Accumulated Amortization				
Balance, Beginning of Year	-	(4,576,208)	(42,300,984)	(26,035,649)
Change in Ownership	-	-	-	-
Annual Amortization	-	(404,695)	(2,482,658)	(2,470,505)
Accumulated Amortization on Disposals	-	-	-	818,028
Balance, End of Year	-	(4,980,903)	(44,783,642)	(27,688,126)
Net Book Value	7,919,050	5,296,040	68,309,908	16,668,563

Infrastructure	Roads and Streets	Underground and Other Networks	Bridges and Structures	Other Infrastructure
Cost				
Balance, Beginning of Year	96,101,613	157,487,610	29,822,136	1,500,446
Change In Ownership	-	-	-	-
Acquisitions During Year	3,855,176	14,162,842	1,957,136	10,200
Transfers from Assets Under Construction	-	1,669,888	170,317	-
Disposals During Year	-	-	-	-
Write Downs	-	-	-	-
Balance, End of Year	99,956,789	173,320,340	31,949,589	1,510,646
Accumulated Amortization				
Balance, Beginning of Year	(46,341,818)	(68,502,804)	(13,084,292)	(1,034,486)
Change in Ownership	-	-	-	-
Annual Amortization	(3,079,181)	(3,593,884)	(669,968)	(50,020)
Accumulated Amortization on Disposals	-	-	-	-
Balance, End of Year	(49,420,999)	(72,096,688)	(13,754,260)	(1,084,506)
Net Book Value	50,535,790	101,223,652	18,195,329	426,140

	Assets Under Construction	2018	2017
Cost			
Balance, Beginning of Year	4,455,503	460,656,296	436,340,811
Change In Ownership	-	-	-
Acquisitions During Year	20,232,986	45,377,876	25,196,862
Transfers from Assets Under Construction	(1,920,595)	-	-
Disposals During Year		(882,682)	(881,377)
Write Downs	-	-	-
Balance, End of Year	<u>22,767,894</u>	<u>505,151,490</u>	<u>460,656,296</u>
Accumulated Amortization			
Balance, Beginning of Year	-	(201,876,241)	(190,676,267)
Change In Ownership	-	-	-
Annual Amortization	-	(12,750,911)	(12,025,745)
Accumulated Amortization on Disposals	-	818,028	825,771
Balance, End of Year	<u>-</u>	<u>(213,809,124)</u>	<u>(201,876,241)</u>
Net Book Value	<u>22,767,894</u>	<u>291,342,366</u>	<u>258,780,055</u>

Attachment #5 Contributions, Grants & Subsidies

	<u>2018</u>
CPR GIL of Taxes	284,000
Federal GIL of Taxes	107,239
Housing Authority GIL of Taxes	550,805
New Deal Gas Tax Funding	2,033,041
Other Provincial Funding	177,820
Other Federal Funding	734,581
Provincial GIL of Taxes	462,747
Provincial Revenue Sharing	5,967,312
SPC Franchise Fees	3,998,959
Sask Energy Municipal Surcharge	519,994
TransGas Municipal Surcharge	60,341
	<u>14,896,839</u>

Attachment #6 Amortization of Tangible Capital Assets

	2018	2017
General Government	271,023	271,741
Protection to Persons & Property	738,315	714,251
Public Works	4,222,848	3,861,811
Solid Waste Utility	207,050	224,978
Sanitation & Waste	311,616	275,225
Parks & Recreation	2,973,450	2,955,941
Waterworks Utility	1,445,472	1,313,438
Sanitary Sewer Utility	1,627,556	1,589,892
Transit	394,762	310,068
BPWAB	558,819	508,400
	<u>12,750,911</u>	<u>12,025,745</u>



City of Moose Jaw

COMMUNICATION # CC-2019-0103

TITLE: 2018 Municipal Public Accounts

TO: City Council

FROM: Department of Financial Services

DATE: June 18, 2019

PUBLIC: This is a public document.

RECOMMENDATION

THAT the City of Moose Jaw's 2018 Municipal Public Accounts for the year ended December 31, 2018, be received and filed.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with a report on the City of Moose Jaw's 2018 Municipal Public Accounts.

BACKGROUND

The Public Accounts presented have been prepared in accordance with the requirements of *The Cities Act*. The applicable section of the Act reads as follows:

“Public accounts

156(1) On or before September 1 in each year, a city shall cause to be prepared and presented to the council the city's public accounts for the preceding financial year.

(2) Subject to the regulations, the public accounts prepared pursuant to subsection (1) must:

(a) incorporate the audited financial statement of the city; and

(b) show clearly and fully:

(i) the remuneration paid to each employee and member of council;

- (ii) the remuneration paid to each employee and member of any committee or other body established by council;
 - (iii) the remuneration paid to each employee and member of any other body established by council that receives the majority of its funds from the city;
 - (iv) the remuneration paid to each employee and board member of a controlled corporation;
 - (v) expenditures for travel and other expenses incurred by the employees, council members and board members described in subclauses (i) to (iv);
 - (vi) expenditures pursuant to any contract; and
 - (vii) grants and contributions of goods and services.
- (3) The city shall cause all public accounts of the city:
- (a) to be open for inspection by any person at all reasonable hours; and
 - (b) to be printed in sufficient quantity and distributed in a manner that will satisfy any reasonable requests for copies.
- (4) The minister may make regulations respecting requirements for or limitations on public accounts."

The audited financial statements for the City of Moose Jaw form part of the public accounts and are available separately.

DISCUSSION

The attached 2018 Public Accounts and this communication to Council comply with *The Cities Act* requirements and fulfill the City's obligation to prepare and present the Public Accounts to City Council. The Moose Jaw Downtown and Soccer/Field-House Facility Inc. form part of the City of Moose Jaw and their activities are included within the remuneration, contractual expenditures and statement of operation summary in this document.

The Public Accounts are available on the City's website or a bound copy can be picked up by contacting the office of the Director of Financial Services.

PRESENTATION

VERBAL: The Director of Financial Services will be in attendance to present the report.

ATTACHMENTS

1. City of Moose Jaw 2018 Public Accounts.

REPORT APPROVAL

Written by: Brian Acker, B.Comm., CPA, CMA, Director of Financial Services

Reviewed by: Tracy Wittke, Assistant City Clerk

Approved by: Jim Puffalt, City Manager

Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____



City of Moose Jaw

2018 Public Accounts

Moose Jaw, Saskatchewan
December 31, 2018



Public Accounts



Fiscal Year
December 31, 2018

THIS DOCUMENT PREPARED BY THE FINANCE DEPARTMENT
CITY OF MOOSE JAW
MOOSE JAW, SASKATCHEWAN, CANADA



CITY OF MOOSE JAW 2018 MUNICIPAL PUBLIC ACCOUNTS

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CITY OF MOOSE JAW

228 Main Street North · Saskatchewan · Canada · S6H 3J8
www.moosejaw.ca

July 10, 2019

TO: Members of City Council

FROM: Financial Services Department

SUBJECT: Municipal Public Accounts

Attached for Council's review and discussion are The Municipal Public Accounts of the City of Moose Jaw for the fiscal year ending December 31, 2018 as required by Section 156.1 of *The Cities Act*.

These Public Accounts also contain information relative to the Moose Jaw Downtown and Soccer/Field-House Facilities Inc. as required by Section 156.2(b) of *The Cities Act*.

The Financial Statements of the City of Moose Jaw and Moose Jaw Downtown and Soccer/Field-House Facilities Inc. also form part of the Public Accounts and are available upon request.

Respectfully submitted,

Brian Acker, B. Comm., CPA, CMA
Director of Financial Services

BA/sp



INTRODUCTION TO THE MUNICIPAL PUBLIC ACCOUNTS

Preparation of the Municipal Public Accounts is provided for by Section 156.1 of *The Cities Act* and by The Cities Regulations.

Contractual expenditures for goods and services report both Operating and Capital Expenditures. In reporting contractual expenditures we have excluded certain expenditures that are not actual Operating or Capital costs:

- Eg. -
- Investment contracts
 - Debt Payments
 - Tax and Water refunds or rebates
 - Employee payroll deductions
 - Land refunds

No attempt has been made to eliminate expenditures that are not chargeable to 2018 operations:

- Eg. -
- Prepaid expenses
 - Inventory
 - Equipment
 - Prior year's accrued liabilities

The Municipal Public Accounts as provided for by Section 156.1 of *The Cities Act*, now follow.

July 10, 2019
MOOSE JAW, SASKATCHEWAN

❖ CITY OF MOOSE JAW ❖
2018 MUNICIPAL PUBLIC ACCOUNTS
REPORT OF REVENUES & EXPENDITURES

PUBLIC ACCOUNTS

REPORT OF REVENUES & EXPENDITURES

City of
MOOSE JAW

FOR THE YEAR ENDED DECEMBER 31, 2018

CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

REVENUE	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Taxation	28,775,332	27,933,085	26,793,464
Other Levies	6,106,269	6,080,963	4,565,932
Licenses and Permits	1,473,728	1,260,222	1,384,577
Rents and Concessions	1,357,869	443,817	421,071
Law Enforcement	1,167,099	1,155,526	935,742
Fines and Penalties	1,805,180	2,287,549	1,373,741
Investment Earnings	1,875,898	3,797,393	3,729,914
Service Charges	128,882	147,323	146,056
User Charges and Fees	5,151,944	4,994,105	4,775,306
Contributions, Grants and Subsidies	12,382,110	14,896,839	18,028,819
Other Contributions	1,006,103	288,713	2,367,753
Utilities	22,379,813	26,983,295	25,196,728
Land Sales	1,530,000	1,077,006	1,047,407
Other Income	-	1,636,468	531,219
	<u>85,140,227</u>	<u>92,982,304</u>	<u>91,297,729</u>
EXPENDITURES			
General Government	8,100,002	7,128,637	6,885,610
Protection to Persons and Property	18,971,422	18,750,648	18,165,296
Public Works	5,238,408	7,539,327	7,157,630
Sanitation and Waste Removal	5,091,231	4,342,508	2,965,474
Recreation and Community Services	14,079,184	14,587,330	14,705,160
Utilities	19,139,475	22,187,449	19,939,839
Repairs and Maintenance	-	531,870	610,087
Provisions and Allowances	807,222	1,074,955	862,045
Transit	1,900,739	2,030,810	1,938,965
	<u>73,327,683</u>	<u>78,173,534</u>	<u>73,230,106</u>
Excess of Revenue Over Expenditures	<u>11,812,544</u>	<u>14,808,770</u>	<u>18,067,623</u>
Accumulated Surplus, Beginning of Year		<u>353,805,478</u>	<u>335,737,855</u>
Accumulated Surplus, End of Year		<u>368,614,248</u>	<u>353,805,478</u>

PUBLIC ACCOUNTS

REPORT OF REVENUES & EXPENDITURES
CONTINUED

City of

MOOSE JAW



FOR THE YEAR ENDED DECEMBER 31, 2018

GENERAL REVENUE FUND STATEMENT OF OPERATIONS

SUMMARY OF REVENUES	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Tax Levy - Municipal	27,155,332	26,311,247	25,171,640
Other Levies	1,617,114	1,677,139	1,583,373
Licenses & Permits	1,473,728	1,260,222	1,384,577
Rents & Concessions	1,357,869	1,224,310	1,227,971
Law Enforcement	1,167,099	1,370,526	935,742
Fines & Penalties	1,805,180	2,287,549	1,373,741
Investment Earnings	560,898	685,303	618,810
Service Charges	128,882	147,323	146,056
Recreation and Community Services	1,544,701	1,595,591	1,540,618
Contributions, Grants and Subsidies	9,563,443	9,495,070	10,525,424
Other Contributions	853,025	707,627	1,254,550
	<u>47,227,271</u>	<u>46,761,907</u>	<u>45,762,502</u>

SUMMARY OF EXPENDITURES

General Government	8,100,002	8,073,192	7,795,343
Protection to Persons and Property	18,971,422	19,629,698	18,832,728
Public Works	5,238,408	8,317,875	7,949,466
Sanitation and Waste Removal	392,076	732,229	561,445
Social Services	62,500	41,075	40,102
Recreation and Community Services	8,823,541	11,972,994	12,115,864
Provisions for Reserves and Allowances	695,537	795,350	567,398
Miscellaneous	111,685	190,415	195,023
	<u>42,395,171</u>	<u>49,752,828</u>	<u>48,057,369</u>
Expenditures Capitalized as TCAs	-	(237,337)	(32,001)
(Deficit) Excess of Revenue over Expenditures For the Year	<u>4,832,100</u>	<u>(2,753,584)</u>	<u>(2,262,866)</u>
Contribution of Assets	-	39,000	1,540,750
Transfers to Other Funds	(4,832,100)	(8,577,176)	(8,112,859)
Transfers from Other Funds	-	11,493,565	12,476,481
Annual Surplus	-	<u>201,805</u>	<u>3,641,506</u>
Accumulated Surplus, Beginning of Year		<u>179,145,975</u>	<u>175,504,469</u>
Accumulated Surplus, End of Year		<u>179,347,780</u>	<u>179,145,975</u>

PUBLIC ACCOUNTS

REPORT OF REVENUES & EXPENDITURES
CONTINUED

City of

MOOSE JAW



FOR THE YEAR ENDED DECEMBER 31, 2018

GENERAL REVENUE FUND - DETAILS OF REVENUE

TAXATION	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Municipal	<u>27,155,332</u>	<u>26,311,247</u>	<u>25,171,640</u>
Other Levies			
Street Oiling	-	5,500	-
Fire Services	<u>1,617,114</u>	<u>1,671,639</u>	<u>1,583,373</u>
	<u>1,617,114</u>	<u>1,677,139</u>	<u>1,583,373</u>
LICENSES AND PERMITS			
Licenses	299,904	288,450	314,961
Building Permits	240,000	221,255	230,699
Trailer Permits	157,177	167,980	158,253
Parking Meter Receipts	750,000	557,262	659,345
Other Permits	<u>26,647</u>	<u>25,275</u>	<u>21,319</u>
	<u>1,473,728</u>	<u>1,260,222</u>	<u>1,384,577</u>
RENTS AND CONCESSIONS			
City Owned Property	168,675	173,780	148,435
Farm Lands	227,362	238,921	241,988
Service Centre	269,997	269,997	269,997
Workshop	662,087	511,096	537,803
Miscellaneous	<u>29,748</u>	<u>30,516</u>	<u>29,748</u>
	<u>1,357,869</u>	<u>1,224,310</u>	<u>1,227,971</u>
LAW ENFORCEMENT			
Prisoner Cost Recovery	80,000	105,480	103,300
Victim Services	83,599	83,600	84,099
Serious Crime Task Force	570,000	687,655	330,000
Miscellaneous	<u>433,500</u>	<u>493,791</u>	<u>418,343</u>
	<u>1,167,099</u>	<u>1,370,526</u>	<u>935,742</u>
FINES & PENALTIES			
Court Fines	1,600,000	2,117,677	1,156,709
Parking Meter Penalty	<u>205,180</u>	<u>169,872</u>	<u>217,032</u>
	<u>1,805,180</u>	<u>2,287,549</u>	<u>1,373,741</u>

PUBLIC ACCOUNTS

REPORT OF REVENUES & EXPENDITURES
CONTINUED

City of

MOOSE JAW



FOR THE YEAR ENDED DECEMBER 31, 2018

GENERAL REVENUE FUND - DETAILS OF REVENUE

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
INVESTMENT EARNINGS			
Interest on Bank Balances	247,000	323,361	291,386
Penalties on Arrears	117,748	161,109	122,326
Surcharge on Taxes	130,650	130,775	138,816
Cemetery Perpetual Care Fund	65,500	70,058	66,282
	<u>560,898</u>	<u>685,303</u>	<u>618,810</u>
SERVICE CHARGES			
Tax Enforcement Charges	28,325	37,129	36,456
Handling Charge on Construction Materials	26,000	33,134	32,044
Miscellaneous	74,557	77,060	77,556
	<u>128,882</u>	<u>147,323</u>	<u>146,056</u>
RECREATION AND COMMUNITY SERVICES			
Recreation Services	182,715	201,026	206,428
Natatorium	70,043	62,684	76,827
Sportsplex	749,231	790,780	735,772
Pla-Mor Palace	290,895	283,768	279,511
Cemeteries	157,925	162,833	151,146
Miscellaneous	93,892	94,500	90,934
	<u>1,544,701</u>	<u>1,595,591</u>	<u>1,540,618</u>
CONTRIBUTIONS, GRANTS AND SUBSIDIES			
Federal Government	140,989	107,239	132,508
Provincial Government	6,557,768	6,545,780	7,317,961
Municipal Government	1,023,811	1,016,904	930,918
TransGas Corporation	-	-	32,533
Saskatchewan Energy Corporation	-	-	367,502
Saskatchewan Power Corporation	990,342	990,342	937,163
Canadian Pacific Railways	286,601	284,000	269,363
Moose Jaw Housing Authority	563,932	550,805	537,476
	<u>9,563,443</u>	<u>9,495,070</u>	<u>10,525,424</u>
OTHER CONTRIBUTIONS			
Administrative Overhead	570,037	562,381	527,614
Sundry Revenue	282,988	145,246	726,936
	<u>853,025</u>	<u>707,627</u>	<u>1,254,550</u>

PUBLIC ACCOUNTS

REPORT OF REVENUES & EXPENDITURES
CONTINUED

City of

MOOSE JAW



FOR THE YEAR ENDED DECEMBER 31, 2018

GENERAL REVENUE FUND - DETAILS OF EXPENDITURES

	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
GENERAL GOVERNMENT			
Mayor and Aldermanic	361,845	305,651	343,067
City Clerk/Solicitor	699,661	804,920	683,420
City Manager	326,110	309,716	328,758
City Treasurer	1,271,315	1,263,957	1,203,813
Human Resources	667,502	714,264	650,466
Information Technology	1,245,414	1,207,051	1,165,819
Retirement Gratuities, Pension and Insurance	892,632	770,981	774,967
City Comptroller	955,183	898,890	913,239
City Hall Maintenance	303,042	276,624	351,782
Communications	108,376	92,433	63,181
Sundry	536,924	593,852	506,030
Planning and Development	736,998	568,830	544,060
Amortization	-	271,023	271,741
Less Charge to Waterworks	(5,000)	(5,000)	(5,000)
	<u>8,100,002</u>	<u>8,073,192</u>	<u>7,795,343</u>
PROTECTION TO PERSONS & PROPERTY			
Fire Department	6,279,060	6,197,660	6,190,444
Police Services	10,658,373	10,946,124	10,179,742
Street Lighting	918,667	883,685	863,875
Building and Bylaw	578,682	513,995	522,000
Other Protection	536,640	349,919	362,416
Amortization	-	738,315	714,251
	<u>18,971,422</u>	<u>19,629,698</u>	<u>18,832,728</u>
PUBLIC WORKS			
City Engineer	884,152	563,192	656,279
Streets and Roads	2,174,919	1,507,646	1,618,068
Traffic Division	1,517,850	1,277,206	1,012,274
Workshop	661,487	746,983	801,034
Amortization	-	4,222,848	3,861,811
	<u>5,238,408</u>	<u>8,317,875</u>	<u>7,949,466</u>
SANITATION AND WASTE REMOVAL			
Street Cleaning	185,023	191,219	194,442
Storm Sewers	207,053	229,394	91,778
Amortization	-	311,616	275,225
	<u>392,076</u>	<u>732,229</u>	<u>561,445</u>
SOCIAL SERVICES			
City Share of Housing Operation Losses	62,500	41,075	40,102
	<u>62,500</u>	<u>41,075</u>	<u>40,102</u>

PUBLIC ACCOUNTS

REPORT OF REVENUES & EXPENDITURES
CONTINUEDCity of
MOOSE JAW

FOR THE YEAR ENDED DECEMBER 31, 2018

GENERAL REVENUE FUND - DETAILS OF EXPENDITURES

RECREATION AND COMMUNITY SERVICES	Budget 2018 \$	Actual 2018 \$	Actual 2017 \$
Administration	1,098,379	1,048,547	1,116,612
Parks	695,541	735,323	734,014
Recreation	3,084,101	3,299,598	3,190,028
Cemeteries	326,836	298,156	321,570
Grants	112,446	110,946	110,301
DFFH Inc.	691,370	691,370	746,415
Art Museum	383,592	387,510	432,493
Library	1,440,167	1,439,552	1,478,298
Service Centre	277,705	277,565	293,145
Wakamow Valley Authority	321,400	318,020	311,663
Wild Animal Park Maintenance	3,545	1,122	1,653
Cultural Centre	375,559	380,156	401,918
Murals of Moose Jaw	12,900	11,679	21,813
Amortization	-	2,973,450	2,955,941
	<u>8,823,541</u>	<u>11,972,994</u>	<u>12,115,864</u>

PROVISIONS FOR RESERVES AND ALLOW

Uncollectible Taxes and Tax Title Property	10,000	89,072	33,806
Uncollectible Accounts	12,222	-	13,211
General Contingencies	673,315	706,278	520,381
	<u>695,537</u>	<u>795,350</u>	<u>567,398</u>

MISCELLANEOUS

Discount on Taxes	66,355	-	-
Other	45,330	190,415	195,023
	<u>111,685</u>	<u>190,415</u>	<u>195,023</u>

EXPENDITURES BY OBJECT CLASSIFICATION

	<u>2018</u>	<u>2017</u>
Wages and Benefits	\$ 34,205,525	\$ 33,655,426
Maintenance, Materials and Supplies	16,629,202	14,165,477
Professional and Contracted Services	5,702,191	4,868,714
Utilities	7,108,642	6,763,847
Grants and Contributions	1,777,063	1,750,897
Amortization	12,750,911	12,025,745
	<u>\$ 78,173,534</u>	<u>\$ 73,230,106</u>

❖ CITY OF MOOSE JAW ❖
2018 MUNICIPAL PUBLIC ACCOUNTS
EMPLOYEE REMUNERATION

NOTES TO EMPLOYEE REMUNERATION

NOTE 1.

Employment title represents the official employment title of the employee as at December 31, 2018 or at date of termination.

NOTE 2.

Employee remuneration includes those employees earning salaries in excess of \$50,000 regardless of whether their salary was charged to an operating or capital fund. Other "Remuneration" may include the following:

- ◆ Car Allowance
- ◆ Service Pay Allowance at retirement
- ◆ Sick Pay Allowance at retirement
- ◆ Honorariums
- ◆ Retiring Allowance
- ◆ Taxable portion of Health Benefits
- ◆ Hiring Incentives.

Service Pay and Sick Pay Allowance may be payable to an employee's estate.

