



# City of Moose Jaw

**COMMUNICATION # CC-2019-0150**

**TITLE:** Community Clean-Up Program

**TO:** City Council

**FROM:** City Manager

**DATE:** August 29, 2019

**PUBLIC:** PUBLIC DOCUMENT

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## **RECOMMENDATION**

THAT the City of Moose Jaw Community Clean-Up Program procedural guidelines be approved substantially in the form as attached to report dated August 29, 2019 from the City Manager.

## **TOPIC AND PURPOSE**

The purpose of this report is to request City Council's approval of the procedural guidelines for the City of Moose Jaw Community Clean-Up Program.

## **BACKGROUND**

City Council, at its regular meeting held on June 24, 2019 considered the June 10, 2019 minutes of the Executive Committee and adopted the following resolution:

*"THAT a City of Moose Jaw Community Clean-Up Program be created to encourage community groups to work in partnership with the City."*

## **DISCUSSION**

City Council approved the creation of a Community Clean-Up Program to encourage community groups to aid with litter control and to create a sense of ownership within the community to keep Moose Jaw clear of litter.

The attached procedure outlines the following:

- Program in effect for one week in the Spring and one week in the fall of each year.
- Advertising of the program.
- Form to be submitted to request to adopt an area.

- Approval of requests required by the Engineering Department.
- City to provide garbage bags upon request.
- Community groups/volunteers are encouraged to use their own high visibility safety vests and gloves although the City could supply these upon request. Class 2 Level 2 high visibility vests are required for volunteers. Safety vests provided by the City as part of this program would be required to be returned once the clean-up event has concluded.
- City to waive landfill fees (will be recording weights).
- Businesses that donate goods and services can request a charitable certificate that could be used for income tax purposes.
- List of areas for adoption.
- Map of areas for adoption.
- Public recognition for participants.
- Liability Insurance – The City's liability insurance would protect the City against a volunteer damaging third-party property (provided the volunteer was acting on behalf of the City and following the City's requests). The City's liability insurance would also provide some coverage should a volunteer get injured while performing the volunteer activity for the City, however, the coverage does have restrictions. There is no coverage for volunteers over the age of 70 and is not a wage replacement insurance. For the most part it is based on loss of limb up to loss of life.

### **FINANCIAL IMPLICATIONS**

- 100 safety vests at \$6.90 each = \$690 – To be funded from the City Manager's Special Projects account.
- 100 pairs of gloves at \$1.35/pair = \$135 – To be funded from the City Manager's Special Projects account.
- Landfill tipping fees to be waived - \$69 per tonne

### **PRESENTATION**

VERBAL: Administration will be in attendance to present a verbal overview of this report.

### **ATTACHMENTS**

- i. City of Moose Jaw Community Clean-Up Program Procedure.

## **REPORT APPROVAL**

Written by: Jim Puffalt, City Manager  
Reviewed by: Tracy Wittke, Assistant City Clerk  
Approved by: Jim Puffalt, City Manager  
Approved by: Fraser Tolmie, Mayor

*To be completed by the Clerk's Department only.*

Presented to Regular Council or Executive Committee on \_\_\_\_\_.

No. \_\_\_\_\_ Resolution No. \_\_\_\_\_

## Report Approval Details

Document Title:	Community Clean-Up Program(fv) - CC-2019-0150.docx
Attachments:	- Community Clean-Up Program(fv.).pdf
Final Approval Date:	Sep 5, 2019

This report and all of its attachments were approved and signed as outlined below:



Tracy Wittke



Jim Puffalt



Fraser Tolmie