



# City of Moose Jaw

## COMMUNICATION #42

TITLE: Request to Address – Moose Jaw & District Senior Citizens Association Inc. and Cosmo Senior Citizens' Centre

TO: City Council

FROM: City Clerk/Solicitor

DATE: May 15, 2019

PUBLIC: This is a Public Document.

IN-CAMERA: Not applicable to this report.

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### RECOMMENDATION

1. THAT representatives from the Moose Jaw and District Senior Citizens Association Inc. ("MJDSA") and the Cosmo Senior Citizens Centre (Cosmo) be allowed to address members of City Council; and
2. THAT a decision on financial support to the organizations be a decision of City Council.

### TOPIC AND PURPOSE

The purpose of this report is to introduce a request to address City Council on May 27, 2019 regarding the future of the Moose Jaw and District Senior Citizens Association's activity centre **and the Cosmo Senior Citizens' Centre**. Both organizations are seeking financial support from the City.

### BACKGROUND/DISCUSSION

The City has long term arrangements to lease property to both the MJDSA and the Cosmo. The MJDSA Lease Agreement expired in 2011 and the tenancy lease has remained on a year to year tenancy at will basis with the same terms. The MJDSA lease majority of the main floor and the basement **of the former Eaton's building** in their lease agreement with the City. The Cosmo has a current Lease Agreement dated May 30, 2011 with the City for an initial term of 20 years commencing (and retroactive to) January 1, 2005 and expiring on December 31, 2025 with successive 5 year terms thereafter. The formal rent charged to both organizations is \$1 per year.

As occupants of the respective buildings, Cosmo and the MJDSA (main floor and basement) are required to cover the cost of all utilities (water, gas, electricity, telephone). The cost of utilities for each unit and the common areas for the MJDSA and in the absence of separate meters is calculated by engineering calculations of the pro rata share of consumption of each of the units, which includes heat loss calculations, 41% for Unit A and 59% for Unit B. Two commercial tenants and The Moose Jaw Non-Profit Housing Corporation ("MJNPHC"), which own the top two floors, cover the remaining utilities.

The Lease Agreement between the City and MJDSA was established at a \$1.00 per year, however, the MJDSA agreed to assume full responsibility for the City's obligations under the Bylaws of the Condominium Corporation and the Management Agreement with the Moose Jaw Housing Authority.

Both organizations receive funding through the Saskatchewan Lotteries Community Grant Program. That history is outlined below.

MJDSA received the following funding over the past five years through the Community Grant Program:

2018 - \$20,065.30  
2017 - \$20,065.30  
2016 - \$20,065.30  
2015 - \$20,065.30  
2014 - \$19,965.49

Cosmo received the following funding over the past five years through the Community Grant Program:

2018 - \$6,420.90  
2017 - \$6,420.90  
2016 - \$7,408.73  
2015 - \$6,420.90  
2014 - \$6,520.71

Summary of the annual funding the City received from Sask Lotteries over the past five years:

2018 - \$ 132,431  
2017 - \$ 132,431  
2016 - \$ 132,431  
2015 - \$ 132,431  
2014 - \$ 132,431

The process the City uses to adjudicate Sask Lotteries Community Grant Program funding to the Seniors groups is as follows:

- Guidelines set up by Saskatchewan Lotteries state that at least 30% of the overall grant amount must be allocated to target populations such as seniors, indigenous people, persons with disabilities, women, single parent families, etc.

- City policy further directs that two-thirds of the 30% shall be distributed (based on a percentage of membership), between the Cosmo's Senior Citizen Centre and the Moose Jaw and District Seniors Association and the remaining one-third is disbursed in support of other qualifying target group programs.

#### FINANCIAL IMPLICATIONS

The City currently does not have a source of funding from which to provide potential financial support. Any decision to provide support would require a determination of that matter by City Council.

#### PRESENTATION

VERBAL: X                      AUDIO/VISUAL:                      NONE:

#### ATTACHMENTS

- I. Letter dated May 8, 2019 from Moose Jaw and District Seniors Association Inc.
- II. Moose Jaw and District Seniors Association Inc. Financial Statements - 2016, 2017, 2018.
- III. Letter from William Smith, President, Cosmo Senior Citizens' Centre.
- IV. Cosmo Senior Citizens' Centre Financial Statements - 2016, 2018.