PUBLIC ACCOUNTS

EMPLOYEE REMUNERATION

City of

MOOSE JAW



FOR THE Year ENDED DECEMBER 31, 2018

NAME	EMPLOYMENT TITLE	REGULAR REMUNERATION	OTHER REMUNERATION
Abell Gregory G.	Operator	\$ 78,675.28	-
Acker Brian D.	Director of Financial Services	146,886.79	2,045.00
Acorn Kevin M.	Sub-Foreman, Sportsgrounds	55,078.12	-
Adrian Kevin G.	Corporal	121,864.85	-
Amiot Curtis	Constable 1st Class	107,463.21	-
Anakaer Kelly L.	Hydro-Vac/Truck Driver	81,290.19	-
Anderson Jeremy	Constable 1st Class	104,509.56	-
Anderson Lori	Executive Administrator	69,816.15	-
Anderson William	Fleet Services Supervisor	100,923.68	-
Angus Wayne	Driver	53,468.01	-
Ansell Rodney J.	Firefighter 16th Year	98,178.97	-
Ausland Amy M.R.	Administrative Assistant	71,731.68	100.00
Bassett Catherine	Administrative Assistant/ Public Education Officer	71,575.01	941.08
Belser Curtis D.	Shift Captain	121,859.35	156.16
Bergdahl Brent	Sanitation Truck Driver	55,906.06	-
Bhowmik Rabindra	Technician II	69,288.67	-
Biniaris Jim	Constable 1st Class	112,674.45	-
Bjorge Eric	Assistant City Planner	76,270.29	-
Blondeau Donna Y.	Victims Services Coordinator	68,961.67	341.02
Bodie Roy M.	Scheduled Temporary Labourer	67,620.23	-
Boechler Randell F.	Constable 10 Year	119,204.09	-
Boileau Tamara L.	Communication Officer	74,466.22	-
Booth Shannon D.	Administrative Assistant	51,586.80	100.00
Booth Todd K.	Constable 19 Year	116,444.01	-
Bourassa Richard	Police Chief	159,954.47	-
Brenner Keith J.	Mechanic I	58,658.28	-
Bromley Albert M.	Director of Human Resource Services	142,265.70	3,643.50
Busse Paul	Firefighter 5th Year (1st Class)	91,076.09	-
Calvert Jeffrey T.	Firefighter 16th Year	99,668.43	-
Campbell Diane	Safety Supervisor	92,902.98	-
Campbell Sandra S.	City Comptroller	119,011.42	-
Caringal Mark Anthony	Engineering Technologist	67,750.20	-
Casemore Jason	A/Manager of Water and Wastewater Treatment	102,481.29	-
Chapman Dan	Sub-Foreman, Water & Wastewater	87,273.38	183.29
Chelsberg Brock	Firefighter 5th Year (1st Class)	90,369.93	-
Christmann Kurtis A.	Pipefitter	87,280.03	-
Clark Ian J.	Firefighter 16th Year	99,098.06	-
Coates Orval R.	Manager of Water and Wastewater Treatment	109,211.08	460.20
Coghill Alanna	Communication Officer	67,927.31	-
Coghill Allen	Swimming Pool/Arena Caretaker	56,465.21	-
Coghlin Myles A.	Corporal	95,868.85	-
Cook Tracey J.	Sub-Foreman, Cemetery	60,154.16	-
Couzens Gary J	Driver	54,164.31	-
Craig Jessica	Skilled Labourer	55,319.30	-
Craig Robert J.	Engineering Technologist	75,492.68	-
Crocker Matthew J.	Firefighter 11th Year	97,223.31	-
Cunningham Kyle	Constable 1st Class	115,377.87	-
Da Prato Yannick	Constable 4th Class	67,210.60	-

PUBLIC ACCOUNTS

EMPLOYEE REMUNERATION

City of

MOOSE JAW



CONTINUED

FOR THE Year ENDED DECEMBER 31, 2018

NAME	EMPLOYMENT TITLE	REGULAR REMUNERATION	OTHER REMUNERATION
Davis Montgomery	2nd Motor Patrol Operator	\$ 61,867.90	-
Deagle David W.	2nd Motor Patrol Operator	55,442.14	-
Del Pilar Michael	Head Caretaker	53,292.79	-
Dobrescu Staci L.	Public Works Supervisor, Water & Wastewater	95,217.65	81.90
Dobrescu Lloyd	Facilities Supervisor	59,827.58	-
Duchak Robert G.	Parksman/Arena Attendant	51,606.97	-
Dulong Michael	Technician II	56,488.44	-
Duzan Dustin B.	Firefighter 16th Year	99,812.64	-
Elder Taylor	Corporal	133,289.74	-
Englesman Kevin L.	Sub-Foreman- Parks General	58,145.11	-
Ennis Winston	Front End Loader Operator	78,883.90	-
Enns Taylor	Firefighter 5th Year (1st Class)	91,175.67	-
Eritz Lisa L.	Building Official	67,566.83	-
Evans Laurie D.	Shift Captain	123,416.38	215.56
Fister Myles	Director of Facilities	53,654.80	-
Fitzpatrick Julie	Information Technology Analyst	61,075.15	-
Flanagan Christopher	Corporal	130,753.28	-
Flanagan Craig P.	Firefighter 16th Year	97,738.51	-
Folster Richard C.	Operator	65,921.21	-
Forbes Ryan G.	Constable 1st Class	113,411.69	-
Foster Devin E.	General Utility Worker	84,552.23	57.20
Fraser William G.	Deputy City Treasurer	106,615.47	-
Free Dale G.	Driver	51,273.22	-
Frei Marlie	Sergeant	127,609.28	-
Fritzler Shaunna	Finance Manager	57,083.88	-
Froehlich Clifford C.	Deputy Police Chief	27,781.24	34,416.73
Fulton Linda D.	Communication Center Coordinator	68,742.95	-
Fysh Barbara A.	Manager of Recreation Services	63,698.49	8,810.34
Gagnon Robert	Driver	65,602.60	-
Gibbs Cori T.	Driver	51,156.70	-
Gibbs Corrine	Driver	51,780.31	-
Gibbs William	Driver	51,370.03	-
Giraudier Landon M.	Constable 10th Year	110,171.11	-
Goodman Nadine	Taxation Officer	54,409.00	-
Goudie Catherine	Office Manager	57,039.93	-
Graham Tyler	CAD Technician	59,552.28	-
Grocott Richelle	Shift Captain	101,056.18	-
Gulka-Tiechko Myron G.	City Clerk/Solicitor	162,640.99	-
Guy Chasidy D.	Human Resources Consultant	94,279.23	910.37
Hall Clayton	Scheduled Temporary Labourer	63,339.39	-
Hall Stephen	Recreation Program Supervisor	55,380.97	137.10
Halsall Robert S.	Shift Captain	110,551.86	-
Harding R. Earl	Assistant Fire Chief	113,106.37	-
Harms Shelley A.	Communication Officer	56,252.52	-
Heath Robert A.	Corporal	125,649.74	-
Heck Matthew	Constable 10th Year	96,952.75	-
Heisler Christopher	Facilities & Buildings Supervisor	83,967.62	455.36
Hemingway Craig	Communications Manager	65,817.22	-

PUBLIC ACCOUNTS

EMPLOYEE REMUNERATION

City of

MOOSE JAW



CONTINUED

FOR THE Year ENDED DECEMBER 31, 2018

NAME	EMPLOYMENT TITLE	REGULAR REMUNERATION	OTHER REMUNERATION
Hemsing Kayne A.	Shift Captain	\$ 109,384.14	-
Hendrickson Brenda L.	City Treasurer	121,612.71	1,123.13
Hewitt Gordon J.	Assistant Fire Chief	75,827.97	85.90
Hill Raymond R.	Front End Loader Operator	44,964.66	6,459.09
Hoggins Branden	Constable 2nd Class	88,922.61	-
Hopkinson Ryan J.	Shift Captain	103,537.17	-
Howe Shelly D.	Recreation Program Supervisor	60,372.39	2,385.31
Howes William J.	Shift Captain	110,704.03	-
Howse Darryl	Driver	54,341.43	-
Hutchinson Jason	Firefighter 5th Year (1st Class)	91,619.29	-
Izaaks Heino G.	Constable 4th Class	63,606.88	-
Jackson Jeff	Skilled Labourer	57,372.83	-
James Bryce	Weigh Scale Attendant	55,655.23	-
Jesse Randy S.	Sergeant	133,807.42	-
Joel Philip	Firefighter 24-36 month	61,235.89	-
Johns Rick D.	Deputy Police Chief	146,237.84	100.00
Johnson Gary L.	Caretaker	51,207.97	-
Justason Nathan T.	Sanitation Truck Driver	55,167.73	-
Keays Leslie J.	Sub-Foreman, Sanitation	62,468.67	153.66
Kehoe Ty	Firefighter 36-49 month	58,049.85	-
Kerr Cory L.	Constable 19th Year	102,501.37	-
Klemenz Kurtis J.	Front End Loader/Backhoe & Impactor Operator	67,438.37	-
Klippenstein Rodney J.	Fire Prevention/ EMO Officer	111,497.54	-
Knipfel Brock Roy	Assistant Fire Chief	109,264.39	-
Koch Stanley A.	Constable 10th Year	116,227.12	-
Kowalyk Brett	Firefighter 24-36 month	64,507.25	-
Landin Stacey	Bylaw Enforcement Officer	55,866.96	-
Lang Nigel	Information Technology Coordinator	93,167.66	-
Latta Maureen	City Council Support	57,528.32	-
Lawrence Ryan W.	Constable 10th Year	119,650.24	-
Lea Casey	Constable 4th Class	60,565.01	-
Leblanc Travis E. K.	CAD Supervisor	62,662.72	-
Lennox Mireille	Parks Supervisor	88,847.75	810.50
Lewis Cameron S.	Sergeant	129,811.88	-
Loney Marnie M.	Land Administrator	78,441.96	942.00
Lonsberry Jordan Renee	Constable 4th Class	77,260.83	-
Lucier Evangeline M.	Communication Officer	68,811.15	-
Luiten Christopher	Shift Captain	106,887.43	-
Lundquist Ryan	Constable 3rd Class	87,069.40	-
Lusk Pamela	Payroll Accountant	55,866.96	-
Lys Matthew D.	Firefighter 24-36 month	61,465.33	-
Macdiarmid Sterling D.	Firefighter 16th Year	97,677.78	-
MacDonald Jennifer	Help Desk Technician	52,162.12	-
Macdonald Mary Kaye	Communication Officer	74,549.52	-
MacDonald Wesley	Meter Shop Supervisor	57,863.79	-
Mackey Brent S.	Inspector	136,956.53	175.00
MacNaughton Joshua	Constable 1st Class	91,260.59	-
MacNaughton Sheldon	Constable 10th Year	120,936.84	-

PUBLIC ACCOUNTS

EMPLOYEE REMUNERATION

City of

MOOSE JAW



CONTINUED

FOR THE Year ENDED DECEMBER 31, 2018

NAME	EMPLOYMENT TITLE	REGULAR REMUNERATION	OTHER REMUNERATION
McKay Wade	Director of Information Technology	\$ 129,194.63	-
McKenna Richard A.	Inspector	136,954.37	-
McKibben Eric	Accounting Clerk/Stockperson	54,888.41	-
McKibben Kyle	Mechanic I	66,457.58	-
Mealing Christopher	Firefighter 11th Year	92,583.63	-
Metcalf Garth	Front End Loader Operator	50,970.92	-
Meyer Stephanie	Accountant - Treasury	58,541.27	454.25
Mickleborough Jared	Firefighter 11th Year	91,353.14	-
Mickleborough Joshua	Director of Engineering Services	147,145.76	-
Mickleborough Taylor W.	Sergeant	124,367.91	-
Milleker Dionne S.	Constable 10th Year	104,682.52	-
Miller Richard L.	Public Works Supervisor, Streets & Roads	99,218.69	3,198.44
Milne Ryan S.	Front End Loader/Backhoe & Impactor Operator	70,611.09	-
Moat Brendon	Sub-Foreman, Crescent Park	54,127.80	-
Mohle Shawn T.	Constable 10th Year	109,669.68	-
Montgomery Rodney S.	Chief	137,902.66	2,642.11
Murdock Alan R.	Constable 19th Year	120,268.54	-
Nancarrow Spencer	Pipefitter	68,916.87	-
Nash M. Dale	Shift Captain	88,094.28	-
Nelson Ryan	Assistant Manager of Information Technology	119,562.14	-
Nerland Koel G.N.	Firefighter 11th Year	91,239.05	-
Noble Matthew	City Manager	51,748.53	21,794.91
North David S.	Sub-Foreman, Streets & Roads	81,466.61	185.00
North Michael	Firefighter 24-36 month	61,894.32	-
Nyhagen Brad S.	Storekeeper	62,178.95	-
Oakes Cory L.	Operations Manager	84,268.79	196.56
Oleniuk Devon M.	Inspector	135,525.45	-
Overs Terrance G.	Driver	60,955.53	-
Ozog Chris J.	Assistant Fire Chief	113,307.57	-
Padfield Melanie	Front End Loader Operator	62,125.17	-
Pascoe Sharlene A.	Administrative Assistant	70,847.28	175.00
Paterson George A.	Assistant Fire Chief	114,056.87	-
Patoine Melanie D.	Pipefitter	71,284.63	-
Patterson Maxine J.	Sub-Foreman, Facilities	52,319.52	-
Patterson Paul A.	Parksman I	50,445.12	-
Paul Kristin L.	Assessment Coordinator	56,683.95	100.00
Payne Michele	Communication Officer	52,318.10	-
Pilsworth Kevin H.	Sergeant	126,077.10	-
Puffalt James Edward	City Manager	126,445.45	5,963.56
Purdy Michael	Firefighter 5th Year (1st Class)	87,796.47	-
Qasmi Muhammad Yousuf	Information Technology Analyst	58,024.72	-
Rahimi Hamed	Electronic Technician	62,193.43	-
Renwick Lisa D.	Financial Administrator	77,461.02	-
Renwick Norman P.	Corporal	125,214.32	-
Rice Murray G.	Corporal	119,468.17	100.00
Rigden Leslie A	Truck Driver	50,730.16	-
Rosnes Cody	Firefighter 24-36 month	61,886.79	-
Rosso Christopher	Sanitation Truck Driver	58,572.65	-

PUBLIC ACCOUNTS

EMPLOYEE REMUNERATION

City of

MOOSE JAW



CONTINUED

FOR THE Year ENDED DECEMBER 31, 2018

NAME	EMPLOYMENT TITLE	REGULAR REMUNERATION	OTHER REMUNERATION
Rowlinson Bret	GIS Supervisor	\$ 99,894.98	-
Russell Michael	Deputy Fire Chief	127,996.92	110.50
Russell S. F. Rick	Mechanic I	78,470.85	-
Sanderson Jeremy	Firefighter 16th Year	100,539.23	-
Sanson Michelle L.	Director of Planning & Business Development	134,778.88	1,588.87
Schaeffer Ted	Director of Parks & Recreation	79,886.51	-
Scheske Chad K.	Constable 19th Year	125,311.62	-
Schimpf Sunni	Communication Officer	58,929.14	-
Schwabe Evan	Constable 1st Class	114,009.96	-
Seidlitz Kalie B.	Constable 3rd Class	85,222.17	-
Seman Trisha K.	Sergeant	120,629.49	-
Senger David	Operations Supervisor	56,036.09	-
Shepherdson Will	Pipefitter	74,981.86	-
Shepley Virginia	Assistant Building Officer	61,932.58	-
Sills Jay G.	Constable 10th Year	120,073.45	-
Smith James W.G.	Firefighter 11th Year	88,663.07	-
Smith Katelynn N.	General Utility Worker	51,635.77	-
Soltys Katelyn	Assistant City Solicitor	108,731.04	2,766.00
Spicer Amber G.	Assistant Meter Mechanic	52,906.08	-
St. Dennis Heather	Executive Secretary, City Manager	67,180.29	-
Stapleton Rodney D.	Shift Captain/Assistant Fire Chief	124,949.44	82.84
Steinhoff Dean M.	Driver	57,646.42	-
Stephanson Darrin	Manager of Public Works	110,520.75	411.84
Stevenson Mark	General Utility Worker	78,444.36	110.76
Stewart Gregory P.	Power Excavator Operator	64,680.84	-
Stewart Shaun M.L.	Mechanic I	54,000.74	-
Striha Joshua	Firefighter 5th Year (1st Class)	91,032.66	-
Strube Adam	Constable 2nd Class	73,592.10	-
Stusek Marlin	Technician II	66,439.04	-
Sukenik Bradley D.	Constable 19th Year	112,484.84	-
Sutcliffe Randall S.	Welder I	58,682.02	-
Suzic Stevo	Driver	57,353.93	-
Tatum Jamie I.	Sub-Forman, Water & Wastewater	77,388.65	92.82
Therens Paul M.	Power Excavator Operator	67,603.40	-
Throssell Jody	Firefighter 5th Year (1st Class)	91,782.25	-
Thunberg Paul	Constable 4th Class	61,058.81	-
Toni Randy L.	Permanent Labourer	70,714.68	-
Torgunrud Blair L.	Constable 1st Class	104,552.47	-
Trzaskowski Jason J.	Sub-Foreman, Water & Wastewater	76,900.11	99.84
Tymko Kristy	Constable 4th Class	59,520.93	-
Unser Jae R.	Firefighter 16th Year	101,024.98	-
Usher Brian W.	Sanitation Truck Driver	56,108.31	-
Waldo Drew C.	Sergeant	43,458.99	32,320.63
Wallace Carla M.	Utilities Accountant	58,899.71	-
Wandler Brenda F.	Communication Officer	75,603.53	-
Ward Scott K.	Utility Man	52,410.56	150.00
Ward Sherry A.	Administrative Assistant	74,539.18	-
Wasylyshyn Neil	Caretaker	56,522.84	-

PUBLIC ACCOUNTS

EMPLOYEE REMUNERATION

City of

MOOSE JAW



CONTINUED

FOR THE Year ENDED DECEMBER 31, 2018

NAME	EMPLOYMENT TITLE	REGULAR REMUNERATION	OTHER REMUNERATION
Watamanuk Jesse	Public Works Supervisor, Water & Wastewater	\$ 90,072.48	156.00
Watt Jason P.	Constable 10th Year	118,624.19	-
Wenarchuk Kate-Lyn	General Utility Worker	53,319.35	-
Wenarchuk Tyson	General Utility Worker	62,853.91	-
Westrom Kent	Constable 10th Year	85,046.70	-
White Monica	Deputy City Comptroller	99,017.95	3,047.00
Wilcox Dayle T.	Firefighter 11th Year	93,012.36	-
Willford Neil L.	Front End Loader Operator	58,009.24	125.00
Williams Olakunle	Manager of Engineering	65,194.08	-
Williamson Scott R.	Sergeant	117,308.41	-
Wilson Kevin J.	Mechanic I	67,340.46	-
Wist Regent Sarah	Parks Gardener	53,235.35	-
Wittke Tracy L.	Assistant City Clerk	94,014.15	200.00
Wood Breton	Operator	69,079.10	153.40
Woods Aaron	Constable 1st Class	110,308.69	-
Wright Duncan	Parksman/Arena Attendant	45,253.36	5,947.33
Ziffle Melanie	Constable 3rd Class	80,578.64	-
Zlipko Michael	Manager of Taxation & Assessment	91,843.96	-
Zoerb Rodney M.	Constable 10th Year	113,420.54	-

❖ CITY OF MOOSE JAW ❖
2018 MUNICIPAL PUBLIC ACCOUNTS
CONTRACTUAL EXPENDITURES

PUBLIC ACCOUNTS

CONTRACTUAL EXPENDITURES

City of
MOOSE JAW

FOR THE YEAR ENDED DECEMBER 31, 2018

101294612 Sask Ltd. O/A Jordan	283,422.30
1976973 Alberta Ltd.	50,358.00
ACME Environmental Services Inc.	192,142.47
Advanced Waste Solutions	245,663.70
Aqua Data Atlantic	53,683.00
Associated Engineering (Sask) Ltd.	1,040,730.56
Athletica Sport Systems	464,099.86
Buffalo Pound Water Treatment Corp.	2,987,522.03
C & E Mechanical Inc.	77,541.29
C & S Builders Ltd.	192,990.12
Canada Post Corporation	100,726.80
Canadian Corps of Commissionaires	372,122.70
Capital Sewer Services Inc.	119,655.42
Celco Controls Ltd.	130,377.72
Clark's Supply & Service Ltd.	122,818.24
Clean-Brite Canada Ltd.	50,494.96
Cleartech Industries Inc.	72,843.84
Cornell Design & Landscape	86,759.26
Crestline Coach Ltd.	195,534.22
Crestview Chrysler Dodge Jeep	73,561.74
Crown Shred & Recycling	66,682.31
Cypress Paving (1976) Ltd.	3,595,935.49
Del Equipment Limited	446,207.79
Deloitte LLP	86,663.67
Dixon & Associates Business Co.	96,572.01
Dome Construction Ltd.	318,702.00
Double K Excavating Ltd.	53,437.62
Duncan Roofing Ltd.	384,151.48
D-Z-L Construction	168,947.56
Econolite Canada Inc.	119,463.32
EMCO Corporation	164,696.21
Enreach Hot Tap Services Inc.	159,427.44
Esri Canada Limited	65,737.84
Federated Co-Operatives Ltd.	777,593.25
Fer-Marc Equipment Limited	221,568.08
Flocor Inc.	63,710.65
G. Ungar Construction Co. Ltd.	625,528.83
Grande West Transportation International	1,831,720.70
H B T Enterprises Ltd.	135,920.15
H C L Construction Ltd.	421,847.28
Hamm Construction Ltd.	16,084,846.65
Henderson Insurance	1,492,288.42
Hicks Morley Hamilton Stewart	105,815.01
HLE Constructors Ltd.	310,668.29
Huseini Concrete & Paving Stone	448,057.05
Icon Entertainment Group, Ltd.	138,810.94
ISL Engineering and Land Services	226,765.24
I-Symco Inc.	231,708.75

PUBLIC ACCOUNTS

City of

CONTRACTUAL EXPENDITURES
CONTINUED

MOOSE JAW



FOR THE YEAR ENDED DECEMBER 31, 2018

Joe Thiessen	53,768.41
Johnson Controls	84,289.60
Karen Lagacy	58,095.49
KGS Group Consulting Engineers	88,613.83
KMS Construction Ltd.	7,567,536.67
Knight Ford Lincoln Ltd.	209,938.62
KTI Limited	55,157.31
L & I Electric	491,671.25
Live Nation Worldwide, Inc.	58,857.22
Loraas Disposal Services Ltd.	962,209.22
Markusson New Holland	110,138.68
McDougall Gauley LLP	53,986.44
Microsoft Corporation	72,999.46
Minuteman Press	76,449.78
MLT Aikins	52,728.42
Moose Jaw Cultural Centre	218,649.90
Moose Jaw Downtown & Soccer Field-House Inc.	714,942.34
Moose Jaw Humane Society	218,238.68
Moose Jaw Museum & Art Gallery	127,840.10
Moose Jaw Warriors	999,136.04
North Star Concrete Inc.	317,572.73
Palliser Regional Library	1,110,430.25
Parr Industrial Ltd.	96,011.04
PCL Construction Management Inc.	1,781,686.94
Play Works Inc.	66,853.42
Playquest	263,070.00
Prairie Janitorial Supply	108,752.57
Prairie Mobile Communications	149,289.43
Prestige Environmental Inc.	315,498.21
Pro Tec Electric Ltd.	52,023.74
Redhead Equipment Ltd.	88,601.14
RGM Contracting Inc.	265,222.32
RMIS Engineering	53,559.81
Sask Assessment Management Agency	561,300.00
Sask Energy	404,974.87
Sask Health Provincial	52,516.50
Sask Power	3,625,380.01
Sask Tel	306,618.50
Sask Tel - Mobility	90,523.46
Sask Urban Municipalities	73,699.57
Sask Workers' Compensation Board	253,205.50
Security Resource Group Inc.	59,981.11
SGI Auto Fund	1,002,132.76
Stantec Consulting Ltd.	948,270.56
Stevenson Industrial Refrigeration Ltd.	58,264.05
Streamline Contracting Ltd.	90,761.07
Sun Life Assurance Company of Canada	361,535.14
Sun Life Financial	538,030.52

PUBLIC ACCOUNTS

City of



MOOSE JAW

CONTRACTUAL EXPENDITURES
CONTINUED

FOR THE YEAR ENDED DECEMBER 31, 2018

Sunlife Group Insurance	110,391.22
Supreme Office Products Limited	79,875.85
Tetra Tech Canada Inc.	51,544.83
Top Shot Concrete Inc.	109,928.85
Tourism Moose Jaw	89,366.00
Town & Country Plumbing Heating	97,872.99
United Rentals - RSC Equipment Rentals	149,400.70
V3 Companies of Canada Ltd.	84,277.38
VCM Construction Ltd.	638,318.83
Versaterm Systems	51,169.65
W.F. Botkin Construction Ltd.	243,768.05
Wakamow Valley Authority	325,775.49
WBM Office Systems	57,834.42
Westvac Industrial Ltd.	90,964.29
Wolseley Waterworks Group	113,635.49
Wood Environment & Infrastructure Solutions	83,774.25
Xylem Canada Company	65,602.81

\$ 63,571,036.04

❖ CITY OF MOOSE JAW ❖
2018 MUNICIPAL PUBLIC ACCOUNTS
GRANTS

PUBLIC ACCOUNTS

GRANTS

City of
MOOSE JAW



FOR THE YEAR ENDED DECEMBER 31, 2018

Grants by the City or any Board to persons or Organizations of \$50,000 or more

NIL

❖ CITY OF MOOSE JAW ❖
2018 MUNICIPAL PUBLIC ACCOUNTS
REMUNERATION AND EXPENSES
OF MEMBERS OF COUNCIL

PUBLIC ACCOUNTS

**REMUNERATION AND EXPENSES
OF MEMBERS OF COUNCIL**

City of

MOOSE JAW

FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Remuneration</u>	<u>Expenses</u>
Councilor H. Eby	4,401.36	420.00
Councilor C. Froese	23,194.88	1,631.65
Councilor D. Luhning	23,151.28	25.00
Councilor S. McMann	23,772.50	1,794.00
Councilor D. Mitchell	11,752.80	60.00
Councilor B. Swanson	23,272.98	-
Mayor F. Tolmie	70,199.93	5,247.13
Councilor C. Warren	24,619.74	2,455.05
	<hr/>	<hr/>
	<u>204,365.47</u>	<u>11,632.83</u>

THIS DOCUMENT PREPARED BY THE FINANCIAL SERVICES DEPARTMENT

CITY OF MOOSE JAW

MOOSE JAW, SASKATCHEWAN, CANADA



City of Moose Jaw

COMMUNICATION # CC-2019-0100

TITLE: Moose Jaw Municipal Airport Authority (MJMAA) ICIP Grant Application

TO: City Council

FROM: Department of Planning and Development Services

DATE: July 3, 2019

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT City Council approve the Investing in Canada Infrastructure Program (ICIP) Grant Application.

TOPIC AND PURPOSE

The purpose of this report is to recommend approval of the Moose Jaw Municipal Airport Authority (MJMAA) grant application under the ICIP Infrastructure Funding Program.

BACKGROUND

City Council, at its regular meeting held on November 6, 2017, adopted the following motion:

"That the City of Moose Jaw provide a grant of \$500,000.00 from the Land Reserve Fund subject to retention for development rights for this property. This grant is to match the \$500,000.00 loan from the Moose Jaw Municipal Airport Authority to be used to access funding from the Provincial and Federal Governments for an airport expansion project. The grant expires December 31, 2019."

