

#### COMMUNICATION # CC-2019-0127

TITLE: City Department Quarterly Reports

TO: City Council

FROM: City Manager

DATE: August 1, 2019

PUBLIC: PUBLIC DOCUMENT.

# **RECOMMENDATION**

THAT the City Department Quarterly Reports for the period April 1, 2019 to June 30, 2019 be received and filed.

### **TOPIC AND PURPOSE**

The purpose of this report is to provide City Council with information respecting activities of the various City Departments for the period April 1, 2019 to June 30, 2019.

### **BACKGROUND**

Department reports are forwarded to City Council on a quarterly basis.

# **PRESENTATION**

VERBAL: Administration will be in attendance to present their Department Quarterly Reports.

### **ATTACHMENTS**

Department Quarterly Reports

- a) City Clerk's Department
- b) City Manager
- c) Communications
- d) Engineering Department
- e) Fire Department
- f) Human Resource Services Department
- g) Information Technology Department
- h) Parks and Recreation Department
- i) Planning and Development Services Department

# **REPORT APPROVAL**

Written by: Jim Puffalt, City Manager

Reviewed by: Tracy Wittke, Assistant City Clerk

Approved by: Jim Puffalt, City Manager Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on \_\_\_\_\_\_

No. \_\_\_\_\_\_ Resolution No. \_\_\_\_\_