



# City of Moose Jaw

**COMMUNICATION # EC-2020-0152**

**TITLE: Moose Jaw & District Chamber of Commerce Lease Agreement Renewal**

**TO: Executive Committee**

**FROM: Department of Parks and Recreation**

**DATE: June 4, 2020**

**PUBLIC: PUBLIC DOCUMENT**

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## **RECOMMENDATION**

THAT the Lease Agreement between the City and the Moose Jaw and District Chamber of Commerce for the lands in which the Chamber of Commerce office is located, be approved substantially in the form attached for a term of twenty (20) years from June 1, 2020 to May 31, 2040; and,

THAT the Mayor and City Clerk be authorized to execute the Agreement on behalf of the City of Moose Jaw.

## **TOPIC AND PURPOSE**

Requesting to renew the Lease Agreement with the Moose Jaw and District Chamber of Commerce for the land in which the Chamber of Commerce office building is located.

## **BACKGROUND**

The current Lease Agreement with the Moose Jaw and District Chamber of Commerce began June 1, 2001 and expired May 31, 2020.

A renewed agreement with similar terms and conditions has been agreed upon by both parties.

## **DISCUSSION**

Notable terms and conditions:

Term

- 20-year term commencing June 1, 2020 and expiring May 31, 2040.
- Either party may terminate the agreement with 1-years' notice.

### Chamber's Responsibilities

- Rent will remain the same at \$1.00 per year.
- Responsible for all utilities and building and grounds maintenance.
- Required to carry property and liability insurance.
- Cannot sublet without approval of the City.
- Cannot use the lands except for the purpose of a "general office" as permitted in the C.2 High Density Commercial District.
- Cannot display any sign or advertisement on the property without approval of the City.
- Cannot make any alterations to the land without the Chamber's consent.

### Other Provisions

- The building remains property of the Chamber and they are responsible for removing it upon termination of the agreement. Alternatively, the City would also be entitled to purchase it at fair market value.

### **OPTIONS TO RECOMMENDATION**

The Executive Committee may provide further direction on any of the proposed terms and conditions prior to forwarding the agreement to City Council for final approval.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

The proposed agreement has been reviewed and agreed to by the Moose Jaw and District Chamber of Commerce.

### **STRATEGIC PLAN**

This report supports the partnership between the City and the Moose Jaw and District Chamber of Commerce which aligns with the strategic objectives of Regional Collaboration and Entrepreneurial Civic Administration as both parties have a shared interest in economic development.

### **OTHER CONSIDERATIONS/IMPLICATIONS**

There is no policy, financial, or privacy implications, official community plan implementation strategies or other considerations.

### **PRESENTATION**

VERBAL: Mr. Derek Blais, Director of Parks and Recreation, will be in attendance to answer questions.

### **ATTACHMENTS**

- i. Proposed Lease Agreement between the City and Moose Jaw and District Chamber of Commerce
- ii. 2001 Lease Agreement between the City and Moose Jaw and District Chamber of Commerce

**REPORT APPROVAL**

Written by: Derek Blais, Director of Parks and Recreation  
Reviewed by: Elaine Anderson, Legal Counsel  
Tracy Wittke, Assistant City Clerk  
Approved by: Jim Puffalt, City Manager  
Approved by: Fraser Tolmie, Mayor

*To be completed by the Clerk's Department only.*

Presented to Regular Council or Executive Committee on \_\_\_\_\_.

No. \_\_\_\_\_ Resolution No. \_\_\_\_\_


## Report Approval Details

|                      |   |
|----------------------|---|
| Document Title:      | Moose Jaw and District Chamber of Commerce Lease Agreement Renewal - EC-2020-0152.docx                                  |
| Attachments:         | - 2020 Lease Agreement - District Chamber of Commerce Agreement (DRAFT).docx<br>- Amendment to Lease Agreement 2005.pdf |
| Final Approval Date: | Jun 8, 2020   |

This report and all of its attachments were approved and signed as outlined below:



Tracy Wittke



Jim Puffalt



Fraser Tolmie