



City of Moose Jaw

COMMUNICATION# CC-2019-0195

TITLE: Bylaw No. 5600, Procedure Bylaw Amendment, 2019 (2)
TO: City Council
FROM: City Clerk/Solicitor's Department
DATE: 3 October 2019
PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT City Council give 1st, 2nd and 3rd reading to Bylaw No. 5600, Procedure Bylaw Amendment, 2019 (2).

Note: If City Council is inclined to support the Bylaw and clause-by-clause debate is not required, the following motion would be in order, while in Committee of the Whole (Bylaws):

"THAT clause-by-clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety."

TOPIC AND PURPOSE

The purpose of the proposed Bylaw is to pose potential process improvements for meeting management. The focus for changes would be to hear appeals by delegations earlier in the City Council agenda, rather than in Executive Committee.

BACKGROUND

The City's Procedure Bylaw effectively operates as the constitution for City governance. It sets out the decision-making processes used to manage and direct the business of the City. As a foundational document it requires a two-thirds majority for any amendment.

In the last year, the City has gone to a schedule of holding both Council and Executive meetings on the second and fourth Mondays monthly. Essentially this means holding four meetings over two nights.

DISCUSSION

One of the unintended consequences of the new schedule is that citizen appeals, which are normally routed to Executive Committee in accordance with section 43(7), are delayed to the second meeting, which can result in citizens waiting a long time to be heard. The logic for appeals being heard in Executive Committee had been that the non-televised forum of the more casual meeting setting in the Scoop Lewry Room was less intimidating to participants. As meetings are now held in Council Chambers and televised, the reasoning no longer exists.

As such, it is Administration's recommendation that the section be amended to move appeals to section 33(7) **Part III Committee of the Whole, Communications and petitions**, of regular City Council. This will eliminate long waits for citizen applicants. The exception to this clause would be when an exemption under LA FOIP requires the matter to be dealt with in-camera. Those matters, of necessity, would be required to be dealt with in Executive Committee.

OPTIONS TO RECOMMENDATION

Not applicable to this report.

ATTACHMENTS

1. Bylaw No. 5600, Procedure Bylaw Amendment, 2019 (2)

REPORT APPROVAL

Written by: Tracy Wittke, Assistant City Clerk
Reviewed by: Myron Gulka- Tiechko, City Clerk/Solicitor
Approved by: Jim Puffalt, City Manager
Approved by: Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____


Report Approval Details

Document Title:	Bylaw No. 5600, Procedure Bylaw Amendment 2019 (2) - CC-2019-0195.docx
Attachments:	- BYLAW NO. 5600 - PROCEDURE BYLAW AMENDMENT, 2019 (2).docx
Final Approval Date:	Oct 6, 2019


This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Tracy Wittke was completed by assistant Maureen Latta

Tracy Wittke



Myron Gulka-Tiechko



Jim Puffalt



Fraser Tolmie