



City of Moose Jaw

COMMUNICATION # CC-2020-0298

TITLE: Second Safety Officer Position

TO: City Council

FROM: City Manager

DATE: November 20, 2020

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT a second Safety Officer position be created on a two-year trial basis with the following objectives:

- Reduce Motor Vehicle Incidents/occurrences by 50% - 150 occurrences.

EXECUTIVE SUMMARY

The City of Moose Jaw has insufficient resources to reach the highest level of safety compliance and minimization of preventable accidents and occurrences. This results in increased out-of-pocket expenses such as repair costs and reduced WCB merit rebate awards and increased WCB rates as well as extensive non-productive time across the organization and expenses in investigating accidents and occurrences.

The position envisioned will be able to generate sufficient direct and in-direct funds from reduced expenses, WCB premiums, sick time, etc. to cover the cost of the position and fill a substantive and costly gap in service.

BACKGROUND

As per attached report – Safety Services Current Status & Proposal for Additional Safety Professional.

DISCUSSION

As per attached report – Safety Services Current Status & Proposal for Additional Safety Professional.

FINANCIAL IMPLICATIONS

| Direct Costs | 2016-2018 Average | Total |
|--|---------------------------|--------------------|
| Costs of Injuries (3 Year Average) | \$50,000 – 50% reduction | \$25,000 |
| Direct Costs of Motor Vehicle Accidents/Property Damage | \$200,000 – 50% reduction | \$100,000 |
| Potential Direct Cost Savings | | \$125,000 |
| Less Cost of the Position - \$ 58,000 plus benefits/Vehicle allowance/phone | | (\$ 75,500) |
| Net Potential Direct Cost Savings | | \$ 49,500 |
| | | |
| Costs of Lost Productivity | | |
| Safety Supervisor's Time | 300 hours @ \$50/hour | \$15,000 |
| Employees, Managers, Directors, City Manager Time | 500 hours @ \$75/hour | \$37,500 |
| Total Value of Productivity Increases | | \$52,500 |

PRESENTATION

Mr. Jim Puffalt, City Manager, will provide a brief overview of this report.

ATTACHMENTS

- a) Safety Services Current Status & Proposal for Additional Safety Professional.

REPORT APPROVAL

Written by: Jim Puffalt, City Manager
Reviewed by: Tracy Wittke, Assistant City Clerk
Approved by: Jim Puffalt, City Manager
Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

Resolution No. _____

Report Approval Details

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|----------------------|--|
| Document Title: | Second Safety Officer Position - CC-2020-0298.docx |
| Attachments: | - FINAL Safety Services New Budget Initiatives Nov 2020 - Report Attachment.docx |
| Final Approval Date: | Nov 26, 2020 |

This report and all of its attachments were approved and signed as outlined below:



Tracy Wittke



Jim Puffalt



Fraser Tolmie