Respectfully Submitted By,

*Myron Gulka-Tiechko*

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Myron Gulka-Tiechko, City Clerk/Solicitor

APPROVAL OF REPORT RECEIVED

COMMENTS RECEIVED

*Jim Puffalt*

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Jim Puffalt, City Manager

Fraser Tolmie

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Fraser Tolmie, Mayor

*To be completed by the Clerk's Department only.*

Presented to Regular Council or Executive Committee on \_\_\_\_\_.

No. \_\_\_\_\_ Resolution No. \_\_\_\_\_



#101-510 Main St. N.  
Moose Jaw, SK S6H 3K3

Tel: (306) 694-4223 Sports Level: (306) 694-0023  
Fax: (306) 694-1991 Email: [mjsenior@sasktel.net](mailto:mjsenior@sasktel.net)

May 8, 2019

Dear Mayor Fraser Tolmie and Council Members;

The representatives of Moose Jaw & District Seniors Association Inc (MJDSA) would like to address the Mayor and Council at the May 27, 2019 City Council Meeting.

Our Association is facing growing financial difficulties. This financial uncertainty is having an impact on our ability to create revenue through rentals and programs as people are questioning if the facility will be available in the future.

The MJDSA is facing more immediate financial crisis, with only enough savings left for approximately 6 months of expenses. Compounding this is the lack of designated parking for the Centre. This has always been a concern and has only increased with the recent parking meter increases. As parking costs go up, more and more people are unable to afford to participate in our programs. The MJDSA has been without a lease since 2011 and have been unsuccessful in attempts to negotiate one with the City. As you are aware, we have been trying to resolve this for the past 5 years.

We would like to open dialogue to address these issues. We acknowledge that this may be referred to administration but we ask that elected officials (**preferably ALL of you**) be involved in those discussions.

We have attached the audited financial statements for the last 4 years for the Moose Jaw & District Seniors Association.

Moose Jaw & District Seniors Association INC  
510 Main Street N  
Moose Jaw, SK  
S6H 3K3  
(306) 694-4223  
[mjsenior@sasktel.net](mailto:mjsenior@sasktel.net)

FINANCIAL STATEMENTS

MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

Moose Jaw, Saskatchewan

December 31, 2016

MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.  
STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2016

**ASSETS**

	2016 \$	2015 \$
<b>CURRENT ASSETS</b>		
Cash	605	605
Bank	12,317	37,993
GST receivable	316	0
Conexus Credit Union membership	15	15
Equity - Conexus Credit Union	134	130
Inventory	<u>2,069</u>	<u>2,069</u>
	15,456	40,812
<b>CAPITAL ASSETS (note 2)</b>	65,969	82,295
<b>INVESTMENTS (note 3)</b>	<u>131,454</u>	<u>30,917</u>
	<u>212,879</u>	<u>154,024</u>

**LIABILITIES**


<b>CURRENT LIABILITIES</b>		
Wages payable	0	98
Deferred membership revenue	<u>8,050</u>	<u>7,473</u>
	<u>8,050</u>	<u>7,571</u>

**FUND BALANCES**

<b>INVESTED IN CAPITAL ASSETS (note 2)</b>	65,969	82,295
<b>RESERVES (note 3)</b>	131,454	30,917
<b>FUND BALANCE</b>	<u>7,406</u>	<u>33,241</u>
	<u>204,829</u>	<u>146,453</u>
	<u>212,879</u>	<u>154,024</u>

APPROVED ON BEHALF OF THE BOARD:

  
Director

  
Director

MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.  
 STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED DECEMBER 31, 2016

	2016 \$	2015 \$
REVENUE		
Catering and cafeteria - net, page 7	3,988	(3,276)
Fundraising	84,242	82,369
Program activities	26,941	26,312
Memberships	20,298	22,142
Rental of facilities	10,088	9,763
Donations	45,361	32,254
Interest	2,294	1,921
Expense recovery and commissions	2,705	2,338
Recovery - sublet space	9,793	17,519
Grants	<u>19,077</u>	<u>20,065</u>
	224,787	211,407
EXPENDITURE, per schedule, page 8	<u>255,127</u>	<u>236,027</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE FOR THE YEAR	<u>(30,340)</u>	<u>(24,620)</u>
FUND BALANCE - beginning of year	33,241	11,210
Investment account - line of credit interest	(248)	0
Proceeds from surrender of insurance policy	106,521	0
Loan proceeds from insurance policy	0	50,000
Purchase of capital assets	0	(3,349)
Transfer to reserves	<u>(101,768)</u>	<u>0</u>
FUND BALANCE - end of year	<u>7,406</u>	<u>33,241</u>



## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2016

	2016 \$	2015 \$
<b>SOURCES OF CASH</b>		
Operating income	321,691	318,874
Investment income	2,294	1,921
Grants	19,077	20,065
Donations	45,361	32,254
Non-cash working capital component	<u>107,098</u>	<u>59,262</u>
	<u>495,521</u>	<u>432,376</u>
<b>USES OF CASH</b>		
Operating expenses	212,799	207,016
Facility expenses	112,594	107,711
Administration expenses	93,370	83,007
Non-cash working capital component	<u>102,434</u>	<u>12,701</u>
	<u>521,197</u>	<u>410,435</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	(25,676)	21,941
<b>CASH - BEGINNING OF YEAR</b>	<u>38,598</u>	<u>16,657</u>
<b>CASH - END OF YEAR</b>	<u><u>12,922</u></u>	<u><u>38,598</u></u>

## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2016

**1. SIGNIFICANT ACCOUNTING POLICIES**

The Moose Jaw and District Senior Citizens Association Inc. is a charitable corporation incorporated in 1989 under the Non-Profit Corporations Act of Saskatchewan. Its purpose is to provide facilities, recreation, social services and information to persons of age 55 and older and their spouses (if younger), residing in the City of Moose Jaw and surrounding district. The corporation is also a registered charity within the meaning of The Income Tax Act.

**CAPITAL ASSETS**

Capital assets are recorded at cost. When capital assets are sold, if the original cost is not known, the assets are removed at selling price. Amortization of capital assets is recorded on a straight line basis over the estimated useful life of the assets at the following rates:

Leasehold improvements	20 years
Furnishings, fixtures and equipment	10 years

**INVENTORY**

Inventory of kitchen and catering supplies is recorded at cost.

**INVESTMENTS**

Investments are valued at fair market value.

**2. CAPITAL ASSETS**

	Cost \$	Accumulated amortization \$	2016 \$	2015 \$
Furnishings, fixtures and equipment	161,521	156,181	5,340	7,292
Leasehold improvements	<u>287,509</u>	<u>226,880</u>	<u>60,629</u>	<u>75,003</u>
	<u>449,030</u>	<u>383,061</u>	<u>65,969</u>	<u>82,295</u>

**INVESTED IN CAPITAL ASSETS**

	2016 \$	2015 \$
Balance - beginning of year	82,295	95,272
Add: purchase of capital assets	0	3,349
Deduct: amortization of capital assets	<u>(16,326)</u>	<u>(16,326)</u>
Balance - end of year	<u>65,969</u>	<u>82,295</u>

## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2016

**3. RESERVES**

	2016	2015
	\$	\$
Purpose of Reserve		
Future premises maintenance	9,000	9,000
Future recreation equipment replacement	4,000	4,000
Office equipment replacement and computer acquisition	2,000	2,000
Unspecified	<u>116,454</u>	<u>15,917</u>
	<u>131,454</u>	<u>30,917</u>

**4. CASH**

	2016	2015
	\$	\$
Cash on hand	605	605
Bank - general	11,087	42,469
Bank - bingo	1,187	12
Bank - lottery	34	8
Bank - capital	22	22
RBC Dominion Securites	<u>(13)</u>	<u>(4,518)</u>
	<u>12,922</u>	<u>38,598</u>

FINANCIAL STATEMENTS

MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

Moose Jaw, Saskatchewan

December 31, 2017

## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2017

## ASSETS

	2017 \$	2016 \$
<b>CURRENT ASSETS</b>		
Cash	605	605
Bank	15,607	12,317
GST receivable	217	316
Conexus Credit Union membership	15	15
Equity - Conexus Credit Union	134	134
Inventory	3,467	2,069
	<u>20,045</u>	<u>15,456</u>
<b>CAPITAL ASSETS (note 2)</b>	49,642	65,969
<b>INVESTMENTS (note 3)</b>	<u>83,386</u>	<u>131,454</u>
	<u>153,073</u>	<u>212,879</u>

