



# City of Moose Jaw

## COMMUNICATION # CC-2019-0221

**TITLE:** Moose Jaw Public Library 2020 Operating Budget Estimates

**TO:** City Council

**FROM:** City Clerk/Solicitor's Department

**DATE:** October 28, 2019

**PUBLIC:** PUBLIC DOCUMENT

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### **RECOMMENDATION**

1. THAT representatives of the Moose Jaw Public Library be allowed to present to City Council the Moose Jaw Public Library 2020 Operating Budget estimates in accordance with section 17(3) of *The Public Libraries Regulations, 1996*.

2. THAT this communication be referred to Budget deliberations.

### **TOPIC AND PURPOSE**

The purpose of this report is to allow representatives of the Moose Jaw Public Library to present City Council with the Moose Jaw Public Library 2020 Operating Budget estimates.

### **BACKGROUND**

Ms. Gwen Fisher, Head Librarian of the Moose Jaw Public Library, forwarded a letter dated September 13, 2019 requesting permission to address and present to City Council the 2020 Operating Budget Estimates for the Public Library.

### **DISCUSSION**

Pursuant to *The Public Libraries Regulations, 1996*, section 17(3) states that "a local library board shall prepare an annual budget of necessary local expenditures and present it to the council or councils concerned by March 1 in each year."

In accordance to section 21 of *The Public Libraries Act, 1996*, "on or before March 1 in each year, a municipal library board shall make, or cause to be made, an estimate of the sums required during that year for:

- a) The amount of principal and interest required for the annual payment of any outstanding debenture; and

- b) *The expense of maintaining and managing the municipal library under its control and for making the purchases required for the municipal library.*
- c) *The municipal library board shall transmit the estimate immediately after it is made to the clerk or administrator of the municipality for the consideration of the council."*

The Moose Jaw Public Library Budget Estimates for the Year 2020 is attached.

### **PUBLIC NOTICE**

Public Notice pursuant to the Public Notice Policy is not required.

### **PRESENTATION**

VERBAL: Ms. Gwen Fisher, Head Librarian, will present the budget estimates.

### **ATTACHMENTS**

- i. Letter dated September 13, 2019 from Ms. Fisher, Head Librarian of the Moose Jaw Public Library.
- ii. 2020 Operating Budget estimates and Business Plan Executive Summary for the Moose Jaw Public Library.

### **REPORT APPROVAL**

Written by: Maureen Latta, City Council Support  
Reviewed by: Tracy Wittke, Assistant City Clerk  
Approved by: Myron Gulka-Tiechko, City Clerk/Solicitor  
Approved by: Jim Puffalt, City Manager  
Approved by: Fraser Tolmie, Mayor

*To be completed by the Clerk's Department only.*

Presented to Regular Council or Executive Committee on \_\_\_\_\_.

No. \_\_\_\_\_ Resolution No. \_\_\_\_\_

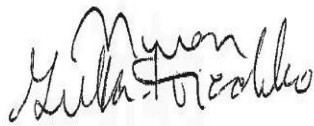
## Report Approval Details

Document Title:	Moose Jaw Public Library 2020 Operating Budget Estimates - -2019-0221.docx
Attachments:	- Attachment i Letter from MJ Public Library.pdf - Attachment ii 2020 Budget Estimates.pdf
Final Approval Date:	Nov 12, 2019

This report and all of its attachments were approved and signed as outlined below:



Tracy Wittke



Myron Gulka-Tiechko



Jim Puffalt



Fraser Tolmie