The MJMAA has been actively seeking funding for the Municipal Airport runway extension and has completed an ICIP grant application, which the City has submitted on its behalf. City Council is required to approve all funding applications. The City of Moose Jaw and the MJMAA were advised June 13, 2019 by the Saskatchewan Department of Municipal Infrastructure and Finance, that the deadline for applications was June 20, 2019. Due to the tight timelines, the application was processed and submitted before approval of City Council. In submitting the application, City Administration advised that the submission was conditional on City Council approval and that it was our number four priority in applications pending under the program. This report addresses the requirement for City Council approval.

DISCUSSION

The MJMAA has been very active at both the provincial and federal levels seeking funding for the extension of the existing runway at the Moose Jaw Municipal Airport.

The founding MJMA Working Group has committed to a matching loan of \$500,000 towards the cost of extending the runway.

OPTIONS TO RECOMMENDATION

1. City Council can defeat the recommendation and request the application be withdrawn.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The key stakeholder is the MJMAA and its Board of Directors. The MJMAA compiled and finalized the application document and submitted it to City Administration for submission on its behalf.

BYLAW OR POLICY IMPLICATIONS

This report acknowledges that City Council must approve all grant funding applications. In this case, timelines did not allow City Council an opportunity to approve the ICIP application in the normal process due to a one-week turnaround.

FINANCIAL IMPLICATIONS

1. The potential loss of \$1.0 million dollars in funding for an identified community need and priority.
2. Loss of \$500,000 loan commitment from MJMAWG for infrastructure enhancements

PRESENTATION

VERBAL: Mr. Jim Dixon, Economic Development Manager, will be in attendance to present this report.

ATTACHMENTS

- i. ICIP Investing in Canada Infrastructure Program Grant Application

REPORT APPROVAL

Written by: James Dixon, Manager of Economic Development
 Reviewed by: Michelle Sanson, Director of Planning and Development
 Tracy Wittke, Assistant City Clerk
 Approved by: Jim Puffalt, City Manager
 Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

Save and continue later▼

ICIP Application-Rural and Northern Communities - (I)

Application Answers Review

Please review your answers below before submission. You also have the option to save a PDF copy of this application for your records. Click "Download PDF" at the bottom left of this page below the signature line. You must click the submit button at the bottom of this page for your application to be accepted.

• 1. Part 1. Project Information

1. Project Applicant/Entity Name:

- Moose Jaw Municipal Airport Authority

2. Project Contact Name:

- Moose Jaw Municipal Airport CJS4 Runway 13-31 Extension

3. Contact Position/Title:

- Greg Simpson/Chair

4. Street or P.O. Box No.:

- Box 1025

5. City/Town:

- Moose Jaw

6. Postal Code:

- S6H4P8

7. Email Address:

- greg@simpsonseeds.com

8. Verify the Email Address

- greg@simpsonseeds.com

9. Primary Contact Number:

- 306-694-7799

10. Project Applicant Type - Select one of the Project Applicant Types from the list below:

- A Not-for-Profit Organization whose central mandate is to improve Indigenous outcomes, working in collaboration with

one or more of the Indigenous entities referred to above, a municipality, or Saskatchewan.

11. Project Title:

- Moose Jaw Municipal Airport CJS4 Runway 13-31 Extension

12. Project Description:

- The Moose Jaw Municipal Airport has existed in its current form since original construction in 1977/78. With advancement of the aviation world since that date, we find that the airport is undersized and therefore the project expands the length of runway, additional taxiways, apron and runway lights.

13. Does the project involve public facing infrastructure?

- Yes

14. If Yes, will the public facing infrastructure meet the highest published accessibility standards? (as defined in the National Building Code of Canada 2015 as amended by Saskatchewan for purposes of barrier free accessibility)

- Yes

15. If Yes, describe how accessibility standards will be addressed in the design and construction.

- The project is a runway extension so it will be accessible to the public

If No, explain reasons why accessibility standards will not be met.

16. Will the highest published applicable energy efficiency standards in the jurisdiction be met or exceeded? (as defined in the National Energy Code of Canada 2017)

- Yes

If No, explain reasons why energy efficiency standards will not be met.

17. Where will the project be located?

Fill in

Project Street Address: Box 1025

Project Legal Land Description: 16-17-25-W2

Project Longitude (required): N50 26 05

Project Latitude (required): W105 23 16

18. Is the project land owned/controlled by the Applicant?

- Yes

If No, please explain.

• 2. Part 2. Project Finances

19. Please list all the components and costs associated with each item given below:

	Description	Estimated Cost
I. Project Planning:	A. Canadian Air	\$10,000.00
E.g.	Regulations Responsible	
(a) environmental assessment;	Aerodrome Development to notify public B. City of	

	Description	Estimated Cost
(b) aboriginal consultation; (c) climate lens assessments; (d) community employment benefit plans.	Moose Jaw aboriginal consultation, POW WOW, Treat 4 land, re-name park in cooperation with Cree Nation	
II. Design and Engineering: (Note: <i>Max 15% of construction project costs should be engineering/consulting fees</i>) E.g. (a) Geo-technical Study; (b) Downstream Use and Impact Study (DUIS).	A. Prior to constructing the Phase 1 runway extension a geotechnical investigation and topographic survey should be completed. This information will be required for the preparation of engineering drawings for the proposed extension and to subsequently refine the preliminary project cost estimates. B. Engineering//consulting fees	\$100,000.00
III. Construction and Materials: Please provide a detailed breakdown of project components. E.g. (a) Lagoon Earthworks; (b) Liner; (c) Manholes.	Runway extension 1000 feet, taxi way and apron strengthening, runway and taxiway lighting, approach certification.	\$2,291,730.00
IV. Other: E.g. (a) Communications; (b) Testing.	• Construction supervision and administration. • Quality Assurance • Commissioning and testing. • Provide Publication Up-dates including CFS, CAP, AOM and updated geometrical points for thresholds. • Provide all data required for NavCanada to update any affected approaches for the runway upon completion of the project. • Overseeing of flight	\$100,000.00

	Description	Estimated Cost
	testing as required by Transport Canada with assistance from the MJMAA if required. • As-Built Conformity Analysis and Engineer's Attestation of Compliance. • Project Close Out Documentation as required by Transport Canada and the MJMAA.	
V. Contingency:	Contingency	\$472,930
20. Estimated Project Costs: Please provide information on estimated project costs and funding required.		
	◦ Total Ineligible Project Costs : 0	
	◦ Total Eligible Project Costs : 3000000	
	◦ Total : 3000000	
21. Fiscal Year Breakdown – Total Project Costs (April 1 to March 31)		
	◦ 2019-20 : 2864660	
	◦ Total : 2864660	
22. Will a sole source procurement be used for any contract greater than \$25,000?		
	◦ No	
If Yes, provide the estimated value of the sole source contract, and a rationale why other procurement methods cannot be used.		
Contract #1: Detailed information for the contract.		
5. Add more rows if necessary for additional contracts and number accordingly.		
E.g. Contract #2: ...detailed information.		
Detailed information for the contract.		
23. Are sources of funding secured for the total project costs?		
	◦ Yes	
24. Please provide explanation.		
	◦ City of Moose Jaw, CAP Sk Gov't, RM of Moose Jaw, Private Loan, \$2.0 Million.	
25. Please indicate the funding sources for the Applicant's portion of the total project costs.		
	◦ Borrowing	
	◦ Other Government Programs	
	◦ Other: \$2,000,00.00	
26. What is the estimated date that borrowing will be secured?		
	◦ 2019/10/01	
27. How will borrowing be secured?		
	◦ Unsecured	
28. Is outside approval required to borrow? (i.e. from Saskatchewan Municipal Board)		

Quantity	Physical Condition before Investment	Physical Condition after Investment
----------	---	--

Education
Facility

• 5. Part 5. Project Risks and Mitigation Strategies

48. Select all applicable project risks below and indicate what measures will be taken to mitigate the selected risks.

Project Complexity

- Remote Geographical location: The airport will provide better access to the northern airports and communities
- Unpredictable weather: Moose Jaw has the best weather for safe aviation
- Innovative Project/Technologies: MOU for Drone Training
- Technical nature of the project: Project Management/Contractors demonstrate capabilities on the RFP
- Interdependencies between phases: n/a

Project Readiness

- Project site hasn't been finalized: WE are adding to the existing runway
- Land hasn't been acquired: We own the land
- Potential issues with permits or authorizations (federal, provincial, territorial and municipal): MJMAA Board and contractors will assure all permit requirements are met
- Industry supply may not be able to meet demand: There will be several contractors bid on the tender

Public Sensitivity

- The project has received positive media attention: Chamber of Commerce survey has +95% support
- The project has received negative media attention: This project has been four years in the process and we have positive media
- Certain stakeholders have been vocal about the project: n/a

Ultimate Recipient Risk

- The Ultimate Recipient does not have experience with this type of project: Contractors are experience. MJMAA Board is elected officials with aviation background
- The Ultimate Recipient has low capacity in one or more area: technical expertise, human resources, reporting, delivery of past projects, etc.: N/A

• 6. Part 6. Environmental Assessment and Consultations

49. The ICIP: Aboriginal Consultation (AC) & Environmental Assessment (EA) Smart Form is

	Quantity/Length	Physical Condition before Investment	Physical Condition after Investment
Road (quantity)	1000 feet	Not Applicable	Very Good
Road (length in km)			
Marine			
Indicators			

	Before investment	After investment
--	----------------------	---------------------

Number of households that have
access to the highest broadband
speed range in their jurisdiction

Indicators

8. Indicators

Efficiency of electricity generated

	Before investment	After investment
--	----------------------	---------------------

Efficiency of electricity
generated (kilowatts/litre of fuel)

Type and quantity of clean energy infrastructure

Indicate MWs for each
applicable energy source

Solar
Wind
Ocean
Hydropower
Biomass
Geothermal
Biofuels
Hydrogen derived from
renewable resources

Logistics infrastructure

	Descriptions	Quantity/Length
Logistics infrastructure		

Asset condition

	Before investment	After investment
--	----------------------	---------------------

Overall physical condition of
the asset(s)

Indicators

	Quantity	Physical Condition before Investment	Physical Condition after Investment
--	----------	---	--

Health
Facility

- No

What is your fundraising goal?

How much has been fundraised to date?

29. Provide program name and amount.

- City of Moose Jaw - Land Fund Grant \$500,000
- RM of Moose Jaw - \$300,000 over 10 years
- Province of SK, Canadian Airport Program - \$1,000,000 over 4 years

30. Will the Applicant own and operate the asset?

- Yes

If No, please explain.

31. The program is claims based. How will your organization carry project costs until a claim for incurred costs for project works is reimbursed by the Province?

E.g. Line of credit, reserve funds.

- Private interest free loan and Contractor Finance

32. If there are cost overruns, what plans are in place beyond contingencies, to fund the unforeseen cost increases?

- We would approach all the contributors to help with overruns. However, the contract will be tendered and strictly adhered to.

33. How will ongoing operating and maintenance of the asset be managed and paid for?

- The MJMAA has an annual approved budget of \$150,000.00 per year from the City of Moose Jaw. This includes revenue from land and hangar leases.

34. Where the infrastructure will serve an ongoing need for the community, what activities will be carried out to ensure that the funds to replace the asset at the end of its life will be available?

- There will be ongoing applications to the Province of Sask CAP program to share in the ongoing runway maintenance.

• **3. Part 3. Project Implementation Details**

35. What is the nature of the project work? Please indicate the percentage of project work in each of the categories below.

- New Construction : 100%
- Total : 100%

36. If Other, please describe:

- n/a

37. Has the project planning started?

- No

If Yes, what percentage of the project design has been completed?

38. If No, what is the forecasted project planning start date?

- 2019/09/02

39. Has project construction started?

- No

40. What is the Actual or Forecasted Construction Start Date?

- 2019/10/15
 - 41. What is the Forecasted Construction End Date?**
 - 2020/06/30
 - 42. Have any costs been incurred or contracts awarded for the project?**
 - No
- If Yes, please describe and estimate the value of work undertaken and/or awarded.

• **4. Part 4. Outcomes, Indicators and Targets**

- 43. This project includes dedicated spacing for housing; early learning and childcare facilities, highways and trade corridor infrastructure, resource development infrastructure, healthcare facilities or education facilities.**
- No
- 44. This project advances reconciliation with Indigenous peoples.**
- Yes
- 45. If Yes, please describe how.**
- The City of Moose Jaw who owns the land has been working diligently to reconcile with Indigenous people by recognizing we are on Treaty 4 Territory, support National Indigenous Peoples Day, a historically important restoration occurred, with the gravestone of Tasinaskawin, Ron Blanket Ron Papandrea receives a Traditional Lakota Star Blanket wife of Chief Blackbull. Five generations of the family arrived to show their respects to Tasinaskawin, and perform a traditional ceremony.
- 46. Projects must meet the federal outcome associated with the program to be eligible.**
- Improved and more reliable road, air and marine infrastructure

Indicators

	Quantity	Physical Condition before Investment	Physical Condition after Investment
Transportation assets (E.g. road, air)			
Storage assets (E.g. waterhouse)			
Production assets (E.g. greenhouse)			
Food preparation assets (E.g. community kitchen)			
Other (Specify & indicate quantity)			

47. Indicators

complete and has been uploaded as part of this application.

- No

50. Have you completed the Saskatchewan Ministry of Environment – Environmental Assessment Proponent Self-Assessment Checklist?

- No

51. If No, you must complete the Saskatchewan Ministry of Environment – Environmental Assessment Proponent Self-Assessment Checklist, prior to submitting an ICIP application. The Proponent Self-Assessment is available at the following link:

<http://publications.gov.sk.ca/documents/66/89133-eaTechnicalProposalGuidelinesDec2015.pdf>

- I have now completed the Saskatchewan Ministry of Environment – Environmental Assessment Proponent Self-Assessment Checklist

52. Based on your responses to this self-assessment, does the project have potential to trigger *The Environmental Assessment Act (Saskatchewan)*?

- No

If "Yes", please describe what actions will or have been taken.

• 7. Part 7. Attestation/Authorization

53.

I attest to the following:

That I have reviewed the information in this application, and, to the best of my knowledge:

- The information provided in this project application is complete and accurate.
- If approved, federal and provincial funding will support only eligible expenditures.

I understand that if approved, the project:

- Will be required to meet the requirements of the Investing in Canada Infrastructure Program (ICIP).
- Will be governed under the terms of an ICIP Ultimate Recipient Agreement.

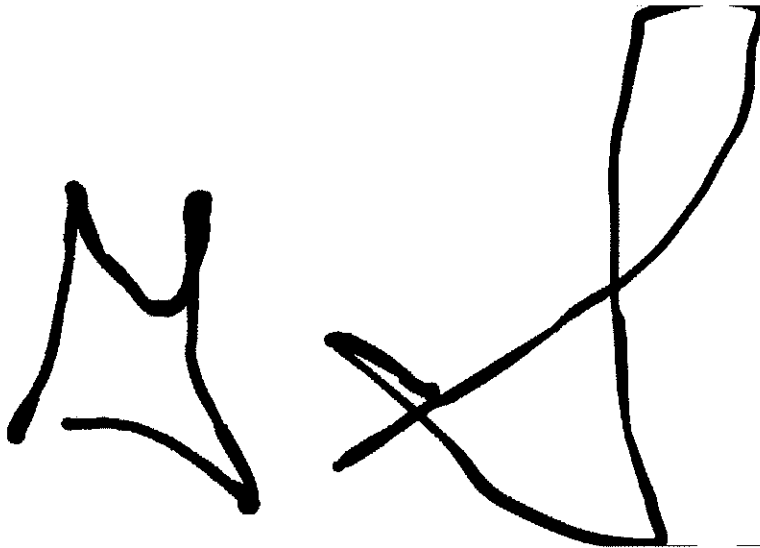
I further authorize:

- The Ministry of Government Relations to request information about the Applicant or the Applicant's project from any federal or provincial government department or agency, or from any third party including, but not limited to, Saskatchewan Water Security Agency (WSA), Saskatchewan Ministry of Environment and to disclose any information contained in this application or provided in relation to the Applicant, to any such department, agency or third party for the purposes of processing this application or administering this program.

- Any department, agency or third party mentioned above, who is requested to verify or provide information, to disclose that information to the program.
- This program to disclose information in relation to the Applicant or the Applicant's project to any such department, agency or third party for the purposes of the administration of the program by the Ministry of Government Relations.

Title/Position

- Chair

SignatureA handwritten signature in black ink, consisting of a stylized 'G' followed by a large, sweeping 'S'.

Signature of: Greg Simpson

Date

- 06/18/2019

Download PDF Version



Submit	Back
--------	------

88%

ICIP: ABORIGINAL CONSULTATION (AC) & ENVIRONMENTAL ASSESSMENT (EA) SMART FORM

As part of the application process for funding, applicants are required to complete the following smart form to determine if there are any federal environmental assessments requirements (Northern EA Regimes, Modern Treaties, Canadian Environmental Assessment Act, 2012) that could apply to the project. In addition, the information provided will also be used by INFC to determine if there is a requirement to consult with Indigenous Groups. This requirement may already be met by early engagement with Indigenous groups.

For questions, please contact us by email at the following address:
INFC.AboriginalConsultEnv-Consultaautochtonesenv.INFC@canada.ca

Fields marked with an * are required.

General Information

P/T Project ID	<input type="text"/>
Project Title*	Moose Jaw Municipal Airport CJS4 Runway 13-31 Extension
Recipient Name*	City of Moose Jaw

Primary Contact for Person Completing the Questionnaire

First Name*	Greg	Last Name*	Simpson		
Address*	228 Main Street North	City*	Moose Jaw, Saskatchewan		
Postal Code*	S6H 3J8	Phone Number*	306.681.7374	Email*	greg@simpsonseeds.com

Add Contact

EA and AC Determination

Please select a Province/Territory:*	Saskatchewan
Describe types of land ownership in the project area? (Check all that apply)*	<input type="checkbox"/> Federal <input type="checkbox"/> Provincial/Territorial <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Private <input type="checkbox"/> Other (i.e. Indigenous or other level of government)
Is the project a designated project according to the Regulations Designating Physical Activities? (http://laws-lois.justice.gc.ca/eng/regulations/SOR-2012-147/index.html)*	No
Is any part of the project located in whole or part on land potentially contaminated by previous activities?*	No

Aboriginal Engagement

Have Aboriginal groups been notified about the project?*	Not yet started
--	-----------------

Early Engagement Has Not Occured

What is the nature of the project? (Check all that apply).*

- ☐ Rehabilitation
 ☒ Expansion
☐ New Construction (includes re-building)
 ☐ Other

Does the project involve vegetation clearing? (Check all that apply)*

- ☐ Along a roadside
 ☐ In a developed area
☐ In a forested area
 ☐ In an undeveloped area
☐ In a wetland
 ☒ N/A

Does the project involve works? (Check all that apply)*

- ☐ In water
 ☐ That could cause impacts to water
☐ In a wetland
 ☐ Within 30m of a water body
☐ Over/under water
 ☒ N/A

Could the project negatively affect other aspects of the environment (e.g., increased noise levels)?*

No

Have the public expressed concerns regarding the project?*

No

Are there Aboriginal communities that could have an interest in the positive and/or negative effects of the project (construction and operation)?*

Yes

Please list groups or refer to consultation record if one has been provided:*

Casino Moose Jaw could potentially benefit via improved air access for tourists/visitors to the City

+	-
---	---

Federal, Provincial, Territorial Involvement

Please indicate all Federal Departments or agencies that may be involved in the project. (Check all that apply)*

- ☐ Fisheries and Oceans Canada(e.g., Fisheries Act)
☒ Transport Canada (e.g., Navigation Protection Act)

First Name*

Last Name*

Phone Number*

Email*

- ☐ Environment Canada (e.g., Species at Risk Act, Migratory Birds Convention Act, Canadian Environmental Protection Act)
☐ Parks Canada Agency
☐ Natural Resources Canada (e.g., Explosives Act)
☐ N/A
☐ Other Department

Please list all provincial or territorial environmental permits that could or might be required for the project.

	+	-
--	---	---

Does the Project require a Provincial Environmental Assessment?*

No

Has another federal, provincial or territorial entity indicated that Aboriginal consultation is required for the project?*

No

DECLARATION OF INFORMATION

Please check the box to acknowledge you understand and agree to the following statements:

- ☒ INFC strongly encourages early engagement with Aboriginal groups since establishing relationships with Aboriginal groups in advance of pursuing developments of specific projects has proven to be an effective management practice (e.g., most effective way to avoid project delays). INFC may have a duty to consult and, where appropriate, accommodate aboriginal groups, when the Crown contemplates conduct (such as providing funding) that might adversely impact potential or established Aboriginal or Treaty rights. INFC will not delegate this duty but may rely, to the extent possible, on the information collected as part of other processes that include Aboriginal engagement and consultation (e.g., proponent led engagement activities, provincial environmental assessment process, etc.). Given a proponent's knowledge of any participation in project activities, INFC will also rely on assistance from proponents in carrying out various aspects of engagement and consultation activities. For example, INFC may request that proponents give notice of their projects, hold meetings, gather and share information, and develop and implement measures to address potential impacts on Aboriginal and treaty rights as well as on the interests of Indigenous groups.*

Please attach consultation record (if applicable) when submitting form electronically. (32 MB)

Form completed by:*

Greg Simpson

Date completed (DD/MM/YYYY):*

20/06/2019

Save

Submit by Email

Reset



City of Moose Jaw

COMMUNICATION # CC-2019-0109

TITLE: Phase 1A Servicing for Southeast Industrial Park

TO: City Council

FROM: Engineering Services/Planning and Development Departments

DATE: July 11, 2019

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT City Council authorize the Engineering Department to proceed with procuring a qualified Contractor to perform the work required to expend the Clean Water and Wastewater Fund (CWWF) In the Southeast Industrial area for a cost of \$1,213,951 and that the source of funding be Capital Account LD-3 Southeast Industrial.

TOPIC AND PURPOSE

The purpose of this report is to seek approval from City Council to proceed with construction to service phase 1A of the southeast industrial area. This construction will utilize the CWWF funding which requires that the project be completed by March 31, 2020.

BACKGROUND

In October of 2018, the Engineering Department engaged Associated Engineering (Sask) Ltd. (AE) to complete expedited planning and design for an anchor tenant and the planning and conceptual design for all city-owned land within the proposed industrial park (755 acres).

The anchor tenant that was highlighted in the Request for Proposal (RFP) process was Canadian Protein Innovation Inc. (CPI). Due to CPI not meeting deadlines within their purchase agreement, the detailed design has been shifted to servicing of Phase 1A, which will partially service SaskPower's Combined Cycle Gas Power Plant. SaskPower is now being deemed as the anchor tenant for the Southeast Industrial Park. SaskPower's Offer to Purchase was approved by Council in December 2018. The concept plan for the Southeast Industrial Park was approved by Council in June 2018. This has allowed the City to proceed with design and servicing for SaskPower.

Agreements for the sale and servicing of the remainder of the City-owned land to Carpere Canada was approved by City Council on July 8, 2019.

Servicing and design of the Southeast Industrial area was carried from 2016 and was reduced by City Council in 2019 to \$1,478,657. This amount includes the CWWF funding of \$1,155,825 as well as the City's portion of the project amounting to \$322,832. \$297,900 of this funding is allocated towards the contract with Associated Engineering leaving \$1,213,951 to spend on the servicing of Phase 1A.

DISCUSSION

The City of Moose Jaw was successful in qualifying for Greenfield Phase 1 Water and Sewer Infrastructure CWWF Provincial Government project funding of \$1,155,825 to assist in servicing the industrial park. This funding is intended to support water and sewer servicing. Communications with CWWF has confirmed that the City may not reallocate resources to make room in existing budgets to transfer this funding too. Therefore, the City's options are to:

- Complete Phase 1A of servicing
- Create, approve, and coordinate a new stream of applicable work which can be completed by March 2020
- Abort design and construction efforts and lose funding

The closing date for the CWWF is March 30, 2020, and no amendment will be granted to this date, as the program is closing.

By direction from Moose Jaw City Council, the servicing of the Industrial Park hinges on the sale of the land to an anchor tenant and a project moving forward. SaskPower was being considered as the anchor tenant after CPI defaulted on their purchase agreement.

The approximately \$1.2 million, which was intended to be spent to advance servicing for SaskPower, would have extended water and sewer towards the SaskPower site.

In the Offer to Purchase SaskPower committed to approximately \$6 million in infrastructure investment in the Southeast Industrial Park.

OPTIONS TO RECOMMENDATION

- That City Administration does not expend the Clean Water and Wastewater Fund and lose the funding. This is not recommended because the infrastructure would be a direct benefit to Carpere Canada and future servicing of the industrial park.

FINANCIAL IMPLICATIONS

- Remainder of the Provincial Government funding (\$910,463) will be lost by not proceeding with construction of Phase 1A.
- Remainder of the allocated capital funding (\$303,487) will not be spent by not proceeding with construction of Phase 1A.
- The total cost of servicing Phase 1A and SaskPower, if they proceed, would have to be paid for by Carpere Canada if the City does not proceed with construction.

PRESENTATION

VERBAL: Mr. Josh Mickleborough, Director of Engineering, and Mr. Jim Dixon, Manager of Economic Development will be in attendance to present the report.

ATTACHMENTS

- i. PHASE 1A Servicing Map – Associated Engineering (Sask) Ltd.

