



City of Moose Jaw

COMMUNICATION # EC-2019-0149

TITLE: Moose Jaw Minor Football Corp. Lease Agreement

TO: Executive Committee

FROM: Department of Parks and Recreation

DATE: August 12, 2019

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT the Lease Agreement between the City of Moose Jaw and Moose Jaw Minor Football Corp. for the usage of MacDonald Athletic Fields be approved by City Council substantially in the form attached; and,

THAT the Mayor and City Clerk be authorized to execute the agreement on behalf of the City of Moose Jaw.

TOPIC AND PURPOSE

The purpose of the report is to obtain authorization to enter into a five-year Lease Agreement with the Moose Jaw Minor Football Corp. for the usage of the MacDonald Athletic Fields.

BACKGROUND

On May 8, 2019, Moose Jaw Rugby Club Inc. served a termination notice to the June 23, 1992 Lease Agreement between the City of Moose Jaw and Moose Jaw Rugby Club for Rugby Fields at MacDonald Park. Moose Jaw Rugby Club also noted their support to a new agreement with Moose Jaw Minor Football in their notice.

In 2016 Moose Jaw Minor Football invested \$120,000 towards field lighting as a practice facility and stopped using Outdoor Rinks. Moose Jaw Minor Football is also investing \$28,982 in 2019 towards irrigation upgrades to one field and has plans to upgrade the irrigation at the second field.

DISCUSSION

Moose Jaw Minor Football has been utilizing both fields at MacDonald Athletic Fields since 2016 as per the terms of the 1992 Lease Agreement with Moose Jaw Rugby Club. Use of the fields by rugby has continue to decrease while participation from football continues to rise.

The terms, fees and covenants of the new Lease Agreement with Moose Jaw Minor Football are very similar to the previous Lease Agreement with Moose Jaw Rugby Club.

The Lease Agreement is structured as follows:

- 5-year term from September 1, 2019 to August 31, 2024.
- Annual rate of \$10.
- Minor Football is responsible for the regular maintenance of the fields and all capital improvements. The City's only involvement is blowing out the irrigation lines, maintaining roads leading to the field, assisting with spraying for weed control and any Bylaw related signage.
- Minor Football is responsible for all utilities except water for irrigation.
- Minor Football agrees to allow other community groups to use the fields when not in use for their programming.
- Minor Football is responsible for running their own concession.

The City has also added a schedule referring to maintenance standards to clarify the expectations and responsibilities of each party.

OPTIONS TO RECOMMENDATION

- Request changes be made to the Lease Agreement.
- Do not enter into a Lease Agreement with the Moose Jaw Minor Football Crop.
- Provide alternative direction.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Meetings were held with the Moose Jaw Minor Football executive to finalize the terms of the Lease Agreement.

STRATEGIC PLAN

The agreement with Minor Football supports the Strategic Goals of Community Wellness. By partnering with a local sporting organization on the operation of the sports field, the City is able to provide an important recreational and sporting amenity to its citizens with minimal operating costs and no financial obligation for future capital investments.

FINANCIAL IMPLICATIONS

The City of Moose Jaw's water and operating expenses related to the agreement are estimated at \$3,400 per year. This is much less than if the City would be required to maintain the field and fund capital expenses.

OTHER CONSIDERATIONS/IMPLICATIONS

There is no policy or privacy implications, official community plan implementation strategies or other considerations.

PUBLIC NOTICE

Public Notice pursuant to the Public Notice Policy is not required.

PRESENTATION

VERBAL: The Director of Parks & Recreation will provide a verbal presentation and will be available to answer any questions related to the report.

ATTACHMENTS

- i. Lease Agreement – Moose Jaw Minor Football Corp.
- ii. Termination Letter – May 8, 2019 Moose Jaw Rugby Club
- iii. Lease Agreement – June 23, 1992 Moose Jaw Rugby Club

REPORT APPROVAL

Written by: Scott Osmachenko, Recreation Services Manager
 Approved by: Derek Blais, Director of Parks and Recreation
 Reviewed by: Tracy Wittke, Assistant City Clerk
 Approved by: Jim Puffalt, City Manager

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

Report Approval Details

Document Title:	Moose Jaw Minor Football Corp. Lease Agreement - EC-2019-0149.docx
Attachments:	- 2019 Minor Football Agreement.docx - Moose Jaw Rugby Termination Letter.pdf - 1992.06.23 MJ Rugby Club Inc. Agreement.pdf
Final Approval Date:	Aug 20, 2019

This report and all of its attachments were approved and signed as outlined below:



Derek Blais - Aug 15, 2019 - 3:02 PM



Tracy Wittke - Aug 19, 2019 - 5:19 AM



Jim Puffalt - Aug 19, 2019 - 10:08 PM



Fraser Tolmie - Aug 20, 2019 - 11:20 AM