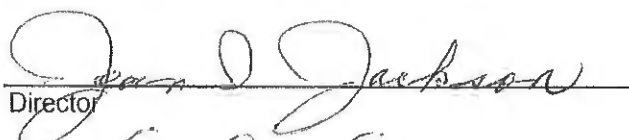
## LIABILITIES

<b>CURRENT LIABILITIES</b>		
Wages payable	527	0
Deferred membership revenue	<u>6,180</u>	<u>8,050</u>
	<u>6,707</u>	<u>8,050</u>

## FUND BALANCES

INVESTED IN CAPITAL ASSETS (note 2)	49,642	65,969
RESERVES (note 3)	83,386	131,454
FUND BALANCE	<u>13,338</u>	<u>7,406</u>
	<u>146,366</u>	<u>204,829</u>
	<u>153,073</u>	<u>212,879</u>

APPROVED ON BEHALF OF THE BOARD:

  
 Director

  
 Director

MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.  
 STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED DECEMBER 31, 2017

	2017 \$	2016 \$
REVENUE		
Catering and cafeteria - net, page 7	(707)	3,988
Fundraising	89,398	84,242
Program activities	25,107	26,941
Memberships	20,655	20,298
Rental of facilities	6,958	10,088
Donations	12,581	45,361
Interest	1,495	2,294
Expense recovery and commissions	3,202	2,705
Recovery - sublet space	15,369	9,793
Grants	<u>20,065</u>	<u>19,077</u>
	194,123	224,787
EXPENDITURE, per schedule, page 8	<u>243,191</u>	<u>255,127</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE FOR THE YEAR	<u>(49,068)</u>	<u>(30,340)</u>
FUND BALANCE - beginning of year	7,406	33,241
Investment account - line of credit interest	0	(248)
Proceeds from surrender of insurance policy	0	106,521
Transfer from (to) reserves	<u>55,000</u>	<u>(101,768)</u>
FUND BALANCE - end of year	<u>13,338</u>	<u>7,406</u>

## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2017

	2017 \$	2016 \$
<b>SOURCES OF CASH</b>		
Operating income	322,538	321,691
Investment income	1,495	2,294
Grants	20,065	19,077
Donations	12,581	45,361
Non-cash working capital component	<u>55,626</u>	<u>107,098</u>
	<u>412,305</u>	<u>495,521</u>
<b>USES OF CASH</b>		
Operating expenses	209,127	212,799
Facility expenses	111,778	112,594
Administration expenses	84,842	93,370
Non-cash working capital component	<u>3,268</u>	<u>102,434</u>
	<u>409,015</u>	<u>521,197</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	3,290	(25,676)
<b>CASH - BEGINNING OF YEAR</b>	<u>12,922</u>	<u>38,598</u>
<b>CASH - END OF YEAR</b>	<u><u>16,212</u></u>	<u><u>12,922</u></u>

## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

**1. SIGNIFICANT ACCOUNTING POLICIES**

The Moose Jaw and District Senior Citizens Association Inc. is a charitable corporation incorporated in 1989 under the Non-Profit Corporations Act of Saskatchewan. Its purpose is to provide facilities, recreation, social services and information to persons of age 55 and older and their spouses (if younger), residing in the City of Moose Jaw and surrounding district. The corporation is also a registered charity within the meaning of The Income Tax Act.

**CAPITAL ASSETS**

Capital assets are recorded at cost. When capital assets are sold, if the original cost is not known, the assets are removed at selling price. Amortization of capital assets is recorded on a straight line basis over the estimated useful life of the assets at the following rates:

Leasehold improvements	20 years
Furnishings, fixtures and equipment	10 years

**INVENTORY**

Inventory of kitchen and catering supplies is recorded at cost.

**INVESTMENTS**

Investments are valued at fair market value.