REPORT APPROVAL

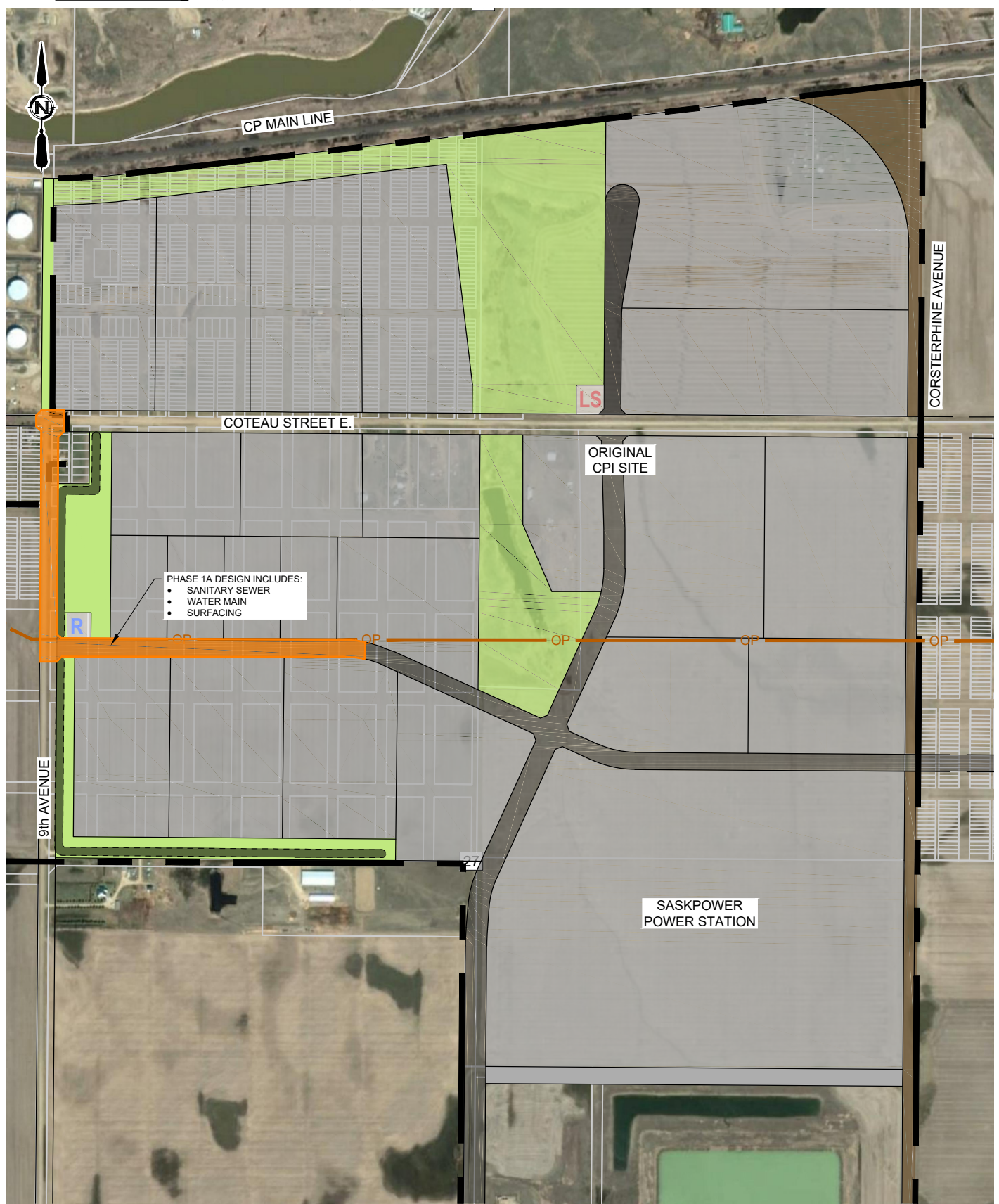
Written by: Bevan Harlton, Manager of Engineering Services
 Reviewed by: Michelle Sanson, Director of Planning and Development Services
 Josh Mickleborough, Director of Engineering Services
 Tracy Wittke, Assistant City Clerk
 Approved by: Jim Puffalt, City Manager
 Approved by: Fraser Tolmie, Mayor

TEKL/

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____



P:\20184152\00_MJ_Greenfield\Working_Dwgs\100_Civil\Sketches\Saskpower Servicing\dwg_Saskpower_Servicing_20190531.dwg
DATE: 2019-05-31, Chad Bosgood



AE PROJECT No.
SCALE
APPROVED
DATE
REV
DESCRIPTION

20184152-000
1:10000
D. BROWN
2019MAY31
0
ISSUED FOR
INFORMATION

FIGURE 1

CITY OF MOOSE JAW
MOOSE JAW SE INDUSTRIAL PARK

CIVIL
MOOSE JAW SE INDUSTRIAL PARK
PHASE 1A

DWG No.

PHASE 1A



EXECUTIVE COMMITTEE MINUTES

PUBLIC

Monday, July 8, 2019, 8:25 p.m.
Council Chambers, (Public)
Scoop Lewry Room (In-Camera)
2nd Floor, City Hall

PRESENT: Councillor H. Eby, Chairperson
Mayor Tolmie
Councillor D. Luhning
Councillor S. McMann
Councillor C. Froese
Councillor C. Warren
Councillor B. Swanson

ADMIN: B. Acker
C. Hemingway
J. Mickleborough
M. Sanson
M. Gulka-Tiechko
S. Osmachenko
T. Wittke
J. Puffalt

1. CALL TO ORDER

Councillor Eby, Chairperson, called the meeting to order at 8:25 p.m.

2. REPORTS

There were no public reports.

3. **CONFIDENTIAL MATTERS**

Moved by Councillor Froese

THAT the Executive Committee close the meeting to the public and proceed in-camera pursuant to Section 94(2) of *The Cities Act* as confidential information is contained within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular, section 15, 16, 17 and 18.

Carried

The Executive Committee closed the meeting at 8:25 p.m. to the public with the following persons in attendance: Councillor Eby; Mayor Tolmie; Councillor Froese; Councillor McMann; Councillor Warren; Councillor Swanson; Councillor Luhning; Jim Puffalt; Myron Gulka-Tiechko; Brian Acker; Tracy Wittke; Josh Mickleborough; Michelle Sanson; Derek Blais; Craig Hemingway; Scott Osmachenko; Kai Lang; Jessica Lin; Norma Lafonte; Valerie Watson; and Alexander Yevlanov.

- a. **Confidential Matter**
- b. **Confidential Matter**
- c. **Confidential Matter**
- d. **Confidential Procedural Matter**
- e. **Confidential Procedural Matter**

4. **BACK TO OPEN SESSION**

Moved by Councillor Froese

THAT the Executive Committee go out of in-camera.

Carried

The Executive Committee opened the meeting to the public at 9:42 p.m.

5. **ADJOURNMENT**

Moved by Councillor Luhning

THAT the Executive Committee meeting be adjourned.

Carried

The Executive Committee meeting adjourned at 9:42 p.m.

Councillor H. Eby

Chairperson
/tw



City of Moose Jaw

COMMUNICATION# CC-2019-0110

TITLE: Bylaw No. 5583, Official Community Plan Amendment Bylaw, 2019 (1)

TO: City Council

FROM: Department of Planning and Development Services

DATE: 11 July 2019

PUBLIC: This is a Public Document

RECOMMENDATION

THAT City Council rescind 2nd and 3rd readings of Bylaw No. 5583, Official Community Plan Amendment Bylaw, 2019 (1).

THAT Bylaw No. 5583 be now read a second time.

THAT we now go into Committee of the Whole under the Chairmanship of Deputy Mayor, Councillor Luhning, to consider Bylaw No. 5583.

THAT the Bylaw be amended by deleting: "This Bylaw comes into force on the day of passage" and replacing with the following wording: "This Bylaw comes into force on the date of approval by the Minister of Government Relations."

THAT clause by clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety.

Deputy Mayor states: "Your Committee of the Whole to consider Bylaw No. 5583, Official Community Plan Amendment Bylaw, 2019 (1) begs to report that the Bylaw passed this committee with amendment."

THAT the report of the Committee of the Whole be received and adopted.

THAT Bylaw No. 5583 be now read a third time, adopted, signed by the Mayor and City clerk, dated and sealed.

TOPIC AND PURPOSE

The purpose of this amendment to Bylaw No. 5583, Official Community Plan Amendment Bylaw, 2019 (1) is to comply with the technical wording requirements of the Ministry of Government Relations. Specifically, the effective date of the Bylaw must read:

"This Bylaw comes into force on the date of approval by the Minister of Government Relations."

The purpose of the original Bylaw was to amend the Future Land Use Concept map, attached as Appendix A to Bylaw No. 5345, Official Community Plan Bylaw, as shown on the map attached as Appendix A to this Bylaw. The amendment of the Bylaw was to accommodate the redevelopment of the former Union Hospital site for mixed residential and commercial use. The Future Land Use Concept map identifies this location for long-term Community Service use. The map had to be amended to allow for the rezoning of the area.

The Bylaw is recommended for 2nd and 3rd readings.

BACKGROUND

At a regular meeting of City Council duly convened and held on May 27, 2019, Bylaw No. 5583, Official Community Plan Amendment Bylaw, 2019 (1) passed and the following resolution was adopted:

"THAT Bylaw No. 5583 be now read a third time, adopted, signed by the Mayor and Acting City Clerk, dated and sealed."

Administration has been advised by the Ministry of Government Relations that the Bylaw does not come into force until the date it is approved by the Minister. This requires a technical wording change to the Bylaw to acknowledge this process.

The recommendation is to proceed with the Bylaw reading.

ATTACHMENTS

1. Bylaw No. 5583, Official Community Plan Amendment Bylaw, 2019 (1)
2. Future Land Use Concept map – amended

REPORT APPROVAL

Written by: Veronica Wallace, Planner 1

Approved by: Michelle Sanson, Director of Planning & Development Services

Reviewed by: Myron Gulka-Tiechko

Approved by: Jim Puffalt, City Manager

Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

BYLAW NO. 5583
OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW, 2019 (1)

=====

THE COUNCIL OF THE CITY OF MOOSE JAW ENACTS AS FOLLOWS:

- 1 Bylaw No. 5345, Official Community Plan for the City of Moose Jaw is amended in the manner set forth in this Bylaw.
- 2 The Future Land Use Concept map, attached as Appendix A to Bylaw. No. 5345, is amended as shown on the map attached as Appendix A to this Bylaw.
- 3 This Bylaw comes into force on the date of approval by the Minister of Government Relations.

READ A FIRST TIME the 27th of May, 2019.

READ A SECOND TIME -----

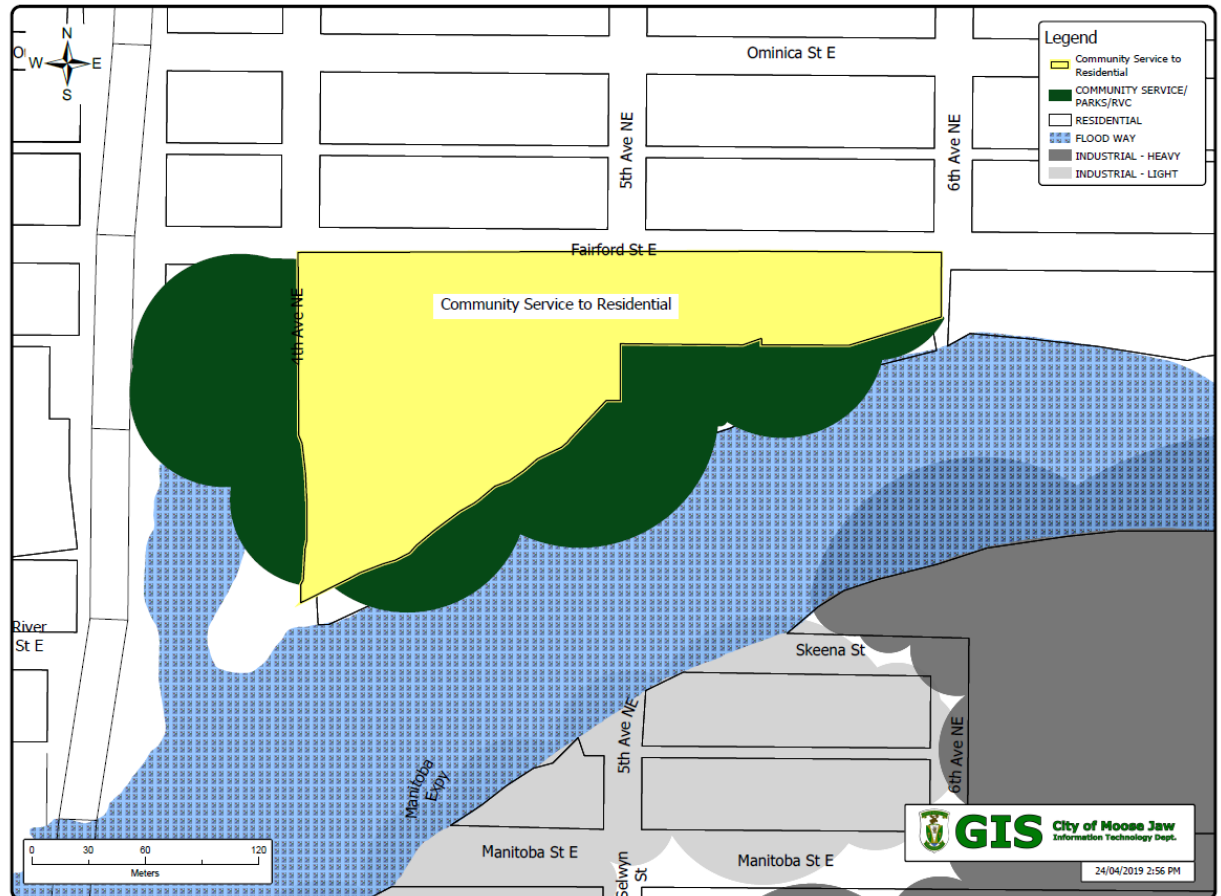
READ A THIRD TIME AND PASSED -----

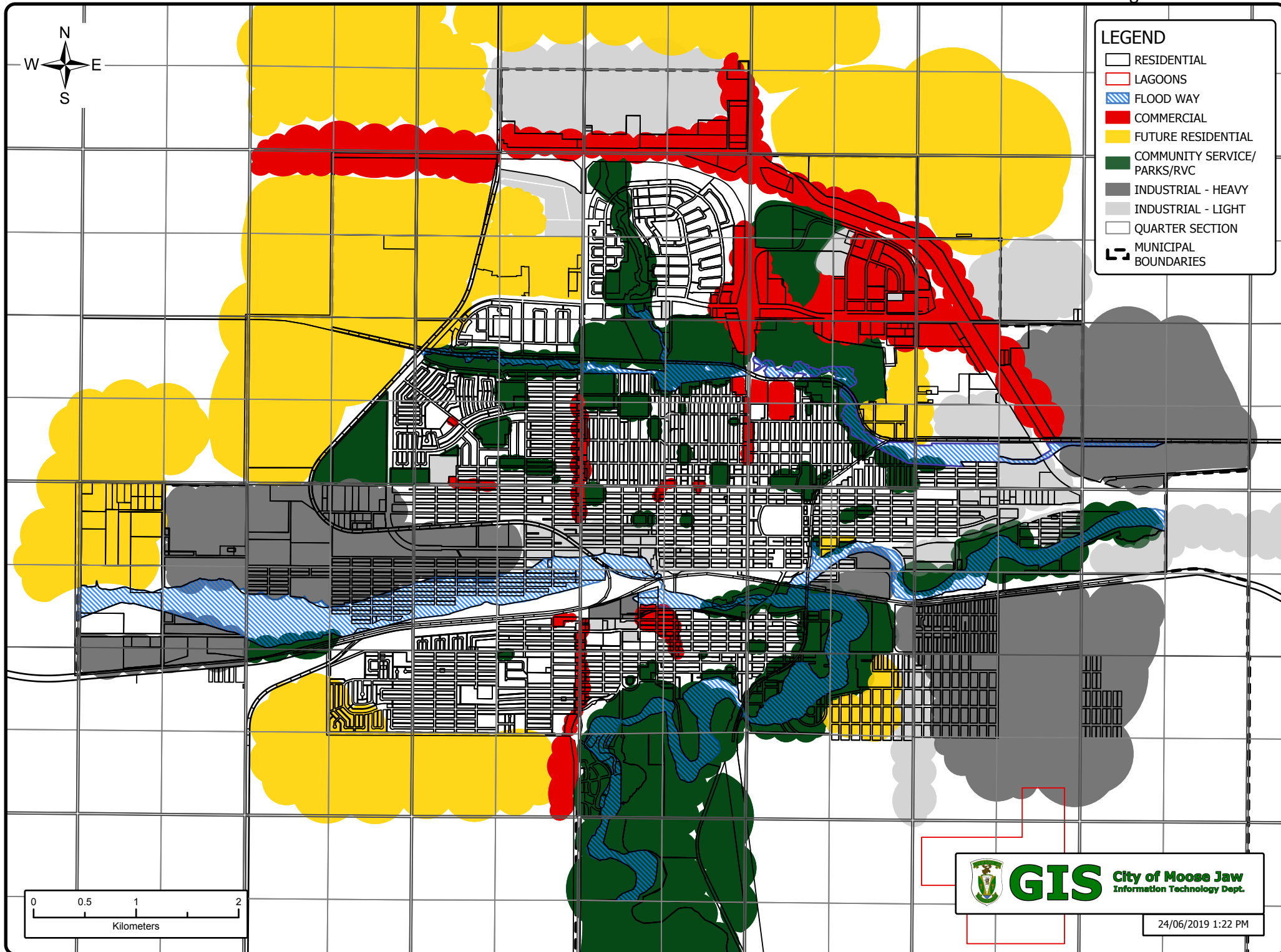
MAYOR

CITY CLERK

Appendix A

Future Land Use - Fairford St. E.







City of Moose Jaw

COMMUNICATION# CC-2019-0106

TITLE: Bylaw No. 5589, Zoning Bylaw Amendment, 2019 (2)

TO: City Council

FROM: Department of Planning and Development Services

DATE: 10 July 2019

PUBLIC: This is a Public Document.

RECOMMENDATION

THAT City Council give 1st, 2nd and 3rd reading to Bylaw No. 5589, Zoning Bylaw Amendment, 2019 (2).

Note: If City Council is inclined to support the Bylaw and clause-by-clause debate is not required, the following motion would be in order, while in Committee of the Whole (Bylaws):

"THAT clause-by-clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety."

TOPIC AND PURPOSE

The purpose of the proposed Bylaw is to suggest generic amendments to Bylaw No. 5346, Zoning Bylaw, including formatting, correcting of conflicting information and errors, and clarification. The amendments are intended to make Bylaw No. 5346, Zoning Bylaw more user-friendly and aligned with current practice and interpretation.

The Bylaw is recommended for 1st, 2nd and 3rd readings.

BACKGROUND

City Council ratified the May 28, 2019 Municipal Planning Commission minutes at the June 10, 2019 meeting with the following motion adopted:

"THAT City Administration proceed with Zoning Bylaw text amendments as described in the appendix to this report".

There have been several minor changes to the text amendment since it was last presented to City Council. The following changes were made:

- Section 5.10 Required Off Street Parking in Commercial Districts, the parking requirements for "Dwelling units in conjunction with or attached to any permitted use" in the High Density Commercial District was changed to align with the parking requirements for "Dwellings, Multiple Unit";
- Section 3.7.7 Development Permit Application Fees, removed wording which associated the collection of fees with a Building Permit;
- Section 3.9.1 Established Building Lines on Front Site Lines, removed side site lines from the section
- Section 4.24 Sidewalk Cafes, added reference to the City of Moose Jaw Sidewalk Use for Extension of Business Policy;
- Section 11.27 "A" - Board Sign Regulations, add reference to the City of Moose Jaw Sidewalk Use for Extension of Business Policy;
- Section 11.6 General Sign Regulations, remove reference to other sign bylaws,
- Section 11.21 Billboard Regulations, added reference to "Designated Signing Corridor" in accordance with Bylaw No. 4603;
- Section 11.33 Offences and Penalties Respecting Contravention of Sign Regulations, combined offences from Sections 11.33 and 11.34, removed Section 11.34.

Pursuant to *The Planning and Development Act, 2007*, a Notice of Intention of the proposed amendment to the Zoning Bylaw was advertised in the July 2 and July 9 issues of the Moose Jaw Express. The Bylaw was also advertised on the City of Moose Jaw website.

To date, no written submissions have been received with respect to this Bylaw, and so our recommendation is to proceed with the Bylaw reading.

ATTACHMENTS

1. Bylaw No. 5589, Zoning Bylaw Amendment, 2019 (2)

REPORT APPROVAL

Written by: Veronica Wallace, Planner 1
 Reviewed by: Michelle Sanson, Director of Planning and Development
 Tracy Wittke, Assistant City Clerk
 Approved by: Jim Puffalt, City Manager
 Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

BYLAW NO. 5589
ZONING BYLAW AMENDMENT, 2019 (2)

THE MUNICIPAL CORPORATION OF THE CITY OF MOOSE JAW ENACTS AS FOLLOWS:

Amendments

1. Bylaw No. 5346, Zoning Bylaw of the City of Moose Jaw is amended in the manner set forth in attached Appendix A to this Bylaw.

Coming into Force

2. This Bylaw comes into force on the day of passage.

READ A FIRST TIME the 22nd day of July, 2019.

READ A SECOND TIME the 22nd day of July, 2019.

READ A THIRD TIME AND PASSED the day of , 2019.

Mayor

City Clerk

Appendix A

SECTION 2 – DEFINITIONS

Corner Visibility Triangle (Sight Triangles)

A protected triangular area for traffic visibility as described in *Bylaw No. 4760 – Boulevard Bylaw*.

Custodial Care Home

A dwelling for the temporary detention or open custody of persons pursuant to the provisions of *The Young Offenders Act* (Canada) or *The Summary Convictions Procedures Act* (Saskatchewan); or a community training residence as defined in *The Corrections Act* (Saskatchewan).

There shall be three types of such homes:

Type 1 – Custodial Care Home has no more than five persons in detention, custody or residence; and

Type 2 – Custodial Home has between five and nine persons in detention, custody or in residence.

Type 3 – Custodial Home has more than nine persons in detention, custody or in residence.

Floodproofing

- (a) For buildings, this means the use of construction techniques, design or devices, equipment or materials to protect the building from potential flood damage, which may require the opinion of a qualified professional engineer that the development will withstand the hydraulic pressure and velocity of the design flood and;
- (b) For land, this means the adoption of measures such as filling Flood Fringe areas to prevent damage to such buildings or land by a flood of a specified magnitude (1:500 year flood design level) if:
 - i) it does not negatively affect neighbouring uses due to the new proposed elevations; and
 - ii) the proposed fill can be safely stabilized and does not significantly reduce the channel capacity, in the opinion of a qualified professional engineer.

(removed) Industrial Complex

A group of two (2) or more detached principle buildings located on the same site and which do not include any residential occupancy except where specifically approved for security or custodial staff.

Micro Brewery and Micro Distillery

A small to medium-sized operation that does not cause a nuisance for neighbouring uses and does not require an increase of City services. The operation must meet the definition of a “Craft Manufacturer” under Saskatchewan Liquor and Gaming Authority (SLGA) regulations.

(removed) **Sign, A-Board**

A portable, A-shaped sign which is set temporarily upon a sidewalk or the ground and which has no external supporting structure.

(removed) **Sign, Animated**

A sign depicting action, motion, light or colour changes through electrical or mechanical means.

(removed) **Sign, Awning**

An awning which incorporates a sign painted on, or affixed flat to the surface of the awning and which does not extend vertically or horizontally beyond the limits of such awning. The awning itself may or may not be illuminated.

(removed) **Sign, Banner**

A temporary sign composed of lightweight, non-rigid material, such as cloth, canvas, P.V.C., or similar material.

(removed) **Sign, Canopy**

A canopy or free-standing canopy which utilizes or incorporates a sign.

(removed) **Sign, Face**

The entire area of a sign on which writing could be placed.

(removed) **Sign, Facia**

A sign attached to, marked or inscribed on any structure which is attached parallel to the face of a building, wall but does not include a billboard, a third-party advertising sign or a painted wall sign.

(removed) **Sign, Flashing**

A sign with an intermittent or flashing light source. Generally, the sign’s message is constantly repeated.

(removed) **Sign, Freestanding**

A sign supported independently of a building and permanently fixed to the ground but shall not include a sign that is attached to a fence, a parked vehicle, temporary signs or billboards.

(removed) **Sign, Height**

The vertical distance measured from the site grade at the street curb (other than an elevated roadway), which permits the greatest height to the top of said sign.

(removed) **Sign, Portable**

A sign mounted on a trailer, stand or similar support structure (including a vehicle), which is designed in such a manner that the sign can be readily located to provide advertising at another location, and may include copy that can be changed manually through the use of attachable characters.

(removed) **Sign, Projecting**

Any sign, except a canopy or awning sign, which is supported by an exterior building wall and projects outward from the building wall by more than 0.3 metres.

(removed) **Sign, Roof**

Any sign erected upon, against, or above a roof or on top of or above the parapet of a building.

