



City of Moose Jaw

COMMUNICATION # CC-2019-0176

TITLE: Administrative Review Officer – 2018 Annual Report

TO: City Council

FROM: City Manager

DATE: September 12, 2019

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT the 2018 Annual Report from Mr. David Foley, Administrative Review Officer, be received and filed.

TOPIC AND PURPOSE

The purpose of this report is to transmit the 2018 Annual Report received from the Administrative Review Officer to City Council.

DISCUSSION

The 2018 Annual Report from Mr. David Foley, Administrative Review Officer, is attached outlining the summary of complaints for the year 2018.

BYLAW OR POLICY IMPLICATIONS

This report is pursuant to Section 14 of Bylaw No. 5200, A Bylaw of the City of Moose Jaw to Establish an Administrative Review Body for the City of Moose Jaw as follows:

"The Review Officer shall, in each calendar year, prepare and submit to members of City Council a report on the business of the Moose Jaw Administrative Review Office for the preceding year, showing, inter alia, the number and general nature of complaints received in the preceding year, together with the disposition or resolution of those complaints."

PRESENTATION

VERBAL: Mr. Foley will be in attendance at the Council meeting to address any questions Council may have.

ATTACHMENTS

- i. 2018 Annual Report from Mr. David Foley, Administrative Review Officer.

REPORT APPROVAL

Written by: Jim Puffalt, City Manager
Reviewed by: Tracy Wittke, Assistant City Clerk
Approved by: Jim Puffalt, City Manager
Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

Report Approval Details

Document Title:	Administrative Review Officer - 2018 Annual Report - CC-2019-0176.docx
Attachments:	- ARO 2018 Annual Report .pdf
Final Approval Date:	Sep 16, 2019

This report and all of its attachments were approved and signed as outlined below:



Tracy Wittke



Jim Puffalt



Fraser Tolmie