**2. CAPITAL ASSETS**

	Cost \$	Accumulated amortization \$	2017 \$	2016 \$
Furnishings, fixtures and equipment	161,521	158,134	3,387	5,340
Leasehold improvements	<u>287,509</u>	<u>241,254</u>	<u>46,255</u>	<u>60,629</u>
	<u>449,030</u>	<u>399,388</u>	<u>49,642</u>	<u>65,969</u>

**INVESTED IN CAPITAL ASSETS**

	2017 \$	2016 \$
Balance - beginning of year	65,969	82,295
Deduct: amortization of capital assets	<u>(16,327)</u>	<u>(16,326)</u>
Balance - end of year	<u>49,642</u>	<u>65,969</u>



## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

## 3. RESERVES

Purpose of Reserve	2017 \$	2016 \$
Future premises maintenance	9,000	9,000
Future recreation equipment replacement	4,000	4,000
Office equipment replacement and computer acquisition	2,000	2,000
Unspecified	68,386	116,454
	<u>83,386</u>	<u>131,454</u>

## 4. CASH

	2017 \$	2016 \$
Cash on hand	605	605
Bank - general	15,532	11,087
Bank - bingo	26	1,187
Bank - lottery	27	34
Bank - capital	22	22
RBC Dominion Securites	0	(13)
	<u>16,212</u>	<u>12,922</u>

## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## SCHEDULE OF CATERING AND CAFETERIA OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	2017 \$	2016 \$
Revenue from catering and cafeteria sales	<u>161,849</u>	<u>167,624</u>
Expenditure		
Food products	76,049	77,460
Wages and benefits	81,568	81,526
Non-food supplies	3,815	3,526
Equipment rental	<u>1,124</u>	<u>1,124</u>
	<u>162,556</u>	<u>163,636</u>
Net income (loss) for the year	<u>(707)</u>	<u>3,988</u>

## MOOSE JAW AND DISTRICT SENIOR CITIZENS ASSOCIATION INC.

## SCHEDULE OF EXPENDITURE

FOR THE YEAR ENDED DECEMBER 31, 2017

	2017 \$	2016 \$
<b>FACILITIES</b>		
Administration fees	2,242	2,208
Contracted caretaking	24,848	24,866
Utilities	50,101	52,141
Insurance	8,563	10,956
Lease	1	1
Maintenance and supplies	24,465	20,393
Wages and benefits	1,558	2,029
	<u>111,778</u>	<u>112,594</u>
<b>ADMINISTRATION</b>		
Advertising	964	1,011
Professional fees	3,135	3,135
Memberships, subscriptions and fees	3,829	3,231
Office expense	5,489	8,361
Bank charges	131	224
Telephone	2,975	2,842
Liability insurance	1,500	1,500
Wages and benefits	65,525	71,766
Workers' compensation	1,294	1,300
	<u>84,842</u>	<u>93,370</u>
<b>FUNDRAISING</b>	<u>40,463</u>	<u>41,944</u>
<b>PROGRAM ACTIVITIES</b>	<u>6,108</u>	<u>7,219</u>
	<u>243,191</u>	<u>255,127</u>



# **Moose Jaw and District Senior Citizens Association Inc**

**Financial Statements**

**December 31, 2018**

# Moose Jaw and District Senior Citizens Association Inc

## Statement of Financial Position

December 31, 2018

	Note	2018	2017
<b>Assets</b>			
<b>Current Assets</b>			
Cash on hand	2.c.(3).	605	605
Bank Accounts	2.c.(3).	6,408	15,607
GST Receivable		-	217
Conexus credit union membership		15	15
Equity - Conexus credit union		134	134
Inventory	2.d.	3,214	3,467
<b>Total Current Assets</b>		<b>10,376</b>	<b>20,045</b>
Investments	(2).	41,605	83,386
Capital Assets	(4).	39,668	49,642
<b>Total Assets</b>		<b>\$ 91,649</b>	<b>\$ 153,073</b>

The accompanying notes are an integral part of these financial statements.

# Moose Jaw and District Senior Citizens Association Inc

## Statement of Financial Position

December 31, 2018

### Liabilities and Shareholders' Equity

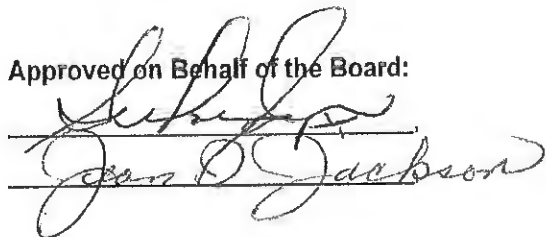
#### Current Liabilities

Wages payable		15	527
GST payable		487	-
Deferred membership revenue	2.f.	9,120	6,180
<b>Total Current Liabilities</b>		<b>9,622</b>	<b>6,707</b>

