

CITY OF MOOSE JAW

SEPTAGE DISPOSAL POLICY

POLICY TITLE <i>Septage Disposal Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE <i>July 9, 2012</i>
ORIGIN <i>Engineering Department.</i>	RESOLUTION #	PAGE # Page 1 of 3

1. PURPOSE

To establish a policy for receiving wastewater (septage) from private and commercial entities within and outside the City of Moose Jaw (The City) and to outline the rules and regulations that must be followed.

In accordance with the Sewer and Water Utility Bylaw (Bylaw # 5152, the bylaw) and any amendments of the said bylaw thereafter, the Engineering Department recommend to the City Council, the policies for receiving and introducing charge at a Septic dump site in the City of Moose Jaw.

2. DEFINITIONS

In this policy, in any amending policies, and in any schedules attached hereto, the following words and terms shall have the following meaning unless there is something in the subject matter inconsistent therewith:

- a) **Applicant** – The person or company intending to use the facility.
- b) **City** – The corporation of the City of Moose Jaw.
- c) **Operator** – The City personnel in-charge of the septic dump site which will be designated by the Director of Engineering Services.
- d) **Septage** - Sewage (wastewater) that is pumped into trucks from septage tanks and then is dumped into the specified location of the city sanitary sewage system.
- e) **Septic Dump Station** – The City owned facility or location where the private and commercial entities will be allowed to dump septage (wastewater).

3. LOCATION OF SEPTIC DUMP STATION:

There is only one septic dump station located at 1100 block of Manitoba Street East, Moose Jaw (near the Crescent View Lift Station). The facility will be locked at all times. The applicant or representative is required to contact the City's operator in-charge of the facility.

4. HOURS OF OPERATION

The hours of operation of the septic dump station are 7:30 am to 3:45 pm Monday to Friday, except STAT holidays. All work related to approval, payment and other communications should be made during the mentioned hours only. There is no provision for after hours or emergency deliveries.

5. QUALITY OF SEPTAGE

The quality of septage must meet the standards set out in the Schedule-B Sewer and Water Utility Bylaw (Bylaw # 5152) which is attached herewith (Exhibit-1). In addition to the said bylaw, the phosphorus concentration of septage must be within the limit of 10 ppm and ammonia within 31 mg/L. No chemical wastes, garage, car wash sumps, prohibited discharges etc. are accepted as

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mentioned in the said bylaw. Before dumping, the applicant or its representative is required to submit test results of the septage to the operator. The operator may collect the sample before dumping. After testing, if any unspecified materials are found in the septage, the applicant will be notified with a penalty of \$500 per truck for the 1st event, \$1,000 penalty per truck for the 2nd event, and \$2,000 penalty per truck for the 3rd event. After the 3rd occurrence, the City will not approve any application made by that applicant for further septage dumping.

6. APPROVAL PROCEDURE:

All wastewater haulers, using the facility are required to obtain pre-approval of the septage dump to the City facility from the Engineering Department of the City of Moose Jaw. The applicant is required to submit an application using the attached log sheet (Exhibit-2) with the following information;

- a. Name and address of hauler or company and site of origin
- b. Telephone number of the hauler or owner
- c. Type of septage
- d. Date of disposal

By following this policy and Sewer & Water Utility Bylaw (Bylaw # 5152), the Engineering Department may approve the request. Upon approval, the Department will issue one copy of the approval to the applicant and one copy to the operator of the Septage Dump Station. Based on the approval, the applicant is required to pay the charge to the Department of Financial Services of the City of Moose Jaw.

7. CONDITIONS OF APPROVAL

- a) The City reserves the right to:
 - (i) Observe the loading of septage into the truck
 - (ii) Observe the unloading of septage at the receiving site
 - (iii) Obtain representative samples of all materials being unloaded
 - (iv) Obtain information as to the location of generation or origin, and quantities.
 - (v) Decline accepting any septage (wastewater) from any applicant
- b) Private haulers and commercial businesses within the City of Moose Jaw and outside the City will be permitted to use the septage dump site.
- c) Any unauthorized dumping or dumping of any unspecified materials shall be cleaned at the cost of the hauler.

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8. CHARGES:

The City shall charge \$40.00 per load (resident rate¹) for accepting and treating septage waste for the residents and businesses within the City of Moose Jaw. For residents and businesses outside of the City the charge will be \$60.00 per load (non-resident rate²). The hauler is required to show their identity as a proof of the place of origin of the septage. Administration of the non-resident charge would require all septage haulers to present their driver's license when using the Septage Dump Station. The haulers will be provided with one of two stickers for each registered vehicle; either a resident sticker or non-resident sticker.

9. PAYMENT METHOD

The applicant is required to pre-pay the approved amount of septage haul to the Department of Financial Services of the City. At the time of payment, the applicant or its representative is required to show the Engineering Department's approval of hauling, to the Department of Financial Services.

10. PROCEDURE OF SEPTAGE DUMP

The hauler is required to contact the operator of the septage dump station or the Manager of Water and Wastewater, at least 24 hours in advance of dumping, to set an appointment for dumping. No dumping will be allowed without showing approval of dumping, payment confirmation, and the septage meeting the quality specifications. The operator at the site may deny dumping the septage if unspecified materials are noticed at the truck or during dumping.

11. CONTACT:

Questions concerning this policy or the acceptance of septage at the location should be directed to the Wastewater Foreman @ 306-631-3344. In absence of the Foreman contact the City Hall Engineering Department @ (306) 694-4448.

12. DISPLAYING APPROVALS:

Users are required to display the approval of use of septic dump at all times during usage of the dump site.

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¹ Resident rate will apply to those haulers where sewage is originating within the City of Moose Jaw boundary

² Non-resident rate will apply to those haulers where sewage is originating outside of the City of Moose Jaw boundary

SCHEDULE "B"

Bylaw No. 5152, The Sewer and Water Utility Bylaw

Schedule of Prohibited Waste

1. Any substance designated as a "hazardous substances" within the meaning of The Hazardous Substances and Waste Dangerous Goods Regulations, R.R.S., c.E-10.2 Reg 3.
2. Sewage waste having a content of BOD greater than 2500 PPM or suspended solids greater than 1500 PPM.
3. Used or discarded oil.
4. Petroleum or petroleum-contaminated waste.
5. Gasoline or other combustible liquids.
6. Radioactive substances.
7. Contaminated medical waste.

1. Name, address and Fax number of hauler or Company: _____
2. Address of the site of origin: _____
3. Telephone number of the owner at origin: _____
4. Type of Septage (wastewater): _____
5. Charge: \$40.00 per load (resident rate¹), \$60 per load (non resident rate²); Total amount of charge: \$ _____

Any unauthorized dumping or dumping of any unspecified materials shall be cleaned at the cost of the hauler.

¹ Resident rate will apply to those haulers where sewage is originating within the City of Moose Jaw boundary

² Non-resident rate will apply to those haulers where sewage is originating outside of the City of Moose Jaw boundary