(removed) **Sign, Wall**

Any sign, except projecting signs, attached, or affixed, to any part of the wall of a building, including entrance doors, overhead service doors and windows. This definition includes lettering, paintings, awnings, and marquees.

Site Coverage

The percentage of the site covered by any building or structure measuring 0.6 metres above grade level, exclusive of marquees, canopies, balconies and eaves.

Supportive Housing

Housing projects operated by a non-profit or public authority which provide supportive care through social services and structured programming to individuals struggling with mental illness, addiction, or other challenges to stable housing. This may include housing projects which provide temporary accommodation, and 24-hour outreach or supportive services to vulnerable sectors such as youth, women fleeing violence, or those struggling with mental health and addiction issues.

SECTION 3 – ADMINISTRATION

3.2.1 Legal Non-Conforming and Prohibited Uses

Land uses or Developments which existed prior to the approval of this Bylaw and which were allowed by Zoning Bylaw No 3000 but are not listed as Permitted or Discretionary Uses under this Bylaw, shall be considered Prohibited Uses. Such uses shall be allowed to continue as “legal non-conforming” only in accordance with Sections 88 to 93 inclusive of

the Act. Certain other proposed uses or developments may also be listed as Prohibited Uses in any or all Zoning Districts.

3.5 Responsibility of the Development Officer

Except for Section 11 of this Bylaw, which shall be administered by the City's Building Official, the Development Officer shall administer this Bylaw. The Development Officer shall be the City Planner, the Bylaw Enforcement Officer or any other employee of the City authorized in writing by the Council to act as a Development Officer for the purposes of this Bylaw and the Act. For the purposes of administering and enforcing Section 11, the Building Official shall have the same authority under the Act as a Development Officer.

3.6 Application of the Regulations

- c. Where any calculation results in a fractional value:
 - i. any fraction up to one-half shall be disregarded;
 - ii. fractions including and over one-half shall be rounded to the next whole number.

3.7.7 Development Permit Application Fees

The development permit application fee shall be as required in the Planning Fee Schedule which may be adopted and altered by a separate Bylaw of Council.

3.9.1 Established Building Lines on Front Site Lines

At the discretion of the Development Officer:

On any front site line in any Zoning District, where a building line has been established along the front site line by existing buildings, a proposed new building may be constructed at either the established building line or the setbacks required in the Zoning District, provided that any accessory or attached garage for the building which has vehicle entrance doors to the street on which the building line exists shall be at least 1.5 m from that street.

3.10 Non-Conforming Uses and Buildings

- b. No enlargements, additions, or reconstruction of a non-conforming use or building shall be undertaken, except in conformance with Sections 88 to 93 of the Act.

SECTION 4 – GENERAL REGULATIONS

4.2.1 Accessory Uses

- f. No garage, carport, or similar accessory structure shall be more than one storey in height above grade within any district except for R5 and R7. A

second storey shall be determined by the existence of a second floor truss system. The use of attic space in any accessory building shall be limited to storage only.

4.12 Fences or walls in Required Yard Setbacks

Fences or walls may be erected, placed, or maintained in any required yard only in conformance with the following regulations:

4.12.1 Residential Districts

- c. In the case of a corner site, no wall or fence shall be placed so as to create a visual obstruction in a corner visibility triangle, as described in *Bylaw No. 4760 – The Boulevard Bylaw*.

4.14 Home Occupations

4.14.3 The following development standards shall apply to all Home Occupations:

- 1. The dwelling that the Home Occupation application is for must be the primary residence of the applicant.

4.18 Mobile Home Parks

iv Site requirements for a mobile home space are:

- A minimum of 1.5m side yard from any adjacent mobile home space;
- A minimum of 3m rear or side yard from the mobile home park boundary;
- A minimum of 3m front yard from any internal road; and
- A minimum of 15m from any mobile home space or permanent park accessory structure located on the opposite side of an internal road.

For existing Mobile Home Parks, new structures shall conform to the site requirements at the discretion of the Development Officer. It is at the discretion of the Development Officer to permit site requirements that align with the existing Mobile Home Park standards.

4.20 Outdoor Storage

- a. In all districts, the storage of materials shall not be permitted in the required front yard of any site.

4.21 Permitted Obstructions in Required Yards

- a. The following shall not be considered to be obstructions in any yards, and shall not be considered in the determination of property line setbacks or site coverage in any yard:

- i. steps 1.6 metres or less above grade level which are necessary for access to a permitted building or for access to a site from a street or lane; or
 - ii. trees, shrubs, walkways, trellises or flag poles.
- b. The following shall not be considered to be obstructions in any front yard, and shall not be considered in the determination of property line setbacks or site coverage in any front yard:
 - i. lighting fixtures and lamp posts;
 - ii. patios and decks not more than 0.4 metres above grade;
 - iii. overhanging eaves and gutters projecting not more than 1.0 metre into a required front yard;
 - iv. canopies or balconies projecting not more than 1.8 metres into a required front yard; or
 - v. architectural features and chimneys projecting not more than 0.7 metres into a required front yard.
- c. The following shall not be considered to be obstructions in any front yard, and shall not be considered in the determination of property line setbacks:
 - i. patios and decks more than 0.4 metres above grade and projecting not more than 1.8 metres into a required front yard.
- d. The following shall not be considered to be obstructions in any rear yard and shall not be considered in the determination of property line setbacks or site coverage in any rear yard:
 - i. patios and decks measuring not more than 0.6 metres above grade provided they are located at least 3.0 metres from the rear site line on interior sites and 1.5 metres from the rear site line on corner sites;
 - ii. overhanging eaves and gutters, architectural features and chimneys projecting not more than 1.0 metre into a required rear yard;
 - iii. enclosed private swimming pools on interior sites when attached to the principal building projecting not more than 3.0 metres into a required rear yard; or
 - iv. laundry drying equipment, recreational equipment, and private swimming pools and tennis courts, which are open to the sky.
- e. The following shall not be considered to be obstructions in any rear yard and shall not be considered in the determination of property line setbacks:

- i. patios and decks measuring more than 0.6 metres above grade, projecting not more than 3.0 metres into a required rear yard, provided they are located at least 3.0 metres from the rear site line;
 - ii. canopies and balconies projecting not more than 3.0 metres into a required rear yard provided they are located at least 3.0 metres from the rear site line; or
 - iii. accessory buildings.
- f. The following shall not be considered to be obstructions in any side yard and shall not be considered in the determination of property line setbacks or site coverage in any side yard:
 - i. patios and decks not more than 0.6 metres in height above grade;
 - ii. architectural features, eaves and chimneys projecting not more than 0.5 metres into a required side yard;
 - iii. laundry drying equipment, recreational equipment and private swimming pools and tennis courts, which are open to the sky;
 - vi. air conditions or heating equipment for single unit dwellings; or
 - vii. notwithstanding subclause ii, eaves may project up to 0.75 metres into a required side yard where the required side yard is greater than 1.0 metre.
- g. The following shall not be considered to be obstructions in any side yard and shall not be considered in the determination of property line setbacks:
 - i. patios and decks more than 0.6 metres in height above grade and canopies and balconies, provided they do not project more than 1.8 metres into a required side yard or project no more than 25% into the width of a required side yard, whichever is less; or
 - ii. accessory buildings.

4.24 Sidewalk Cafes

Sidewalk Cafes may be permitted only from April 1st to October 31st in any year at the discretion of the Development Officer in association with an approved use as described in the High-Density Commercial District (C2) or the Vehicle Oriented Commercial District (C3). Sidewalk Cafes shall be regulated in accordance with the City of Moose Jaw Sidewalk Use for Extension of Business Policy.

4.27 Storage of Vehicles in Residential Areas

- a. No person shall park or store on any part of any site any commercial or industrial vehicle, with a gross vehicle weight (G.V.W.) exceeding 8,000kg, or a total length greater than 6.0m for longer than is reasonably necessary to load or unload the vehicle.

SECTION 5 – REQUIRED PARKING AND LOADING FACILITIES

5.1 Parking and Loading Spaces Required with Development

- e. When the calculation of parking requirements results in a fractional required parking space:
- i. any fraction up to one-half shall be disregarded; and
 - ii. fractions including and over one-half shall be deemed to be equivalent to one space.

5.7 Fractional Spaces

If in determining the number of required parking spaces a fractional space is arrived at:

- a. any fraction up to one-half shall be disregarded; and
- b. fractions including and over one-half shall be deemed equivalent to one space.

5.8 Required Off Street Parking in Residential Districts

- 5.8.2** All multi-unit dwellings and non-residential principal buildings with a building floor area greater than 500m² shall provide one off-street loading space.

Table 5-3 Required Parking Spaces for Residential Districts	
Dwelling units in conjunction with or attached to any permitted use	<p>1 space per dwelling unit plus 1 visitor space per 2 dwelling units;</p> <p>0.5 spaces per dwelling unit for existing buildings in the C2HER (C2 Heritage) District;</p> <p>1 space per dwelling unit for new buildings in the C2HER (C2 Heritage) District</p>
Dwelling, Group	1 space per dwelling unit plus 1 visitors' space per 10 dwelling units or fraction thereof

5.10 Required Off Street Parking in Commercial Districts

5.10.2 All multi-unit dwellings and non-residential principal building with a building floor area greater than 500m² shall provide one off-street loading space.

Table 5-5 Required Parking Spaces for Commercial Districts	
Micro Brewery / Distillery	1 space per 100m ² of gross floor area No parking requirement in High Density Commercial District if less than 325m ² . For that portion in excess of 325m ² , 1 space per 100m ²
Dwelling, Group	1 space per dwelling unit plus 1 visitors' space per 10 dwelling units or fraction thereof
Private Clubs	1 space per 50m ² of floor area

SECTION 6 – RESIDENTIAL ZONING DISTRICTS

6.4 R1 LARGE LOT LOW DENSITY RESIDENTIAL DISTRICT

6.4.1 PURPOSE

The purpose of the R1 Large Lot Low Density Residential District is to provide for large lot residential development in the form of one-unit dwellings as well as complementary community uses.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.4.2)							
Site Frontage	Site Area (m²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
15	450	7.5	7.5 – or 25% of the site depth whichever is less	4.5	1.2 – or 10% of the site width whichever is less	11	40%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Dwellings, Manufactured, Type 1**

- **Dwellings, One Unit**
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Independent Living Suites** – refer to Section 4.15
- **Keeping of up to five boarders in an OUD**
- **Outdoor Recreation Facilities**
- **Public Parks**
- **Residential Care Homes – Type 1** – refer to Section 4.8
- **Secondary Suites – Type 1** – refer to Section 4.23

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Bed and Breakfast Homes** – refer to Section 4.4
- **Boarding Houses**
- **Community Service/Institutional**
- **Convenience Stores (may include an accessory dwelling unit)**
- **Conversion of Single Detached Dwellings to Multiple Dwellings** – refer to Section 6.4.2.4
- **Cultural Institutions**
- **Custodial Care Homes – Type 1** – refer to Section 4.8
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, Manufactured, Type 2**
- **Dwellings, Two Unit** – Re-constructing a building existing at the date of the passing of this Bylaw
- **Dwellings, Semi-Detached** – Re-constructing a building existing at the date of the passing of this Bylaw – refer to Section 6.4.2.1
- **Parking Areas**
- **Places of Worship**
- **Private Schools**
- **Residential Care Homes – Type 2** – refer to Section 4.

6.4.2 NOTES TO DEVELOPMENT STANDARDS

1. Site Frontage of 7.5m; Site Area of 225m²
2. Parking requirements found in Section 5
3. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1.
4. Any dwelling existing prior to June 13, 1955 having a cubic content of not less than 850 cubic metres and located on a site having a site frontage of not less than 15 metres, may be converted into a multiple dwelling; subject to the Discretionary Use approval of City Council where the following conditions shall apply:

- a) The area of land occupied by the building is not increased except to furnish any extra entrance or exit necessary for such conversion.
 - b) A maximum of four (4) suites shall be permitted for such conversion of any single dwelling unit.
5. For properties with existing dwellings, minimum lot size and frontage standards will not apply in cases where property lines are being adjusted. In these cases, the property lines shall be configured in such a way to maximize conformity with the Zoning Bylaw and National Building Code.

6.5 R1A LOW DENSITY RESIDENTIAL DISTRICT

6.5.1 PURPOSE

The purpose of the R1A Low Density Residential District is to provide for residential development in the form of one-unit dwellings as well as complementary community uses

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.5.2)							
Site Frontage	Site Area (m²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
12	360	6	7.5	4.5	0.75	11	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Dwellings, Manufactured, Type 1**
- **Dwellings, One Unit Detached**
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Independent Living Suites** – refer to Section 4.15
- **Keeping of up to five boarders in an OUD**
- **Outdoor Recreation Facilities**
- **Public Parks**
- **Residential Care Homes – Type 1** – refer to Section 4.8
- **Secondary Suites – Type 1** – refer to Section 4.23

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3

- **Bed and Breakfast Homes** – refer to Section 4.4
- **Boarding Houses** – refer to Section 4.4
- **Community Service/Institutional**
- **Convenience Stores (may include an accessory dwelling unit)**
- **Cultural Institutions**
- **Custodial Care Homes – Type 1** – refer to Section 4.8
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, One Unit** – refer to Section 6.5.2.1
- **Dwellings, Manufactured, Type 2** – refer to Section 6.5.2.1
- **Dwellings, Two Unit**
- **Parking Areas**
- **Places of Worship**
- **Private Schools**
- **Secondary Suites – Type 2** – refer to Section 4.23
- **Residential Care Homes – Type 2** – refer to Section 4.8

6.5.2 NOTES TO DEVELOPMENT STANDARDS

1. Site Frontage of 7.5m; Site Area of 225m²
2. Parking requirements found in Section 5
3. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1.

6.6 R1B SMALL LOT LOW DENSITY RESIDENTIAL DISTRICT

6.6.1 PURPOSE

The purpose of the R1B Small Lot Low Density Residential District is to provide for small lot residential development in the form of one-unit dwellings as well as complementary community uses.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.6.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
7.5	225	3	7.5	4.5	0.75	11	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Dwellings, Manufactured, Type 1**

- **Dwellings, One Unit Detached**
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Independent Living Suites** – refer to Section 4.15
- **Keeping of up to five boarders in an OUD**
- **Outdoor Recreation Facilities**
- **Public Parks**
- **Residential Care Homes – Type 1** – refer to Section 4.8
- **Secondary Suites – Type 1** – refer to Section 4.23

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Bed and Breakfast Homes** – refer to Section 4.4
- **Boarding Houses** – refer to Section 4.4
- **Community Service/Institutional**
- **Convenience Stores (may include an accessory dwelling unit)**
- **Cultural Institutions**
- **Custodial Care Homes – Type 1** – refer to Section 4.8
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Parking Areas**
- **Places of Worship**
- **Private Schools**
- **Secondary Suites – Type 2** – refer to Section 4.23
- **Residential Care Homes – Type 2** – refer to Section 4.8

6.6.2 NOTES TO DEVELOPMENT STANDARDS

1. Parking requirements found in Section 5
2. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1.
3. In the case of a rear lane being provided no parking or vehicular access will be allowed in the front yard, except for Lot 17, Block 111, Plan 102145137; Lot 35, Block 105, Plan 102145137; and Lots 36-44, Block 105, Plan 102174432.
4. Lot 17, Block 111, Plan 102145137; and Lots 36-44, Block 105, Plan 102174432 shall have a minimum 6.0 metre front yard setback.

6.7 R2 MEDIUM DENSITY RESIDENTIAL DISTRICT

6.7.1 PURPOSE

The purpose of the R2 Medium Density Residential District is to provide for residential development in the form of medium density dwellings as well as complementary community uses.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.7.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
7.5	225	6	7.5 – or 25% of site depth whichever is less	4.5	0.75 – or 10% of site width whichever is less	11	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Boarding Houses**
- **Dwellings, Groups** – refer to Sections 6.7.2.1 and 6.7.2.2
- **Dwellings, Manufactured, Type 1**
- **Dwellings, Multiple** – refer to Sections 6.7.2.1 and 6.7.2.2
- **Dwellings, One Unit**
- **Dwellings, Semi-Detached**
- **Dwellings, Townhouses** – refer to Sections 6.7.2.1 and 6.7.2.2
- **Dwellings, Two Unit** – refer to Section 6.7.2.2
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Independent Living Suites** – refer to Section 4.15
- **Keeping of up to five boarders in an OUD**
- **Keeping of two boarders in each unit of a TUD or SDD**
- **Outdoor Recreation Facilities**
- **Public Parks**
- **Residential Care Homes – Type 1** – refer to Section 4.8
- **Secondary Suites – Type 1** – refer to Section 4.23

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Bed and Breakfast Homes** – refer to Section 4.4
- **Community Service/Institutional**
- **Custodial Care Homes – Type 1** – refer to Sections 4.8
- **Custodial Care Homes – Type 2** – refer to Sections 4.8
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, Manufactured, Type 2**
- **Parking Areas**
- **Places of Worship**
- **Private Schools**

- **Secondary Suites – Type 2** – refer to Section 4.23
- **Supportive Housing** – refer to Section 6.7.2.2
- **Residential Care Homes – Type 2** – refer to Section 4.8
- **Existing Monument Sales Facility authorized by Bylaw 4101 The most northerly one-half (1/2) in perpendicular width throughout of Lot 7, Block 2, Registered Plan Old No. 96**
- **Existing Monument Sales Facility authorized by Bylaw 4939 Lot 6, Block 3, Registered Plan Old No. 96**

6.7.2 NOTES TO DEVELOPMENT STANDARDS

1. For multiple unit dwellings and townhouses, in dwelling groups, there shall not be more than 9 units side by side.
2. No side yards are required for interior units, which are connected by a common wall or in between buildings situated on one site.
3. For Lots 1 – 28, Block 14 and Lots 15 – 37, Block 15, Westheath, Plan 78MJ08458:
 - a) The front yard setback is 3.0 m;
 - b) No front access garages or driveways will be permitted however a double wide rear access garage pad is required at the time of house construction:
 - i. The garage pad must be poured concrete;
 - ii. The minimum size for the double wide garage pad is 20' x 20' (width may be adjusted based on utility location);
 - iii. Rear detached garages should be consistent with the house in style, finish and colour;
 - iv. Garages and garage pads may not be constructed over any underground utilities.
4. Parking requirements found in Section 5.
5. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1.

6.8 R3 HIGH DENSITY RESIDENTIAL DISTRICT

6.8.1 PURPOSE

The purpose of the R3 High Density Residential District is to provide for a variety of developments including those of a high-density form, as well as complementary community uses.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.8.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
7.5	225	6	7.5 – or 25% of site depth whichever is less	4.5	1.2 – or 10% of site width whichever is less	15	40%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Bed and Breakfast Homes** – refer to Section 4.4
- **Boarding House**
- **Boarding Apartment**
- **Custodial Care Homes – Type 2** – refer to Section 4.8
- **Dwellings, Groups** – refer to Section 6.8.2.4
- **Dwellings, Multiple Unit** – refer to Section 6.8.2.1
- **Dwellings, Semi-Detached** – refer to Section 6.8.2.5
- **Dwellings, Townhouses** – refer to Sections 6.8.2.3 and 6.8.2.4
- **Dwellings, Two Unit**
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Independent Living Suites** – refer to Section 4.15
- **Keeping of up to five boarders in an OUD**
- **Keeping of two boarders in each unit**
- **Outdoor Recreation Facilities**
- **Public Parks**
- **Residential Care Homes – Type 1** – refer to Section 4.8
- **Residential Care Homes – Type 2** – refer to Section 4.8
- **Secondary Suites – Type 1** – refer to Section 4.23
- **Supportive Housing** – refer to Section 6.8.2.3

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Community Service/Institutional**
- **Custodial Care Homes – Type 1** – refer to Section 4.8
- **Custodial Care Homes – Type 2** – refer to Section 4.8
- **Custodial Care Homes – Type 3** – refer to Section 4.8
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, One Unit**

- **Dwellings, Manufactured, Type 1**
- **Funeral Homes**
- **Medical Clinics**
- **Parking Areas**
- **Personal Service Establishments**
- **Places of Worship**
- **Private Schools**
- **Secondary Suites – Type 2 – refer to Sections 4.23**
- **Residential Care Homes – Type 3 – refer to Sections 4.8**
- **Crematorium, Chapel and Columbarium in Conjunction with the Existing Funeral Home on Lot 6, Block 39, Plan 85MJ06134**

6.8.2 NOTES TO DEVELOPMENT STANDARDS

1. Site coverage for dwellings in dwelling groups may be increased for attached covered patios or decks by the percentage of the area covered by such patio or deck. The total site coverage shall not exceed 70% for rectangular sites or 60% for corner sites.
2. A side yard of not less than 1.5m in width throughout and a rear yard of not less than 3m in width throughout shall be provided for dwellings in dwelling groups with an attached covered patio or deck.
3. In the case of a rear lane being provided no parking or vehicular access will be allowed in the front yard.
4. No side yards are required for interior units, which are connected by a common wall or in between buildings situated on one site.
5. Parking requirements found in Section 5
6. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1

6.9 R4 CORE MIXED RESIDENTIAL DISTRICT

6.9.1 PURPOSE

The purpose of the R4 Core Mixed Residential District is to provide the opportunity for commercial and residential developments to co-exist in a non-intrusive fashion.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.9.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
15	450	7.5	7.5 – or 25% of site depth whichever is less	4.5	1.2 – or 10% of site width whichever is less	45	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Adult Day Care Centres** – refer to Section 4.3
- **Bed and Breakfast Homes** – refer to Section 4.4
- **Boarding Apartment**
- **Boarding House**
- **Custodial Care Homes – Type 1** – refer to Section 4.8
- **Custodial Care Homes – Type 2** – refer to Section 4.8
- **Custodial Care Homes – Type 3** – refer to Section 4.8
- **Dwellings, Group** – refer to Sections 6.9.2.1 and 6.9.2.2
- **Dwellings, Multiple Unit** – refer to Section 6.9.2.2
- **Dwellings, Townhouse** – refer to Sections 6.9.2.4 and 6.9.2.5
- **Dwellings, Units** – refer to Section 6.9.2.3
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Independent Living Suites** – refer to Section 4.15
- **Keeping of up to five boarders in an OUD**
- **Keeping of two boarders in each unit**
- **Medical Clinics**
- **Offices**
- **Outdoor Recreation Facilities**
- **Personal Service Establishments**
- **Public Parks**
- **Restaurants**
- **Retail Stores**
- **Residential Care Homes – Type 1** – refer to Section 4.8
- **Residential Care Homes – Type 2** – refer to Section 4.8
- **Residential Care Homes – Type 3** – refer to Section 4.8
- **Secondary Suites – Type 1** – refer to Section 4.23
- **Supportive Housing**

DISCRETIONARY USES

- **Community Service/Institutional**
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, One Unit** – refer to Section 6.9.2.2
- **Dwellings, Manufactured, Type 1** – refer to Section 6.9.2.2
- **Dwellings, Two Unit** – refer to Section 6.9.2.2
- **Dwellings, Semi Detached** – refer to Section 6.9.2.6
- **Funeral Homes**
- **Hotels**
- **Licensed Facility**
- **Parking Areas**
- **Places of Worship**
- **Private Schools**
- **Secondary Suites – Type 2** – refer to Sections 4.23

6.9.2 NOTES TO DEVELOPMENT STANDARDS

1. Site coverage for dwellings in dwelling groups may be increased for attached covered patios or decks by the percentage of the area covered by such patio or deck. The total site coverage shall not exceed 70% for rectangular sites or 60% for corner sites.
2. A side yard of not less than 1.5m in width throughout and a rear yard of not less than 3m in width throughout shall be provided for dwellings in dwelling groups with an attached covered patio or deck.
3. Permitted in conjunction with any permitted or approved discretionary use and located in the same building.
4. In the case of a rear lane being provided no parking or vehicular access will be allowed in the front yard
5. No side yards are required for interior lane units, which are connected by a common wall or in between buildings situated on one site.
6. Site Frontage of 7.5m; Site Area of 225m²; Front Yard of 6m
7. Parking requirements found in Section 5
8. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1

6.10 R5 ACREAGE RESIDENTIAL DISTRICT

6.10.1 PURPOSE

The purpose of the R5 Acreage Residential District is to provide for residential acreages without permitting an intensity of development which would require the provision of urban facilities and services.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.10.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
45	8000	7.5	7.5	4.5	1.2	15	17%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Boarding Houses** – refer to Sections 6.10.2.1 and 6.10.2.2
- **Dwellings, Manufactured, Type 1** – refer to Section 6.10.2.1 and 6.10.2.2
- **Dwellings, One Unit** – refer to Sections 6.10.2.1 and 6.10.2.2
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Independent Living Suites** – refer to Section 4.15
- **Keeping of up to five boarders in an OUD**
- **Outdoor Recreation Facilities**
- **Public Parks**
- **Residential Care Homes – Type 1** – refer to Section 4.8

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Bed and Breakfast Homes** – refer to Section 4.4
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, Manufactured, Type 2** – refer to Sections 6.10.2.1 and 6.10.2.2
- **Kennel, Boarding or Breeding** – refer to Section 4.17
- **Places of Worship** – refer to Section 6.10.2.3
- **Secondary Suites** – refer to Sections 4.23

6.10.2 NOTES TO DEVELOPMENT STANDARDS

1. Maximum front yard of 30m, except for lots fronting Caribou St W. which shall have a maximum of 55m

2. Rear Yard Interior Site – 60% of site depth except lots fronting on Caribou St W which shall be 25% of the site depth
3. Site Coverage of 50%
4. Parking requirements found in Section 5
5. In some cases, an established building line on front and side site lines has been established – Refer to Section 3.9.1.