#### Fund Balances

Reserve Fund		41,604	83,386
Capital Fund		39,668	49,642
General Fund		755	13,338
<b>Total Equity</b>		<b>82,027</b>	<b>146,366</b>
<b>Total Liabilities and Equity</b>		<b>\$ 91,649</b>	<b>\$ 153,073</b>

Approved on Behalf of the Board:

  
Jean D. Jackson

# Moose Jaw and District Senior Citizens Association Inc

## Statement of General Fund Operations and Changes in Fund Balance

For the Year Ended December 31, 2018

	2018	2017
<b>REVENUE</b>		
Net kitchen revenue(schedule,p.g. 9)	\$ 8,542	\$ (706)
Fundraising	81,360	89,398
Program activities	26,559	25,107
Memberships	18,890	20,655
Rental of facilities	7,575	6,958
Donations	17,139	12,581
Interest income	1,482	1,495
Expense recovery/commissions	2,966	3,202
Recovery -sublet	17,360	15,369
Grants	29,065	20,065
Other	484	-
<b>Total Revenue</b>	<b>211,422</b>	<b>194,124</b>
<b>EXPENDITURES (schedule p.g.10)</b>		
Administration	92,529	85,049
Facilities	121,386	111,572
Fundraising	34,482	40,463
Program activities	5,306	6,108
<b>Total Expenditures</b>	<b>253,703</b>	<b>243,192</b>
Excess (Deficiency)of revenue over expenditure	(42,281)	(49,068)
Fund Balance - beginning	13,338	7,406
Interfund transfers	35,000	55,000
Asset changes	(5,302)	-
Excess(Deficiency) of revenue over expenditure	(42,281)	(49,068)
<b>Fund Balance - end of year</b>	<b>\$ 755</b>	<b>\$ 13,338</b>

The accompanying notes are an integral part of these financial statements.

# Moose Jaw and District Senior Citizens Association Inc

## Statement of Capital Fund Operations and Changes in Fund Balance

For the Year Ended December 31, 2018

	2018	2017
Fund Balance - beginning	\$ 49,642	\$ 65,969
Amortization of Capital Assets	(15,276)	(16,327)
Asset changes	5,302	-
Fund Balance - end of year	<u>\$ 39,668</u>	<u>\$ 49,642</u>

The accompanying notes are an integral part of these financial statements.



# Moose Jaw and District Senior Citizens Association Inc

## Statement of Reserve Fund Operations and Changes in Fund Balance

For the Year Ended December 31, 2018

	2018	2017
Fund Balance - beginning	\$ 83,386	\$ 131,454
Interfund transfer - general fund	(35,000)	(55,000)
Investment return	(6,782)	6,932
Fund Balance - end of year	<u>\$ 41,604</u>	<u>\$ 83,386</u>

The accompanying notes are an integral part of these financial statements.

# Moose Jaw and District Senior Citizens Association Inc

## Statement of Cash Flows

For the Year Ended December 31, 2018

	Note	2018	2017
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Revenue excess (deficiency) for the period		(42,281)	(49,075)
Amortization of capital assets		15,276	16,327
Increase (decrease) in GST		(1,083)	99
Increase (decrease) in inventories		253	(1,398)
Increase (decrease) in wages payable		514	527
Increase (decrease) in unearned memberships		2,875	(1,870)
<b>TOTAL CASH FLOWS FROM OPERATING ACTIVITIES</b>		<b>(24,446)</b>	<b>(35,390)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Increase (decrease) in investments		(6,782)	5,932
Payments to acquire capital assets		(5,302)	-
Interest earned on investments		326	-
<b>NET CASH USED BY INVESTING ACTIVITIES</b>		<b>(11,758)</b>	<b>5,932</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>			
Interfund transfers		27,005	32,748
<b>OTHER ACTIVITIES:</b>			
Net cash increase (decreases) in cash and cash equivalents		(9,199)	3,290
Cash and cash equivalents at beginning of period		16,361	13,071
<b>Cash and cash equivalents at end of period</b>		<b>\$ 7,162</b>	<b>\$ 16,361</b>

Cash and cash equivalents consist of the following:

Cash	7,013	16,212
Conexus membership and equity	149	149
	<b>\$ 7,162</b>	<b>\$ 16,361</b>

The accompanying notes are an integral part of these financial statements.