6.11 R6 MOBILE AND MANUFACTURED RESIDENTIAL DISTRICT

6.11.1 PURPOSE

The purpose of this district is to ensure the development of Mobile Home subdivisions in an environment appropriate for residential use.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.11.2)							
Site Frontage	Site Area (m²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
12	375	3	1.5	1.5 – where there is no rear lane the minimum shall be 3m	1.5	4.5	40%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Dwellings, Manufactured, Type 1 and Type 2**
- **Dwellings, One Unit**
- **Dwelling, Mobile Home**
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Keeping of up to five boarders per unit**
- **Outdoor Recreation Facilities**
- **Public Parks**

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Community Service/Institutional**
- **Convenience Stores**
- **Day Care Centres/Pre-Schools** – refer to Section 4.9

- **Mobile Home Parks** – refer to Section 4.18
- **Personal Service Establishments**
- **Places of Worship**

6.11.2 NOTES TO DEVELOPMENT STANDARDS

1. Parking requirements found in Section 5
2. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1.

6.12 R7 CITY FRINGE RESIDENTIAL DISTRICT

6.12.1 PURPOSE

The purpose of the R7 City Fringe Residential District is to provide an area for clustered residential development, which requires urban facilities and services especially piped water and communal sewage disposal (which may involve actual City sewer connections).

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 6.12.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Maximum Building Height	Maximum Site Coverage
15	1,116	7.5	3	3	3 – or 10% of site width whichever is less	15	40%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Boarding Houses**
- **Dwellings, Manufactured, Type 1**
- **Dwellings, One Unit**
- **Family Day Care Homes** – refer to Section 4.11
- **Home Occupations** – refer to Section 4.14
- **Keeping of up to two boarders per unit**
- **Outdoor Recreation Facilities**
- **Public Parks**
- **Residential Care Homes – Type 1** – refer to Section 4.8

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Bed and Breakfast Homes** – refer to Section 4.4
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, Group** – refer to Sections 6.12.2.1, 6.12.2.2, 6.12.2.3, and 6.12.2.4
- **Dwellings, Townhouses** – refer to Sections 6.12.2.1, 6.12.2.2, 6.12.2.3, and 6.12.2.4
- **Dwellings, Semi-Detached** – refer to Section 6.12.2.5
- **Places of Worship**
- **Secondary Suites**
- **Residential Care Homes – Type 2** – refer to Section 4.8

6.12.2 NOTES TO DEVELOPMENT STANDARDS

1. Side yard of 1.5m or one-half the building height whichever is greater
2. For townhouses, in dwelling groups, there shall not be more than 8 units side by side.
3. No side yards are required for interior units which are connected by a common wall.
4. In any single clustered development approved in this District, a maximum density of no more than 20% shall be allowed for Group or Townhouse Dwellings.
5. Site Frontage of 12m; Site Area of 360m²
6. Parking requirements found in Section 5
7. In some cases, an established building line on front site lines has been established – Refer to Section 3.9.1.

SECTION 7 – COMMERCIAL ZONING DISTRICT AND REGULATIONS

7.1 C1 NEIGHBOURHOOD COMMERCIAL DISTRICT

7.1.1 PURPOSE

The purpose of the C1 Neighbourhood Commercial District is to provide an area that permits commercial uses at a neighbourhood scale that will serve the daily needs of the residents of the district.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 7.1.2)								
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Minimum Building Floor Area (m ²)	Maximum Building Height	Maximum Site Coverage
15	450	7.5	7.5	4.5	1.2	35	11	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Convenience Stores**
- **Home Occupations** – refer to Section 4.14
- **Offices**
- **One dwelling unit in conjunction with any permitted use, and located in the same building or attached to any permitted use**
- **Personal Service Establishments**
- **Restaurants** – refer to Section 7.1.2.1

DISCRETIONARY USES

- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dry Cleaners**
- **Dwellings, One Unit**
- **Fast Food Outlets**
- **Gas Bars**
- **Licensed Facilities in conjunction with and attached to a restaurant** – refer to Sections 7.1.2.2, and 7.1.2.4
- **Medical Clinics**
- **Minor Shopping Centres**
- **Motels**
- **Parking Areas**
- **Pet Grooming & Training**
- **Places of Worship**
- **Private Schools**
- **Retail Stores**
- **Service Stations**
- **Vehicle Rentals, Sales and Service Centres**
- **Existing Radio/Television Studios authorized by Bylaw No. 4932 (Parcel A, Sunningdale Subdivision)**

7.1.2 NOTES TO DEVELOPMENT STANDARDS

1. A maximum of 50 seats is allowed.
2. The maximum building floor area of each restaurant or retail store on a site shall not exceed 325 square metres.
3. Where a C1 District abuts any R District without the intervention of a street or lane, a side yard shall be provided of a width of not less than 1.5 metres for the side yard abutting the R District.
4. Parking requirements found in Section 5.

7.2 C1B MIXED USE NEIGHBOURHOOD COMMERCIAL DISTRICT

7.2.1 PURPOSE

The purpose of the C1B Mixed Use Neighbourhood Commercial District is to provide an area that permits mixed use development which may include a limited range of commercial and institutional, and medium density residential uses that are generally compatible with residential land uses and are intended to serve convenience needs of residents within that neighbourhood

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 7.2.2)								
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard Interior Site	Rear Yard Corner Site	Side Yard	Minimum Building Floor Area (m ²)	Maximum Building Height	Maximum Site Coverage
7.5	225	0	7.5	4.5	0	-	14	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Art Galleries**
- **Bakeries**
- **Convenience Stores**
- **Dry Cleaners**
- **Dwelling units or multiple dwelling units in conjunction with and attached to any other permitted use** – refer to Section 7.2.2.1
- **Financial Institutions**
- **Home Occupations** – refer to Section 4.14
- **Medical Clinics**
- **Minor Shopping Centres**
- **Offices**
- **Personal Service Establishments**
- **Pet Grooming**
- **Photography Studios**
- **Retail Stores** – refer to Section 7.2.2.2
- **Restaurants** – refer to Section 7.2.2.2
- **Veterinary Clinics – Type 1**

DISCRETIONARY USES

- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Licensed Facilities in conjunction with and attached to a restaurant** – refer to Sections 7.2.2.2
- **Private Schools**

7.2.2 NOTES TO DEVELOPMENT STANDARDS

1. Dwelling units or multiple dwelling units shall not be located at grade.
2. The maximum building floor area of each restaurant or retail store on a site shall not exceed 325 square metres.
3. Where a C1B District abuts any R District without the intervention of a street or lane, a side yard shall be provided of a width of not less than 1.5 metres for the side yard abutting the R District.
4. Parking requirements found in Section 5.

7.3 C2 HIGH DENSITY COMMERCIAL DISTRICT

7.3.1 PURPOSE

The purpose of the C2 High Density Commercial District is to provide an area with a wide range of commercial, institutional and residential uses in high-density form.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 7.3.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard	Side Yard	Minimum Building Floor Area (m ²)	Maximum Building Height	Maximum Site Coverage
7.5	230	0	0	0	55	45	100%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Boarding Apartments**
- **Boarding Houses**
- **Bus Terminals**
- **Casinos**
- **Cannabis Retail Store** – refer to Section 4.30
- **Carnivals** – refer to Section 4.6
- **Catering Kitchens**
- **Commercial/Institutional Recreation Establishments**
- **Community Service/Institutional**
- **Convenience Store**
- **Cultural Institutions**
- **Dry Cleaners**
- **Dwellings, Groups** – refer to Section 7.3.2.1
- **Dwellings, Multiple Unit** – refer to Section 7.3.2.1
- **Dwellings, Units** – refer to Sections 7.3.2.1 and 7.3.2.2

- **Entertainment Establishments**
- **Financial Institutions**
- **Funeral Homes**
- **Grocery Stores**
- **Home Occupations** – refer to Section 4.14
- **Hotels**
- **Licensed Facility**
- **Major Shopping Centres**
- **Medical Clinics**
- **Medical, Dental, Optical Laboratories**
- **Minor Shopping Centres**
- **Motels**
- **Municipal Facilities**
- **Night Clubs**
- **Offices**
- **Outdoor Recreation Facilities**
- **Parking Areas and Structures**
- **Personal Service Establishments**
- **Pet Grooming & Training**
- **Photography Studios**
- **Places of Worship**
- **Police Stations and Fire Halls**
- **Post Offices**
- **Printing Plants/Newspaper Offices**
- **Public Parks**
- **Radio and Television Studios**
- **Recycling Collection Depots**
- **Restaurants**
- **Retail Stores**
- **Theatres**
- **Supportive Housing** – refer to Section 7.3.2.1

DISCRETIONARY USES

- **Auction Centres**
- **Car/Truck Wash Establishments**
- **Custodial Care Homes – Type 1** – refer to Section 4.8
- **Custodial Care Homes – Type 2** – refer to Section 4.8
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, One Unit** – refer to Sections 7.3.2.1 and 7.3.2.4
- **Dwellings, Two Unit** – refer to Sections 7.3.2.1 and 7.3.2.4
- **Micro Breweries/Distilleries**
- **Private Clubs**
- **Private Schools**

- **Residential Care Homes – Type 1** – refer to Section 4.8
- **Residential Care Homes – Type 2** – refer to Section 4.8
- **Service Stations and Gas Bars**
- **Vehicle Rentals, Sales and Service Centres**
- **Veterinary Clinics – Type 1 or Type 2**

7.3.2 NOTES TO DEVELOPMENT STANDARDS

1. For residential uses in this District, a rear yard shall be provided of not less than 7.5m in depth for interior sites or less than 4.5m in depth for corner sites.
2. Permitted in conjunction with any permitted or approved discretionary use and located in the same building.
3. If a side yard is provided, it shall be 1.2m.
4. Side yard of 1.2m or 10% of the site width, whichever is less.
5. Parking requirements found in Section 5

7.4 C3 VEHICLE-ORIENTED COMMERCIAL DISTRICT

7.4.1 PURPOSE

The purpose of the C3 Vehicle-Oriented Commercial District is to provide an area with a wide range of commercial uses that serve automobile-oriented customers.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 7.4.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard	Side Yard	Minimum Building Floor Area (m ²)	Maximum Building Height	Maximum Site Coverage
30	960	6	7.5	3	95	15	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Section 4.2
- **Cannabis Retail Store** – refer to Section 4.30
- **Cannabis Production Facility** – refer to Sections 4.30 and 7.4.2.6
- **Car/Truck Washing Establishments**
- **Carnivals** – refer to Section 4.6
- **Catering Halls and Kitchens**
- **Commercial/Institutional Recreation Establishments**
- **Community Service/Institutional**
- **Convenience Store**

- **Cultural Institutions**
- **Entertainment Establishments**
- **Financial Institutions**
- **Grocery Stores**
- **Hotels**
- **Major Shopping Centres** – refer to Section 7.4.2.2
- **Medical Clinics**
- **Medical, Dental, Optical Laboratories**
- **Minor Shopping Centres** – refer to Section 7.4.2.2
- **Motels**
- **Municipal Facilities**
- **Offices**
- **Outdoor Recreation Facilities**
- **Parking Areas and Structures**
- **Personal Service Establishments**
- **Photography Studios**
- **Police Stations and Fire Halls**
- **Post Offices**
- **Printing Plants/Newspaper Offices**
- **Public Parks**
- **Recycling Collection Depots**
- **Restaurants**
- **Retail Stores**
- **Service Stations and Gas Bars**
- **Theatres**
- **Vehicle Rentals, Sales and Service Centres**

DISCRETIONARY USES

- **Adult Day Care Centres** – refer to Section 4.3
- **Amusement Parks**
- **Auction Centres**
- **Autobody Shops**
- **Building Supply Establishments**
- **Bus Terminals**
- **Contractor's Offices and Yards**
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Dwellings, One Unit** – refer to Section 7.4.2.3
- **Existing Junk, Salvage, Auto Wrecking Yard (Lot 9, Block 268, Plan 61MJ02787)** – refer to Section 4.16
- **Farm Supply Stores**
- **Fertilizer Supply Plants**
- **Funeral Homes**
- **Industrial, Light** – refer to Section 7.4.2.4

- **Indoor Storage Rental Facilities**
- **Licensed Facility**
- **Micro Breweries/Distilleries**
- **Mobile Home Parks** – refer to Section 4.18
- **Night Clubs**
- **Pet Grooming & Training**
- **Petroleum Storage and Distributing Stations**
- **Places of Worship**
- **Plumbing/Electrical Supplies and Service**
- **Private Clubs**
- **Radio and Television Stations**
- **Trailer and Tourist Camps**
- **Truck Terminals and Warehousing**
- **Veterinary Clinics – Type 1**

7.4.2 NOTES TO DEVELOPMENT STANDARDS

1. Accessory Buildings and Uses are subject to the following provisions:
 - a. No accessory building shall be located closer than 1.5m to any side or rear property line if the site is located adjacent to a residential district without the intervention of a street or lane.
 - b. No accessory building erected on a corner site shall be nearer than 1.5m to the flanking street or lane.
2. The uses contained in Shopping Centres (Major and Minor) shall be limited to the Permitted and approved Discretionary Uses allowed in this District.
3. One-unit dwellings accessory to the principle use of the site.
4. A light or heavy industrial use that:
 - a. Abuts a Residential, Commercial, or Community Service/Institutional District or lots without the intervention of a street or lane, shall have an abutting side yard of not less than 3m in width.
 - b. Is on a corner site where the side yard adjoins the street, shall have a side yard setback of not less than 1.5m.
5. Cannabis Production Facilities are permitted in the C3 District only within Grayson Business Park, legally defined as:
 - Blocks 1-5, Plan 81MJ083260
 - Blocks 3,5, & 8, Plan 102005367
 - Lot 9, Block 6, Plan 99MJ13140
 - Lot 3, Block 7, Plan 101237981
 - Lot 17A, Block 4, Plan 101943402
 - Lot 13A, Block 4, Plan 102110184

- Lot A, Block 6, Plan 101161718
- Lot 15A, Block 3, Plan 102083060
- Lot 6, Block 7, Plan 101871255
- Lot A, Block 4, Plan 00MJ10193
- Lot 7, Block 4, Plan 101161729
- Lot 29, Block 3, Plan 102089583
- Lot 4&5, Block 1, Plan 84MJ02724
- Lot 8A, Block 5, Plan 101950646
- Lot 5, Block 7, Plan 101871255

6. Parking requirements found in Section 5

SECTION 8 – INDUSTRIAL ZONING DISTRICTS AND REGULATIONS

8.1 M1 LIGHT INDUSTRIAL DISTRICT

8.1.1 PURPOSE

The purpose of the Light Industrial District is to provide for a wide variety of industrial and manufacturing uses, with some associated commercial and service establishments that are generally related to the central business district. These uses shall not include industries that may be offensive or objectionable by reason of noise, smell or other forms of pollution.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 8.1.2)								
Site Frontage	Site Area (m²)	Front Yard	Rear Yard	Side Yard Interior Site	Side Yard Corner Site	Minimum Building Floor Area (m²)	Maximum Building Height	Maximum Site Coverage
15	450	0	7.5	1.2	1.5	55	11	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Sections 4.2 and 8.1.2.3
- **Auction Centres**
- **Autobody Shops**
- **Butcher Shops**
- **Contractor's Offices and Yards**
- **Dry Cleaners**
- **Fabrication and Welding Shops**
- **Funeral Homes**

- **Light Industrial Uses (including Industrial Complexes)** – refer to Section 8.1.2.2
- **Medical, Dental, Optical Laboratories**
- **Offices**
- **Outdoor Recreation Facilities**
- **Parking Areas and Structures**
- **Personal Service Establishments**
- **Printing Plants/Newspaper Offices**
- **Public Parks**
- **Recycling Collection Depots**
- **Radio/Television Studios**
- **Restaurants**
- **Service Stations and Gas Bars**
- **Vehicle Rentals, Sales and Service Centres**
- **Veterinary Clinics – Type 1 or Type 2**

DISCRETIONARY USES

- **Building Supply Establishments**
- **Car/Truck Washing Establishments**
- **Community Service/Institutional**
- **Day Care Centres/Pre-Schools** – refer to Section 4.9
- **Farm Supply Stores**
- **Food Processing (Heavy Industrial)** – refer to Section 8.1.2.2
- **Greenhouses**
- **Indoor Storage Rental Facilities**
- **Licensed Facilities in conjunction with and attached to a restaurant**
- **Machinery/Equipment Storage**
- **Machine Shops**
- **Micro Breweries/Distilleries**
- **Pet Grooming & Training**
- **Petroleum Storage and Distributing Stations**
- **Places of Worship**
- **Private Clubs**
- **Retail Stores**
- **Truck Terminals and Warehousing**

8.1.2 NOTES TO DEVELOPMENT STANDARDS

1. Where a light or heavy industrial use abuts a residential, commercial or community service/institutional district without the intervention of a street or lane, an abutting side yard shall be provided of not less than 3m in width.
2. For Light and Heavy Industrial Uses as defined in this Bylaw, development standards (including separation distances from other uses) may be used to ensure that only small to medium-sized industries are allowed in this District, to prevent land use

conflict and to protect the health, safety and general welfare of the inhabitants of the City. Except for activities such as packing, loading or outdoor storage, the development shall not be apparent outside the principle or accessory enclosed buildings on the site.

3. Accessory Buildings and Uses are subject to the following provisions:
 - a. No accessory building shall be located closer than 1.5m to any side or rear property line if the site is located adjacent to a residential district without the intervention of a street or lane.
 - b. No accessory building erected on a corner site shall be nearer than 1.5m to the flanking street or lane.
4. Parking requirements found in Section 5

8.2 M2 HEAVY INDUSTRIAL DISTRICT

8.2.1 PURPOSE

The purpose of the M2 Heavy Industrial District is to provide for large scale and major industrial uses that may have large land requirements and may produce noise, smell or other forms of pollution.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 8.2.3)							
Site Frontage	Site Area (m²)	Front Yard	Rear Yard	Side Yard	Side Yard abutting other Districts	Maximum Building Height	Maximum Site Coverage
30	930	9	7.5	1.5	3	45	60%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Sections 4.2 and 8.2.3.2
- **Ambulance Stations**
- **Autobody Shops**
- **Breweries, Wineries, and Distilleries**
- **Building Supply Establishments**
- **Butcher Shops**
- **Cannabis Production Facility**
- **Car/Truck Washing Establishments**
- **Contractor's Offices and Yards**
- **Commercial/Institutional Recreation Establishments**

- **Equipment Sales and Service**
- **Fabrication and Welding Shops**
- **Farm Supply Stores**
- **Furniture Stores**
- **General Warehousing and Wholesale Vending Facilities**
- **Greenhouses**
- **Heavy Industrial Uses (including Industrial Complexes) – refer to Section 8.2.3.1**
- **Indoor Storage Rental Facilities**
- **Kennels, Breeding or Boarding**
- **Machinery Equipment/Storage**
- **Municipal Facilities**
- **Offices**
- **Outdoor Recreation Facilities**
- **Parking Areas and Structures**
- **Pet Grooming & Training**
- **Personal Service Establishments**
- **Plumbing or Electrical Sales/Service**
- **Printing Plants/Newspaper Offices**
- **Public Parks**
- **Recycling Collection Depots**
- **Restaurants**
- **Service Stations and Gas Bars**
- **Taxi Depots**
- **Truck Terminals/Warehousing**
- **Vehicle Rentals, Sales and Service Centres**
- **Veterinary Clinics – Type 1 or Type 2**

DISCRETIONARY USES

- **Abattoirs / Slaughterhouses**
- **Adult Entertainment Establishments**
- **Fertilizer Storage Facility**
- **Grain Terminals**
- **Municipal Sanitary Landfills**
- **Junk, Salvage, Auto Wrecking Yards – refer to Section 4.16**
- **Outdoor Storage**
- **Petroleum Storage and Distribution Stations**

PROHIBITED USES

The following list shows the legal land descriptions of all existing Intensive Livestock Operations in this District. These are all classed as Prohibited Uses in this Bylaw.

1. Portion of Parcel B, Plan No. C.E. 2991 Ext. 1, civically known as 2750 River Street West.
2. Parcel C, Plan No. 87MJ16754, civically known as 2855 Britannia Rd.

8.2.2 SPECIAL REGULATIONS FOR EXISTING PROHIBITED USES

Normal Maintenance and upkeep of existing ILO buildings (includes all structures) within this District will be permitted, however no expansion or structural alteration of existing buildings (principal and accessory) will be permitted except as provided in Sections 92-96 of the Act.

8.2.3 NOTES TO DEVELOPMENT STANDARDS

1. For Light and Heavy Industrial Uses as defined in this Bylaw, development standards (including separation distances from other uses) may be used to ensure that only small to medium-sized industries are allowed in this District, to prevent land use conflict and to protect the health, safety and general welfare of the inhabitants of the City. Except for activities such as packing, loading or outdoor storage, the development shall not be apparent outside the principle or accessory enclosed buildings on the site.
2. Accessory Buildings and Uses are subject to the following provisions:
 - a. No accessory building shall be located closer than 1.5m to any side or rear property line if the site is located adjacent to a residential district without the intervention of a street or lane.
 - b. No accessory building erected on a corner site shall be nearer than 1.5m to the flanking street or lane.
3. Parking requirements found in Section 5

8.3 M3 MIXED USE BUSINESS PARK INDUSTRIAL DISTRICT

8.3.1 PURPOSE

The purpose of the M3 Mixed Use Business Park District is to provide an area for business and light industrial users that are seeking a high quality comprehensively planned environment.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 8.3.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard	Side Yard	Side Yard abutting other Districts	Maximum Building Height	Maximum Site Coverage
30	930	9	7.5	1.5	3	11	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Sections 4.2 and 8.3.2.3
- **Autobody Shops**
- **Building Supply Establishments**
- **Contractor's Offices and Yards**
- **Commercial/Institutional Recreation Establishments**
- **Educational Institutions**
- **Entertainment Establishments**
- **Financial Institutions**
- **General Warehousing and Wholesale Vending Facilities**
- **Greenhouses**
- **Indoor Storage Rental Facilities**
- **Light Industrial Uses** – refer to Section 8.3.2.4
- **Medical Clinics**
- **Offices**
- **Outdoor Recreation Facilities**
- **Personal Service Establishments**
- **Plumbing or Electrical Sales/Service**
- **Printing Plants/Newspaper Offices**
- **Public Parks**
- **Private Schools**
- **Radio and Television Studios**
- **Restaurants and Licensed Facilities** – refer to Section 8.3.2.2
- **Service Stations and Gas Bars**
- **Vehicle Rentals, Sales and Service Centres**
- **Veterinary Clinics – Type 1 or Type 2**
- **Welding and Fabrication Shops**

DISCRETIONARY USES

- **Car/Truck Washing Establishments**
- **Day Care and Pre-Schools**
- **Farm Supply Stores**

- **Grain Terminals**
- **Heavy Industrial Uses** – refer to Section 8.3.2.3
- **Hotels**
- **Motels**
- **Outdoor Storage** – refer Section 4.20
- **Private Clubs**
- **Retail Sales** – refer Sections 8.3.2.1

8.3.2 NOTES TO DEVELOPMENT STANDARDS

1. Retail Sales as Discretionary Uses:
 - a. shall be limited to products manufactured or assembled on site;
 - b. shall not occupy more than 10% of the gross floor area of the principal building.
2. The maximum floor area for a restaurant and licensed facility shall not exceed 200m².
 - a. The floor area of a licensed facility shall not exceed 50% of the floor area of an adjoining restaurant.
3. For Heavy Industrial Uses as defined in this Bylaw, development standards (including separation distances from other uses) may be used to prevent land use conflict and protect the health, safety and general welfare of the inhabitants of the City, due to the negative visual impact of the site or the noise, glare, heat, dust, odour, risk of fire, explosion or toxic substances which would result from the use. Except for activities such as packing, loading or outdoor storage, the development shall not be apparent outside the principal or accessory enclosed buildings on the site.
4. For Light Industrial Uses as defined in this Bylaw, development standards (including separation distances from other uses) may be used to ensure that only small to medium-sized industries are allowed in this District, to prevent land use conflict and to protect the health, safety and general welfare of the inhabitants of the City.
5. Parking requirements found in Section 5

8.4 M4 ENVIRONMENTAL LOW SERVICE INDUSTRIAL DISTRICT

8.4.1 PURPOSE

The purpose of the M4 Environmental Low Service Industrial District is to provide an area, which will include industrial activities that do not require full city services, or they handle environmentally sensitive or dangerous goods.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 8.4.2)							
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard	Side Yard	Side Yard abutting other Districts	Maximum Building Height	Maximum Site Coverage
30	930	9	7.5	1.5	3	45	50%

PERMITTED USES

- **Accessory Buildings and Uses including Offices** – refer to Sections 4.2
- **Building Supply Establishments**
- **Cannabis Production Facility**
- **Commercial/Institutional Recreation Establishments**
- **Contractor's Offices and Yards**
- **Farm Supply Stores**
- **Equipment Sales and Service Establishments**
- **Grain Terminals**
- **Indoor Storage Rental Facilities**
- **Light Industrial Uses** – refer to Section 8.4.2.2
- **Machinery and Equipment Storage**
- **Outdoor Storage** – refer to Section 4.20
- **Truck Terminals & Warehousing**
- **Vehicle Rentals, Sales and Service Centres**

DISCRETIONARY USES

- **Auction Centres**
- **Heavy Industrial Uses** – refer to Section 8.4.2.1
- **Junk, Salvage and Auto Wrecking Yards** – refer to Section 4.16
- **Light Industrial Uses** – refer to Section 8.4.2.1
- **Outdoor Recreation Facilities**
- **Photography Studios**
- **Public Parks**
- **Recycling Collection Depots**
- **Service Stations and Gas Bars**
- **Welding and Fabrication Shops**

8.4.2 NOTES TO DEVELOPMENT STANDARDS

1. For Heavy Industrial Uses as defined in this Bylaw, development standards (including separation distances from other uses) may be used to prevent land use conflict and protect the health, safety and general welfare of the inhabitants of the City, due to the negative visual impact of the site or the noise, glare, heat, dust, odour, risk of fire, explosion or toxic

substances which would result from the use. Except for activities such as packing, loading or outdoor storage, the development shall not be apparent outside the principal or accessory enclosed buildings on the site.

2. For Light Industrial Uses as defined in this Bylaw, development standards (including separation distances from other uses) may be used to ensure that only small to medium-sized industries are allowed in this District, to prevent land use conflict and to protect the health, safety and general welfare of the inhabitants of the City.
3. Parking requirements found in Section 5

8.5 RR RAILROAD DISTRICT

8.5.1 PURPOSE

The purpose of the RR Railroad District is to provide an area for uses related to the operation of a railway, railway yards and rail passenger and freight terminals. The City of Moose Jaw does not regulate development associated with CN Rail or CP Rail.

SECTION 9 – COMMUNITY SERVICE/INSTITUTIONAL DISTRICT AND REGULATIONS

9.1 CS COMMUNITY SERVICE/INSTITUTIONAL DISTRICT

9.1.1 PURPOSE

The purpose of the Community Service/Institutional District is to provide for a wide range of Institutional and Community activities, as well as limited residential uses on land with physical or servicing constraints or which is in other strategic areas.

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 9.1.2)						
Site Frontage	Site Area (m²)	Front Yard	Rear Yard	Side Yard	Maximum Building Height	Maximum Site Coverage
30	930	7.5	7.5	3 – or 10% of site width whichever is less	15	50%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Sections 4.2
- **Ambulance Stations**
- **Carnivals** – refer to Section 4.6
- **Cultural Institutions**
- **Day Care/Pre-Schools**
- **Educational Institution**
- **Elementary Schools**
- **Family Day Care Homes**
- **Fire Halls**
- **High Schools**
- **Home Occupations**
- **Hospitals**
- **Medical Clinics**
- **Municipal Buildings**
- **Outdoor Recreation Facilities**
- **Places of Worship**
- **Police Stations**
- **Private Schools**
- **Public Parks**
- **Secondary Suites** – refer to Section 4.23
- **Tourist Information Centres**

DISCRETIONARY USES

- **Adult Day Care** – refer to Section 4.3
- **Amusement Parks**
- **Bed & Breakfast Homes** – refer to Section 4.4
- **Boarding Houses**
- **Boarding Apartments**
- **Custodial Care Homes** – Types 1, 2, or 3
- **Dwellings, One Unit**
- **Dwellings, Manufactured, Types 1 or 2**
- **Exhibition Grounds**
- **Funeral Homes**
- **Golf Courses**
- **Greenhouses**
- **Offices**
- **Personal Service Establishments**
- **Residential Care Home** – Type 1, 2, or 3

9.1.2 NOTES TO DEVELOPMENT STANDARDS

1. Parking requirements found in Section 5.

SECTION 10 – OTHER ZONING DISTRICTS AND REGULATIONS

10.1 FW – FLOODWAY AND SLUMP CONTROL REGULATIONS

10.1.1 FLOODWAY ZONING DISTRICT PURPOSE

To regulate development in areas exposed to excessive flood hazards to minimize the hazard to persons and property.

10.1.2 PERMITTED, DISCRETIONARY AND PROHIBITED USES AND MINIMUM DEVELOPMENT STANDARDS

Minimum Development Standards and Site Regulations in Metres (Unless otherwise indicated in Section 9.1.2)						
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard	Side Yard	Maximum Building Height	Maximum Site Coverage
N/A	N/A	7.5	7.5	3	6	N/A

PERMITTED USES

- **Agricultural Uses**
- **Greenhouses**
- **Home Occupations in Legally Non-Conforming Existing, Prohibited One Unit Dwellings listed in this District – refer to Section 4.14**
- **Market Gardens**
- **Outdoor Recreation Facilities**
- **Public Parks**

DISCRETIONARY USES

- **Accessory Buildings and Uses – refer to Sections 4.2**
- **Campground, Trailer and Tourist Camp**

PROHIBITED USES

The following list shows the legal land descriptions of all existing single detached dwellings in FW Floodway Zone. These are all classed as Prohibited Uses in this Bylaw.

- 1) Lots One (1) and Two (2), Block Six (6), Registered Plan No. R.1941.
- 2) Lot Three (3) exc. West 2', Block One (1), Registered Plan No. CX 33.
- 3) Lot Eleven (11), Block Eight (8), Registered Plan No. CX 33.
- 4) Lot Two (2), Block Two, Registered Plan No. CX 33.

- 5) Lots Three (3) and Four (4), Block Two (2), Registered Plan No. CX 33.
- 6) West part of Lot Eight (8), Block (7), Registered Plan No. CX 33.
- 7) Lots Five (5) and Six (6), Block Eighteen (18), Registered Plan No. CX 126.
- 8) Lots Four (4) and part of Lot Five (5), Block Three (3), Registered Plan No. CX 33.
- 9) Lots Seven (7), Eight (8) and Nine (9), Block Three (3), Registered Plan No. CX 33.
- 10) Lots Thirty-Seven (37) and Thirty-Eight (38), Block Thirty-Two (32), Registered Plan No. N. 4537.
- 11) Lot Thirteen (13) exc. North 10', Lot Fourteen (14), Block Thirty-One (31), Lynbrook Heights, Registered Plan No. N. 4537.
- 12) Portion of the North West Quarter Section Thirty-Five (35), Township Sixteen (16), Range Twenty-Six (26) West of the Second Meridian (approximately One Hundred and Twenty-Six (126) acres plus or minus).
- 13) Lots 9 & 10, Block 7, Plan CX33.
- 14) Lot 6, Block B;10, Plan E1505; 101206707
- 15) Lots 7-9, Block B; E1505

10.4 UH – URBAN HOLDING DISTRICT

10.4.1 PURPOSE

To ensure that lands, which are required for future urban development, are protected, to provide for an orderly transition from agricultural uses to other uses in areas planned for eventual urban development.

Minimum Development Standards and Site Regulations in Metres (Unless shown otherwise)						
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard	Side Yard	Maximum Building Height	Maximum Site Coverage
N/A	N/A	7.5	7.5	3	11	40%

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Sections 4.2
- **Agricultural Uses**
- **Outdoor Recreation Facilities**
- **Parking Areas**

- **Public Parks**

DISCRETIONARY USES

- **Dwellings, Mobile Home**
- **Dwellings, Manufactured, Type 2**
- **Dwellings, One Unit**
- **Dwellings, Two Unit**
- **Dwellings, Ready-to-Move**

10.4.2 Development Regulations

No future subdivision shall be permitted unless the subdivision is for one of the permitted uses or discretionary uses allowed in this zone and will, in the opinion of the City Council, not prejudice the future economical subdivision or servicing of land.

10.4.3 Rezoning of Land

Proposed rezoning of land from Urban Holding to another land use shall be considered only on the basis of an overall plan for the area. The proposed Development, in the opinion of City Council, shall constitute orderly and economical, development with regards to adjacent land use, and future service requirements such as roads, schools, and utilities.

10.5 RVC – RIVER VALLEY CONSERVATION DISTRICT

10.5.1 PURPOSE

The purpose of the RVC River Valley Conservation District is to control and protect those areas, intended to be used by the public for active or passive recreational purposes within or adjoining the Flood Way District. This includes lands within the Wakamow Valley, the former Wild Animal Parks and City owned land.

Minimum Development Standards and Site Regulations in Metres (Unless shown otherwise)						
Site Frontage	Site Area (m²)	Front Yard	Rear Yard	Side Yard	Maximum Building Height	Maximum Site Coverage
N/A	N/A	7.5	7.5	3	11	N/A

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Sections 4.2
- **Carnivals** – refer to Section 4.6
- **Conservatories**
- **Golf Course**
- **Home Occupations in an existing dwelling, shown as Discretionary Uses**
- **Outdoor Recreation Facilities**
- **Public Parks**

DISCRETIONARY USES

- **Agricultural Uses**
- **Campground, Trailer and Tourist Camp**
- **Cemeteries**
- **Cultural Institutions**
- **Day Care/Pre-Schools**
- **Exhibition Grounds**
- **Greenhouses**
- **Municipal Facilities**
- **Existing One Unit Dwellings authorized by Bylaw 4597:**
 - Lot Nine (9), Block Three (3), Registered Plan No. R. 1941
 - Lots One (1) and Two (2), Block Six (6), Registered Plan No. R. 1941
 - Lot Six (6), Block Seventeen (17), Registered Plan No. CX 251
 - Lot Nine (9), Block Seventeen (17), Registered Plan No. EX 1001
 - Lot Ten (10), Block Seventeen (17), Registered Plan No. EX 1001
 - Lot Eleven (11), Block Seventeen (17), Registered Plan No. EX 1001
 - Lot Thirteen (13), Block Seventeen (17), Registered Plan No. EX 1001
 - Lot One (1), Block Eighteen (18), Registered Plan No. CX 126
 - Lots Five (5) and Six (6), Block Eighteen (18), Registered Plan No. CX 126
 - Lot Four (4), Block Twenty (20), Registered Plan No. CX 126
 - Portion of Lots Ten (10), Eleven (11) and Twelve (12), all of Lots Thirteen (13) and Fourteen (14) Block G, Registered Plan No. A.D. 885
 - Parcel “N”, Registered Plan No. 59MJ10599
 - Lot Seven (7) and the South Forty Feet (40') of Lot Eight (8), Block Twelve (12), Registered Plan No. V.1328
 - Lot Five (5), Block Twelve (12), Registered Plan No. V. 1328
 - Lot Seven (7) and the South Forty Feet (40') of Lot Eight (8), Block Twelve (12), Registered Plan No. V.1328
 - Lot Five (5), Block Twelve (12), Registered Plan No. V. 1328
 - Lots One (1), Two (2), Three (3), Four (4) and Five (5), Block One (1), Registered Plan No. V. 1328
 - Lots Eight (8) and Nine (9), Block Four (4) Registered Plan No. V. 1328
 - Lots One (1), Two (2), Three (3), Four (4) and Five (5), Block One (1), Registered Plan No. V. 1328
 - Lots Eight (8) and Nine (9), Block Four (4) Registered Plan No. V. 1328
 - Lots One (1) Two (2) and Three (3), Block Five (5), Registered Plan No. V. 1328
 - Lots Seven (7), Block Twenty (20), Registered Plan No. 73MJ01303

- Lots Eight (8), Block Twenty (20), Registered Plan No. 73MJ01303
- Lots Nine (9), Block Twenty (20), Registered Plan No. 73MJ01303
- Lots Ten (10), Block Twenty (20), Registered Plan No. 73MJ01303
- Parcel “L”, Registered Plan No. CX 345 exc. Parcel “N”, Registered Plan No. 59MJ10599 and exc. 100’ x 234.25’
- Block “A”, Registered Plan No. N. 1398
- Block “G”, Registered Plan No. 80MJ08559
- Block “H”, Registered Plan No. 80MJ08559
- Lots 2-5, Block 3, Registered Plan No. V1328
- Lots 6, Block 3, Registered Plan No. V1328

10.6 P – PARKS DISTRICT

10.6.1 PURPOSE

The purpose of the Parks District is to control and protect those City-owned lands (primarily consisting of Dedicated Land – Public, Municipal or Environmental Reserves created through the subdivision process), which are to be used by the public for active or passive recreational purposes.

Minimum Development Standards and Site Regulations in Metres (Unless shown otherwise)						
Site Frontage	Site Area (m ²)	Front Yard	Rear Yard	Side Yard	Maximum Building Height	Maximum Site Coverage
N/A	N/A	7.5	7.5	3	11	N/A

PERMITTED USES

- **Accessory Buildings and Uses** – refer to Sections 4.2
- **Carnivals** – refer to Section 4.6
- **Conservatories**
- **Golf Course**
- **Municipal Facilities**
- **Outdoor Recreation Facilities**
- **Public Parks**

DISCRETIONARY USES

- **Cemeteries**
- **Cultural Institutions**
- **Day Care/Pre-Schools**

- **Exhibition Grounds**

10.7 HERITAGE OVERLAY DISTRICT – HER.

10.7.1 PURPOSE

To protect and allow appropriate redevelopment of identified heritage properties and ensure that adjoining properties are developed in a compatible, architecturally sensitive manner.

10.7.2 HERITAGE DESIGNATION – HER.

In any District designated on the zoning map with “HER.” following the symbol, all uses within that zone shall be subject to the special regulations specified in this section.

Example for illustrative purposes:

“R4-HER.” R4 – Core Mixed uses are permitted subject the provisions of the “HER.” District.

10.7.3 GENERAL DEVELOPMENT REGULATIONS

All development in the Heritage Overlay District shall comply with the following special provisions:

- i Applicants for development or re-development proposals on Designated* Heritage Properties in the Heritage Overlay District will be required by Council and Administration to obtain advice from a qualified professional architect to assess the impact of new development on that site.

* For the purposes of the Zoning Bylaw, the term “Designated Heritage Properties” shall only refer to those which have been recognized as such under the procedure outlined in Parts III or IV of *The Heritage Property Act*.

- ii Parking Areas and Structures as primary uses shall be a Discretionary Use in the Heritage Overlay District. Appendix B, Section C13 of the Downtown Local Area Plan shall be used as a guideline for the review of the application but shall not include the colour, texture, type of material, or architectural details.
- iii. Accessory parking areas shall not be permitted in the front yard of any property in this District.

SECTION 11 – SIGN REGULATIONS

11.1 SECTION DEFINITIONS

Sign, A-Board

A portable, A-shaped sign which is set temporarily upon a sidewalk or the ground and which has no external supporting structure.

Sign, Animated

A sign depicting action, motion, light or colour changes through electrical or mechanical means.

Sign, Awning

An awning which incorporates a sign painted on, or affixed flat to the surface of the awning and which does not extend vertically or horizontally beyond the limits of such awning. The awning itself may or may not be illuminated.

Sign, Banner

A temporary sign composed of lightweight, non-rigid material that may be strung across a street or fastened to a light standard.

Sign, Canopy

A canopy or free-standing canopy which utilizes or incorporates a sign.

Sign, Face

The entire area of a sign on which writing could be placed.

Sign, Facia

A sign attached to, marked or inscribed on any structure which is attached parallel to the face of a building, wall but does not include a billboard, a third-party advertising sign or a painted wall sign.

Sign, Flashing

A sign with an intermittent or flashing light source. Generally, the sign's message is constantly repeated.

Sign, Freestanding

A sign supported independently of a building and permanently fixed to the ground but shall not include a sign that is attached to a fence, a parked vehicle, temporary signs or billboards.

Sign, Height

The vertical distance measured from the site grade at the street curb (other than an elevated roadway), which permits the greatest height to the top of said sign.

Sign, Portable

A sign mounted on a trailer, stand or similar support structure (including a vehicle), which is designed in such a manner that the sign can be readily located to provide advertising at another location, and may include copy that can be changed manually through the use of attachable characters.

Sign, Projecting

Any sign, except a canopy or awning sign, which is supported by an exterior building wall and projects outward from the building wall by more than 0.3 metres.

Sign, Roof

Any sign erected upon, against, or above a roof or on top of or above the parapet of a building.

Sign, Wall

Any sign, except projecting signs, attached, or affixed, to any part of the wall of a building, including entrance doors, overhead service doors and windows. This definition includes lettering, paintings, awnings, and marquees.

11.3 ITEMS REQUIRING SIGN PERMITS

Any person who wishes to erect, install, suspend, alter or use any sign, supergraphics, marquee, canopy, awning, showcase or other projection, unless otherwise required in Section 11.4 of this Bylaw, shall first obtain a sign permit from the Building Official.

11.4 SIGNS WHICH ARE PERMITTED USES IN ANY ZONE

Subject to all other provisions of this bylaw, on any site and within any zone defined, designated or described in this Bylaw, the following types of official signs shall be permitted without the requirement to obtain a permit:

- a. Official notices, signs, placards, or bulletins required to be displayed pursuant to the provisions of federal, provincial or municipal legislation or displayed by or on behalf of the City or on behalf of a department, a commission, board, committee, or official of the City, authorized for such purpose;
- b. Advertising signs displayed on bus shelters and benches located on streets pursuant to an agreement with the City;
- c. Murals authorized by the Murals Management Board;
- d. Signs located on public transit vehicles or taxi cabs;
- e. Signs located inside a building, including permanent tenant identification signs located inside an enclosed shopping mall;

- f. Street numbers or letters displayed on a premise where together the copy area is less than 1.2 square metres;
- g. Election signs;
- h. Real Estate Signs;
- i. Construction Site Signs;
- j. A facia sign which is attached to a building and states no more than:
 - i. the name or address of the building;
 - ii. the name of the person or institution occupying the building;
 - iii. the activities carried on in the building including hours of operation and rates charged, provided the total sign area does not exceed 0.7 square metres; and
 - iv. the home occupation which operates there, provided the sign does not exceed an area of 0.2 square metres.
- k. Signs placed for the guidance, warning or restraint of persons;
- l. A-Board Signs subject to Section 11.27;
- m. Temporary signs or structures erected or located in connection with residential, commercial, or industrial developments when approved by the Building Official and for such period of time as the Building Official deems appropriate;
- n. The replacement of existing banners subject to Section 11.13;
- o. Garage/Yard Sale Signs, only on the private site of the vendor (See Sections 4.13 and 11.15).
- p. Portable Signs subject to Section 11.20.

11.5 SIGNS PERMIT APPLICATION REQUIREMENTS

- a. An application for a sign, marquee, canopy, awning, roof sign, billboard, sign which overhang public property, showcase or other projection and any other sign requiring a Permit under this Bylaw shall be made to the Building Official by the owner or his representative on a form provided by the Building Official.

- b. An application shall include all information as may be required for complete understanding of the proposed work, and in all cases shall include position, location, construction, and type of structure to be erected.
- c. Permit application fee shall be as required in Bylaw No. 5510 – Planning Fee Bylaw, which is adopted and altered as a separate Bylaw by Council.

11.6 GENERAL SIGN REGULATIONS

- (removed)* a. All signs shall be subject to the provisions of the City of Moose Jaw Bylaws and amendments thereto.
- i. A Bylaw of the City of Moose Jaw to regulate and control the construction, location, size and use of outdoor signboards in the City of Moose Jaw and to prescribe penalties for the violation of its provisions and to provide for its enforcement;
 - ii. A Bylaw to regulate and control the construction, location, size and use of projecting signs in the City of Moose Jaw, and to prescribe penalties for the violation of its provisions and to provide for its enforcement.

The Building Official, where deemed necessary, may submit any application to the Council of the City of Moose Jaw for approval and for special conditions to be complied with.

11.7 DURATION OF A PERMANENT SIGN PERMIT

A sign permit for a permanent sign shall not expire, and must only be renewed prior to any changes or alterations of the sign. All work must be completed within six months of the issuance of the permit. Once the six months has expired, an additional application must be made to the Building Official. Upon application to the Building Official, a sign permit may be validated for a further period of six months.

11.10 GENERAL REGULATIONS

TABLE 11.1 SIGN DEVELOPMENT STANDARDS																		
Sign Type	Land Use Zone and Standards																	
	ALL Residential Zones			C1, C1B Zones			C2 Zone			C3 Zone			All Industrial Zones			CS, FW, RVC, P, and UH Zones		
	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C
Free Standing Sign	1 - except for Residential Uses and Home Occupations	1m ²	1.8m	1	5m ²	5m	1	10m ²	10m	1	24m ²	14m	1	15m ²	15m	1 – except for Residential Uses and Home Occupations	1m ²	4m
Rotating Sign	Not Permitted			1	5m ²	5m	1	10m ²	10m	1	24m ²	14m	1	15m ²	15m	Not Permitted		
Wall Sign	1	0.2m ² * or 1m ² for Other Uses	n/a	Unrestricted												1	0.2m ² * or 5m ² for Other Uses	n/a
Billboard Sign	Not Permitted			Not Permitted			Permitted, Regulations provided in Section 11.21									Not Permitted – except in accordance with Section 11.21		
Roof Sign	Not Permitted			Not Permitted			Permitted, Regulations provided in Section 11.23									Not Permitted		
Projecting Sign	Not Permitted			Permitted			Permitted, Regulations provided in Section 11.22									Not Permitted		
Portable Sign	Not Permitted			On-Site Advertising Only Regulations provided in Section 11.20			Permitted, Regulations provided in Section 11.20									On-Site Advertising Only Regulations provided in Section 11.20		
Secondary Sign	Not Permitted			Permitted, Regulations provided in Section 11.11														
Canopies, Awnings	Permitted, Regulations provided in Section 11.25																	

A = Number of Signs

B = Surface Area

C = Height

* = Residential Uses and Home Occupations may only have wall signs in accordance with Section 11.26.

11.10.1 NOTES TO TABLE 11.1

- a. Any self-supporting or freestanding sign:

- i. steel structures must be setback 300 millimetres from any property line;
 - ii. signs of wood structure higher than 1.2m measured from the ground to the top of the sign shall be setback a distance equal to the height of the sign.
- b. For Contract (CZ) Zones, refer to the specific contract zoning agreement.

11.11 SECONDARY SIGNS

In addition to the provisions of Section 11.10.1 in any zone, except Residential zones, where the site frontage exceeds 30 metres, one additional sign may be erected for each additional 30 metres, or part thereof, of the longest property line adjacent to a street.

11.13 BANNERS

Banners may be strung across streets in locations approved by the City Building Official. A sign permit is required for all applications to erect a banner sign across a street in a new location.

- a. Banner signs shall not be constructed of any metallic or electrically conductive material;
- b. A certificate from a Professional Engineer registered in the Province of Saskatchewan shall accompany every proposal to erect a banner across a street.

Banners proposed to be fastened to light standards shall be done in accordance with the Street Light Banner Policy. Requests to attach banners to light standards must be made through the City of Moose Jaw Parks and Recreation Department.

11.14 GARAGE/YARD SALE AND OPEN HOUSE SIGNS

- a. Notwithstanding the general prohibition in Sections 11.15.6.b, temporary signs displaying garage sales or open houses are permitted in residential districts, except on centre medians or traffic islands, if:
 - i. the signs do not exceed the size permitted by Section 11.15 of this Bylaw; and
 - ii. the signs are removed immediately after the sale, viewing or event as per Section 4.13 of this bylaw.
- c. The setback requirement of thirty (30) metres from an intersection in Section 11.14.5.d does not apply to any temporary signs permitted under Subsection (1). All other setback requirements in Section 8 apply.

11.17 OBSTRUCTION

- a. No sign shall be erected, constructed or maintained so as to obstruct any fire escape, standpipe, ventilator, window, door or other opening, or so as to prevent free passage from one part of a roof to any other part thereof.
- b. A sign shall not be attached in any form, shape or manner to a fire escape, or shall not be placed as to interfere with an opening which is required for ventilation.

11.19 FOOTINGS FOR FREE-STANDING SIGNS

- a. All free-standing signs exceeding 7.6 metres in height above the adjacent finished ground shall be structurally designed by a Registered Architect or Professional Engineer of the Province of Saskatchewan.
- b. The foundation of all signs exceeding 5 metres in height shall be of concrete.
- c. All concrete foundations of ground signs shall project not less than 150 mm. above grade.
- d. Concrete foundations shall not be used for any other sign except the original sign for which the foundations were installed, unless the foundations have been approved for another sign other than the original sign for which the foundations were installed, by a Registered Architect or Professional Engineer of the Province of Saskatchewan.

11.20 PORTABLE SIGN REGULATIONS

- a. Portable signs are permitted only within the following zones:
 - i. M1 Industrial (Light Industrial)
 - ii. M2 Industrial (Heavy Industrial)
 - iii. M3 Industrial (Mixed Use Business Park Industrial)
 - iv. M4 Industrial (Environmental Low Service)
 - v. C1 Commercial (Neighbourhood Commercial)
 - vi. C1B Commercial (Mixed Use Neighbourhood Commercial)
 - vii. C2 Commercial (High Density Commercial)
 - viii. C3 Commercial (Vehicle Oriented Commercial)
 - ix. CS Community Service / Institutional

- g. Notwithstanding Section 11.23.1 and 11.23.5 (c), in any R – Residential Zone, portable signs advising that a special event in the form of a birthday or anniversary or other similar event is being celebrated by the owner or occupant of the dwelling unit, may be placed anywhere on the site, provided such signs are erected for a period of time not exceeding 48 hours.
- h. Portable Signs - Non-Profit Organizations
 - i. Organizations which are community oriented and non-profit in nature may place portable signs in accordance with this clause.
 - ii. Portable signs located in accordance with this clause may not remain on any site for more than 90 consecutive days.
 - iii. Portable signs located in accordance with this clause must not display advertising of any commercial product or service.
 - iv. Permitted locations on Public Property in accordance with Section 11.20(h) of this bylaw include the following:
 - (a) East side of 9th Avenue North West between MacDonald Street and Elizabeth Street.
 - (b) East of 9th Avenue north of MacDonald Street.

11.21 BILLBOARD REGULATIONS

- a. Billboard signs are only permitted within the following zones:
 - i. M1 Industrial (Light Industrial)
 - ii. M2 Industrial Heavy Industrial)
 - iii. M3 Industrial (Mixed Use Business Park Industrial)
 - iv. M4 Industrial (Environmental-Low Service Industrial)
 - v. C2 Commercial (High Density Commercial)
 - vi. C3 Commercial (Vehicle Oriented Commercial)
 - vii. CS Community Service/Institutional
- b. Every billboard erected above grade, the top of which is higher than 4.5 metres above grade level, shall be constructed with a steel frame attached to concrete foundations and structurally designed by a Professional Engineer or Architect registered in the Province of Saskatchewan and shall be capable of withstanding a wind pressure of not less than 147 kg. per square metre of surface of one side of the whole billboard and frame. A stress diagram shall accompany the application if requested by the Building Official.

- c. Billboard signs may be double-faced, and each side shall be considered as facing traffic flowing in the opposite direction.
- d. No person shall attach or hang a billboard auxiliary sign or other material to, on, above, or below a billboard unless designed for additional wind load and stamped by a Professional Engineer or Architect.
- e. Where the back of a billboard sign is visible, it shall be suitably painted or otherwise covered to present a neat and clean appearance.
- f. Billboard signs on the same street or Provincial highway which face the same traffic flow shall not be placed closer together than 90 metres.
- g. All billboards shall be placed a minimum of 3 metres back from the edge of a Provincial highway right-of-way and shall be placed at an angle between 45 and 60 degrees to the said highway.
- h. Where a building is erected along a Provincial Highway within City Limits, signs erected on the building or lot on which the building is erected shall conform to the regulations or Bylaws governing signs elsewhere in the City.
- i. No signs or sign boards, other than Highway Traffic signs shall be permitted within 400 metres of the centre of the junction of No. 1 and No. 2 Highways.
- j. Billboards which are located within "Designated Signing Corridors" shall be regulated in accordance with Bylaw No. 4603.

11.22 PROJECTING SIGN REGULATIONS

- a. Projecting signs are permitted only in the following zones:
 - i. M1 Industrial (Light Industrial)
 - ii. M2 Industrial (Heavy Industrial)
 - iii. M3 Industrial (Mixed Use Business Park Industrial)
 - iv. C2 Commercial (High Density Commercial)
 - v. C3 Commercial (Vehicle Oriented Commercial)
- b. A sign projecting over a street or lane must be installed at least 5.5 metres above the street or lane surface.
- c. A sign projecting over a sidewalk or boulevard must be installed at least 2.6 metres above the surface of the sidewalk or boulevard.
- d. A sign may project no more than 2.5 metres from the face of a building, but not closer than 60 cm. to a vertical line from any curb face, and all such signs shall be placed so that the portion of the sign

nearest the supporting building shall not be more than 0.6 metres from the same.

- e. No portion of a sign which overhangs a public place shall have a greater surface area on one side than 5.5 square metres.
- f. One projecting sign is permitted per site, except where the site frontage along any street exceeds 90 metres, in which case two projecting signs are permitted.
- g. No projecting sign which overhangs a public place shall extend more than 2 metres above the eaves or parapet of a supporting building.
- h. Every projecting sign shall be installed or erected so that there are no visible sign support structures above the roof, building, face or wall, unless otherwise directed by the Development Officer.
- i. A cantilever support may rise 30 cm. above the parapet, provided that where there is a space between the edge of the sign and the building space.
- j. Marquees shall not be used to support projecting signs.

11.24 FLASHING, ANIMATED, ROTATING, AND DIGITAL SIGNS

- a. Flashing, animated, digital, and rotating signs are not permitted in any zoning district, excepting in the C2, C3, M2 and M3 districts.
- b. Notwithstanding clause a, the issuance of a permit for a Flashing, Animated, Rotating, or Digital Sign in C2 Heritage Overlay District is discretionary.
- c. No flashing, animated, digital, or rotating sign shall be located within 100 metres of any residential site or zoning district.
- d. Flashing, animated, and digital signs must have an automatic dimmer control to produce a distinct illumination change from a higher illumination level to a lower level at the discretion of the City Engineer for the time period between one half-hour before sunset and one half-hour after sunrise.

11.25 CANOPIES, MARQUEES AND AWNING SIGN REGULATIONS

- a. Canopy signs or awning signs shall be permitted in all districts provided that:
 - i. The minimum clearance from the ground shall be not less than 2.5 metres; and,
 - ii. No portion of the canopy or awning sign shall be closer than 0.6 metres to a vertical line from the curb face.

11.27 “A” – BOARD SIGN REGULATIONS

Placement of “A”-Board signs, within C2 and C3 Commercial Zones, announcing temporary sales or events are permitted provided:

- a. they are placed entirely on the site and do not encroach onto public thoroughfares or boulevard areas and do not exceed 1.2 square metres on each face of the sign; or
- b. they are placed on City boulevards or sidewalks, and they are removed after business hours, and do not exceed 0.6 square metres on each face of the sign. If placed on City property, the signs shall adhere to the regulations contained in the City of Moose Jaw Sidewalk Use for Extension of Business Policy.

11.32 REGULATIONS PERTAINING TO SIGNS ALONG PROVINCIAL HIGHWAYS

In addition to the regulations in this Bylaw respecting the construction, location and erection of signs, the provisions of The Erection of Signs Adjacent to Provincial Highways Regulations shall apply mutatis mutandis to the construction, location and erection of any sign erected on any parcel of land on which no buildings have been erected, and which is adjacent to any Provincial Highway within the City of Moose Jaw.

11.33 OFFENCES AND PENALTIES RESPECTING CONTRAVENTIONS OF SIGN REGULATIONS

Where any person contravenes any of the provisions of this Bylaw respecting signs, that person shall be liable on summary conviction to the penalties provided in Section 3.9 of this Bylaw and the Act.

(removed) 11.34 OFFENCES AND PENALTIES RESPECTING CONTRAVENTIONS OF SIGN REGULATIONS

Where any person contravenes any of the provisions of this Bylaw respecting signs, that person shall be liable on summary conviction to the penalties provided in the Act.



City of Moose Jaw

COMMUNICATION# CC-2019-0107

TITLE: Bylaw No. 5590, Planning Fee Bylaw Amendment, 2019 (1)

TO: City Council

FROM: Department of Planning and Development Services

DATE: 10 July 2019

PUBLIC: This is a Public Document.

RECOMMENDATION

THAT City Council give 1st, 2nd and 3rd reading to Bylaw No. 5590, Planning Fee Bylaw Amendment, 2019 (1).

Note: If City Council is inclined to support the Bylaw and clause-by-clause debate is not required, the following motion would be in order, while in Committee of the Whole (Bylaws):

"THAT clause-by-clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety."

TOPIC AND PURPOSE

The purpose of the proposed Bylaw is to incorporate and update Sign Permit fees from the repealed Bylaw No. 4220, Sign Bylaw Amendment, into Bylaw No. 5510, Planning Fee Bylaw. The fees have been adjusted to more accurately represent the administrative costs for Sign Permit reviews.

The Bylaw is recommended for 1st, 2nd and 3rd readings.

BACKGROUND

City Council ratified the May 28, 2019 Municipal Planning Commission minutes at the June 10, 2019 meeting with the following motion adopted:

"THAT City Administration proceed with the Planning Fee Bylaw text amendments as described in the appendix to this report."

Pursuant to *The Planning and Development Act, 2007*, a Notice of Intention of the proposed amendment to Bylaw No. 5510, Planning Fee Bylaw was advertised in the July 2 and July 9 issues of the Moose Jaw Express. The Bylaw was also advertised on the City of Moose Jaw website.

To date, no written submissions have been received with respect to this Bylaw, and so our recommendation is to proceed with the Bylaw reading.

ATTACHMENTS

1. Bylaw No. 5590, Planning Fee Bylaw Amendment, 2019 (1)

REPORT APPROVAL

Written by: Veronica Wallace

Reviewed by: Michelle Sanson, Director of Planning and Development

Reviewed by: Tracy Wittke, Assistant City Clerk

Approved by: Jim Puffalt, City Manager

Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

BYLAW NO. 5590
PLANNING FEE BYLAW AMENDMENT, 2019 (1)

THE MUNICIPAL CORPORATION OF THE CITY OF MOOSE JAW ENACTS AS FOLLOWS:

Amendments

1. Bylaw No. 5510, Planning Fee Bylaw of the City of Moose Jaw is amended in the manner set forth in the attached Appendix A of this Bylaw.

Coming into Force

2. This Bylaw comes into force on the day of passage.

READ A FIRST TIME the 22nd day of July, 2019.

READ A SECOND TIME the 22nd day of July, 2019

READ A THIRD TIME AND PASSED the day of , 2019.

Mayor

City Clerk

Appendix A

PLANNING FEE SCHEDULE

Note: This schedule does not include Off-Site Development Levies which shall be established by a separate bylaw of Council.

1. Development Permit:

- 1.1* \$100.00 for new one and two unit residential dwellings.
- 1.2* \$25.00 for accessory decks, garages, or additions to one and two unit residential dwellings.
- 1.3* \$100.00 plus \$0.40 per \$1000.00 of construction value for multi-unit residential (3 + units), commercial, industrial, or institutional developments.

2. Property Rezoning Applications:

- 2.1* \$500.00 application fee plus advertising costs. Applicant will be billed directly for advertising costs. Note: an extra \$500.00 fee will be applied for the preparation of Contract Zoning Agreement.

3. Zoning Bylaw and Official Community Plan Amendments:

- 3.1* \$500.00 application fee plus advertising costs. Applicant will be billed directly for advertising costs. Note: an extra \$500.00 fee will be applied if an open house is required.

4. Discretionary Use:

- 4.1* \$500.00 application fee plus advertising costs. Applicant will be billed directly for advertising costs. Note: an extra \$250.00 fee will be applied for the preparation of a Development Agreement if required.

5. Minor Variance:

- 5.1* \$100.00.

6. Zoning and Building Memorandum:

- 6.1* \$50.00 if analysis of Real Property Report or Surveyor's Certificate is not required.
- 6.2* \$100.00 if analysis of Real Property Report or Surveyor's Certificate is required.

7. Subdivision and Condominium Plan Approval:

Rates set by the Province of Saskatchewan in the Subdivision Regulations, 2014, as amended from time to time, will be followed.

- 7.1 \$150.00 for certificate of approval plus \$175.00 per new lot created (current).
- 7.2 \$150.00 for certificate of approval plus \$200.00 per new lot created (any applications received on and after April 1, 2016).
- 7.3 \$75 for the reissuance of a certificate of approval (current).
- 7.4 \$100 for the reissuance of a certificate of approval (on or after April 1, 2016)

Note: Residential Condominium Conversions and Off-Site Development Levies have their own fee structure addressed in the Condominium Conversion Policy and Off-Site Development Levy Bylaw respectively.

8. Subdivision Concept Plan Approval:

- 8.1 \$500.00 application fee plus advertising costs. Applicant will be billed directly for advertising costs.

9. Miscellaneous Information Services Corporation and Advertising Fees:

- 9.1 Any development application which requires the City to incur costs from Information Services Corporation or advertising costs, including but not limited to registration of interests on property titles, will be billed in full directly to the applicant.

10. Miscellaneous Bylaws and Agreements:

- 10.1 Any application which requires the preparation of a bylaw, agreement, or review of an agreement, may be charged up to \$500.00 per agreement or bylaw as the case may be, at the discretion of the Director of Planning and Development Services.

11. Zoning Letter:

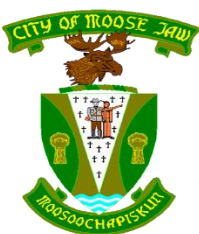
- 11.1 \$25.00.

12. Address Change:

- 12.1 \$25.00 per property.

13. Sign Permit:

- 13.1 \$25.00 per fascia or wall sign
- 13.2 \$50.00 per ground or freestanding sign



City of Moose Jaw

LETTER OF COMMUNICATION

TITLE: Bylaw No. 5592 – City Administration Bylaw Amendment, 2019 (4)

TO: City Council

FROM: Department of Financial Services

DATE: 9 July 2019

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT City Council give 1st, 2nd and 3rd reading to Bylaw No. 5592, City Administration Bylaw Amendment, 2019 (4).

Note: If City Council is inclined to support the Bylaw and clause-by-clause debate is not required, the following motion would be in order while in Committee of the Whole (Bylaws):

"THAT clause-by-clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety."

TOPIC AND PURPOSE

The purpose of the proposed Bylaw is to amend Bylaw No. 5175, A Bylaw of the City of Moose Jaw to provide for the Administration of the Municipal Corporation and to set forth the Duties and Powers of Designated Officers, (the City Administration Bylaw) to incorporate Schedule "E" Budgeting Policy for the City of Moose Jaw as adopted by resolution of City Council on July 8, 2019 .

The Bylaw is recommended for 1st, 2nd and 3rd readings.

BACKGROUND

City Council ratified the June 24, 2019 Executive Committee minutes at the July 8, 2019 meeting and the following resolution was adopted:

"THAT City Council approve the City of Moose Jaw Budgeting Policy substantially in the form attached to this report as attachment #1; and

THAT the City of Moose Jaw Budgeting Policy be inserted as Schedule "E" – Budgeting Policy in the City Administration Bylaw and brought back for City Council approval."

The purpose of the policy is to provide specific guidelines regarding the City of Moose Jaw's Budgeting principles and processes. This policy will form a framework for the annual development, presentation and approval of the Operating, Capital and Equipment Budgets.

ATTACHMENTS

1. Bylaw No. 5592, City Administration Bylaw Amendment, 2019 (4)

REPORT APPROVAL

Written by: Brian Acker, B.Comm., CPA, CMA, Director of Financial Services

Reviewed by: Tracy Wittke, Assistant City Clerk

Approved by: Jim Puffalt, City Manager

Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

BYLAW NO. 5592
CITY ADMINISTRATION BYLAW AMENDMENT, 2019 (4)

THE MUNICIPAL CORPORATION OF THE CITY OF MOOSE JAW ENACTS AS FOLLOWS:

Amendments

1. Bylaw No. 5175, City Administration Bylaw is amended in the manner set forth in this Bylaw.

Section 4 Schedules amended

2. Section 4 Schedules is amended by adding Schedule "E" – Budgeting Policy as attached to this Bylaw.

Coming into Force

4. This Bylaw comes into force on the day of passage.

MAYOR

CITY CLERK

READ A FIRST TIME the 22nd day of July, 2019.

READ A SECOND TIME the 22nd day of July, 2019.

READ A THIRD TIME the day of , 2019.

**Schedule “E”
Budgeting Policy**

CITY OF MOOSE JAW BUDGETING POLICY

POLICY TITLE <i>Budgeting Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE
ORIGIN <i>Financial Services Department</i>	RESOLUTION #	PAGE NUMBER 1 of 5

1. **PURPOSE & OBJECTIVE**

- 1.1 The purpose of this policy is to establish the parameters for the annual preparation of the City of Moose Jaw's Operating, Capital and Equipment Budgets.
- 1.2 The objective of the City's Budgeting Policy is to ensure that a framework is in place that allows for the efficient creation of annual budgets while meeting a timetable that provides for City Council to have the opportunity to approve the budgets prior to the start of a fiscal year.

2. **DEFINITIONS**

- 2.1 Approved Budget – This means a budget that has been approved by the City Council of the City of Moose Jaw.
- 2.2 Capital Budget – A budget that Includes the estimated amounts required to acquire, construct, remove or improve capital property and the anticipated sources of funding.
- 2.3 Equipment Budget – A budget that includes the estimated amounts required to acquire new or replacement equipment.
- 2.4 Fiscal Year – The City's fiscal year is January 1 to December 31.
- 2.5 Planning Session – This refers to the City Council's ability to meet in a closed session for the purpose of long-range or strategic planning.
- 2.6 Operating Budget – A budget that contains a detailed projection of revenues and expenditures for the fiscal year related to the delivery of the City's programs and services on an annual basis.
- 2.7 Strategic Plan – This is an organizational plan that is used to set priorities, focus energy and resources, strengthen operations and ensure that all stakeholders are working toward those common goals.

CITY OF MOOSE JAW BUDGETING POLICY

POLICY TITLE <i>Budgeting Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE
ORIGIN <i>Financial Services Department</i>	RESOLUTION #	PAGE NUMBER 2 of 5

3. Guiding Principles of Budgeting

- 3.1 The annual budget process is guided by a number of principles as outlined below:
- 3.1.1 The City should live within its means.
 - 3.1.2 The City should only budget what work can reasonably be expected to be completed within each year.
 - 3.1.3 The City should seek to invest in infrastructure when productivity, efficiency and effectiveness increases are possible.
 - 3.1.4 The City may borrow from reserves on a short term basis (7 to 10 years), however the borrowing must be paid back with interest at the expected rate of return that the Institutional Investing program provides.
 - 3.1.5 The City should generally focus on completing one major study at a time before starting another and ensure that the existing systems are operating as intended before completing a study to determine system enhancements.
 - 3.1.6 The City should be innovative and make the most effective use of its existing funds.
 - 3.1.7 The City should reduce reliance on external consultants and where possible and economically feasible develop the required expertise internally.
 - 3.1.8 The City should seek to centralize functions and refine core services when prudent to do so.
 - 3.1.9 City Administration is expected to carefully scrutinize every budget item and only present to City Council what is considered necessary.

CITY OF MOOSE JAW BUDGETING POLICY

POLICY TITLE <i>Budgeting Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE
ORIGIN <i>Financial Services Department</i>	RESOLUTION #	PAGE NUMBER 3 of 5

4. **BUDGETING FRAMEWORK**

- 4.1 The City will annually embark on a budgeting process that will result in the development of Operating, Capital and Equipment Budgets which represent the City's financial plans for the upcoming fiscal periods.
- 4.2 The Operating Budget will be for the upcoming fiscal period, while the Capital and Equipment budgets will be for a period of five years.
- 4.3 Each fall an update of the Strategic Plan looking ahead to the next budget cycle will occur.
- 4.4 In May/June of each year, a Planning Session with Council to discuss budget challenges, economic factors, specific operating and capital issues and to get Council's input on priorities they would like to see in the budget. Budget development by Administration starts around this time as well.
- 4.5 Over the summer, a pre-budget online budget survey to provide citizens with the opportunity for public input prior to the budget being fully developed.
- 4.6 A public Preliminary Budget Review and Economic Update communication to Executive Committee. This is a public document which will usually be transmitted to Executive Committee in August and provides the citizens with an update on economic factors and pressures facing the City in the upcoming budget.
- 4.7 In early October, a Planning Session with Council where a preview of the budget and feedback is received from Council so any final adjustments can be made.
- 4.8 Administration releases the budget publicly and it is placed on the City website and advertising directs members of public to review and provide feedback.
- 4.9 Approximately three weeks after budget release, the budget is transmitted to City Council who will spend approximately two sessions deliberating on the transmittal communication and the suggested motions.
- 4.10 The budget is approved before the start of the budget year.

CITY OF MOOSE JAW BUDGETING POLICY

POLICY TITLE <i>Budgeting Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE
ORIGIN <i>Financial Services Department</i>	RESOLUTION #	PAGE NUMBER 4 of 5

5. **BUDGET ROLES AND RESPONSIBILITIES**

5.1 City Council will:

- 5.1.1 Establish priorities through the Strategic Plan and input provided at planning sessions.
- 5.1.2 Approve the proposed level of public communication and engagement.
- 5.1.3 Review the budget submission at City Council meetings.
- 5.1.4 Amend the budget submission as City Council deems appropriate.
- 5.1.5 Approve the budget as amended.
- 5.1.6 Approve the annual Property Tax Bylaw.

5.2 The City Manager will:

- 5.2.1 Direct in cooperation with the Director of Financial Services and City Directors, the preparation and presentation of the Operating, Capital and Equipment budgets.
- 5.2.2 Review and revise all departmental budget submissions ensuring they are aligned with the City's strategic and operational goals.
- 5.2.3 Exercise financial control over all corporate operations in conjunction with the Director of Financial Services to ensure compliance with the City Council approved budgets.

5.3 The Senior Management Team will:

- 5.3.1 Lead the development of realistic and responsible departmental budgets in accordance with the established guidelines, timelines and process.

CITY OF MOOSE JAW BUDGETING POLICY

POLICY TITLE <i>Budgeting Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE
ORIGIN <i>Financial Services Department</i>	RESOLUTION #	PAGE NUMBER 5 of 5

5.3.2 Ensure that the resources and assets under their authority are effectively managed on an ongoing basis.

5.4 The Director of Financial Services will:

5.4.1 Lead and coordinate the overall preparation and administration of the City's budget processes.

5.4.2 Ensure adherence to budget policies and financial policies approved by City Council.

6. **BUDGET MONITORING**

6.1 The Operating, Capital and Equipment budgets once approved by City Council will be monitored on a regular basis.

6.1.1 Monthly reporting on actual revenues and expenditures to budget will be prepared by the Department of Financial Services and distributed to the City Manager, Directors and other Managers involved in the management of the City's operations.

6.1.2 The City Comptroller will provide a monthly narrative on significant variances in comparison to budget and distribute those to the City Manager, Directors and Managers.

6.1.3 City Council will be provided with a quarterly Financial Report which will contain actual to budgeted results and their variances along with analysis.

6.1.4 Significant Budget overages will require approval of the City Manager or City Council per the limitations set forth in the City Administration Bylaw.

7. **STATUTES**

Budget development shall comply with all relevant provisions of the Cities Act, 2003 as amended from time to time by the Provincial Government.



City of Moose Jaw

COMMUNICATION# CC-2019-0108

TITLE: Bylaw No. 5594, A Bylaw to Repeal Bylaw No. 2092, Sign Bylaw

TO: City Council

FROM: Department of Planning and Development Services

DATE: 11 July 2019

PUBLIC: This is a Public Document.

RECOMMENDATION

THAT City Council give 1st, 2nd and 3rd reading to Bylaw No. 5594, A Bylaw to Repeal Bylaw No. 2092, Sign Bylaw.

Note: If City Council is inclined to support the Bylaw and clause-by-clause debate is not required, the following motion would be in order, while in Committee of the Whole (Bylaws):

"THAT clause-by-clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety."

TOPIC AND PURPOSE

The purpose of the proposed Bylaw is to repeal Bylaw No. 2092, Sign Bylaw and all amendments thereto. Relevant content from the referenced Bylaw has been added to the Zoning Bylaw under Section 11 – Sign Regulations.

The Bylaw is recommended for 1st, 2nd and 3rd readings.

BACKGROUND

City Council ratified the May 28, 2019 Municipal Planning Commission minutes at the June 10, 2019 meeting with the following motion adopted:

"THAT the following Sign Bylaws be repealed: Bylaw No. 2092, Bylaw No. 2165, Bylaw No. 4220, Bylaw No. 4044, Bylaw No. 5350".

The recommendation is to proceed with the Bylaw reading.

ATTACHMENTS

1. Bylaw No. 5594, A Bylaw to Repeal Bylaw No. 2092, Sign Bylaw

REPORT APPROVAL

Written by: Veronica Wallace, Planner 1

Reviewed by: Michelle Sanson, Director of Planning and Development Services
Tracy Wittke, Assistant City Clerk

Approved by: Jim Puffalt, City Manager

Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

BYLAW NO. 5594**A BYLAW TO REPEAL BYLAW NO. 2092, SIGN BYLAW**

WHEREAS, section 81 of *The Cities Act* provides that the Council of the City of Moose Jaw may, by bylaw and on any terms and conditions that the Council considers appropriate, repeal or amend any bylaw.

NOW THEREFORE, the Council of the City of Moose Jaw enacts as follows:

Bylaw No. 2092 Repealed

- 1 Bylaw No. 2092, as amended by Bylaw Nos. 2165, 4220, and 5350, a Bylaw to Regulate and Control the Construction, Location, Size and Use of Outdoor Sign Boards in the City of Moose Jaw, and to Prescribe Penalties for the Violation of its Provisions and to Provide for its Enforcement, and all amendments thereto are repealed.
- 2 This Bylaw comes into force on the day of passage.

READ A FIRST TIME the 22nd day of July, 2019

READ A SECOND TIME the 22nd day of July, 2019

READ A THIRD TIME AND PASSED the day of , 2019

Mayor

City Clerk