# Moose Jaw and District Senior Citizens Association Inc

For the Year Ended December 31, 2018

## Schedule of Kitchen Revenue and Expenditures

	2018	2017
<b>REVENUE - KITCHEN</b>		
Kitchen	123,001	138,152
Catering	27,263	23,697
<b>Total Revenue from Kitchen</b>	<b>150,264</b>	<b>161,849</b>
<b>EXPENDITURES - KITCHEN.</b>		
Food	65,826	76,049
Wages and benefits	72,851	81,568
Equipment rental	355	1,124
Non-food supplies	2,690	3,814
<b>Expenditures from Kitchen</b>	<b>141,722</b>	<b>162,555</b>
<b>Net Kitchen (loss) revenue</b>	<b>\$ 8,542</b>	<b>\$ (706)</b>

The accompanying notes are an integral part of these financial statements.

# Moose Jaw and District Senior Citizens Association Inc

For the Year Ended December 31, 2018

## Schedule of General Fund Expenditures

	2018	2017
<b>ADMINISTRATION</b>		
Advertising	\$ 2,045	\$ 964
Professional fees	3,219	3,135
Membership, subscriptions and fees	5,922	3,964
Office expense	7,681	5,561
Bank charges	-	131
Telephone	2,910	2,975
Liability insurance	2,055	1,500
Wages and benefits	67,715	65,525
Workers' compensation	981	1,294
<b>FACILITIES</b>		
Administration fees	2,242	2,242
Contracted caretaking	24,848	24,848
Utilities	55,476	49,244
Insurance	11,368	8,563
TV and Internet	771	637
Maintenance	23,369	23,437
Wages and Benefits	2,707	1,558
Security	605	1,043
<b>FUNDRAISING</b>		
Fundraising	34,482	40,463
<b>PROGRAM ACTIVITIES</b>		
Program activities	5,306	6,108
<b>Total expenditures</b>	<b>\$ 253,702</b>	<b>\$ 243,192</b>

The accompanying notes are an integral part of these financial statements.

# **Moose Jaw and District Senior Citizens Association Inc**

## **Notes to the Financial Statements**

**For the Year Ended December 31, 2018**

### **(1). Status and purpose of organization**

Moose Jaw and District Association Inc. is a not-for-profit charitable organization incorporated on February 16, 1989 in the Province of Saskatchewan. Its purpose is to provide facilities, recreations, social services and information to persons of age 50 and older and their spouses (if younger), residing in the City of Moose Jaw and surrounding district. The corporation is also a registered charity within the meaning of the Income Tax Act.

### **(2). Significant Accounting Policies**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook and include the following significant accounting policies.

# **Moose Jaw and District Senior Citizens Association Inc**

## **Notes to the Financial Statements**

**For the Year Ended December 31, 2018**

### **(2). Significant Accounting Policies**

#### **2.a. Fund accounting and revenue recognition**

The Association follows the deferral method of accounting for contributions. The Association maintains its accounts in accordance with the restrictions on the use of resources as designated by donors or the board of directors.

Contributions are recorded as revenue when received or receivable except when the donor has specified that they are intended for a specific use or for use in a future period, in which case they are deferred and recognized in the period the related expenses are incurred. Contributions are recognized when receivable if the amounts can be reasonably estimated and collection is reasonably assured. Donations are recognized when received, pledges receivable are not recorded.

Contributions restricted for the purchase of capital assets at the fair value of contributed capital assets are deferred and amortized to revenue on a basis consistent with the amortization of the capital assets acquired.

When the Association is the named beneficiary under various wills, life insurance policies and trust agreements; proceeds are recorded as revenue when the amounts are received.

For fund accounting purposes, the accounts have been classified into the following funds:

##### **(i) General Fund**

The General Fund comprises revenues and expenses relating to the kitchen, fundraising, program activities, memberships, rental of facilities, donations and grants.

##### **(ii) Capital Fund**

The Capital Fund recognizes resources that the Association has invested in capital assets. The amortization of capital assets and deferred capital contributions are recorded in this fund.

##### **(iii) Reserve Fund**

The Reserve Fund comprises income designated by donors and the board of directors. Investment income earned by the funds is recorded on an accrual basis. Investments are recorded at fair value at each financial statement date with unrealized gains and losses recorded in investment income.

#### **2.b. Contributed services**

The Association receives assistance from volunteers to assist in the Association carrying out its administration and program activities. Due to the difficulty in determining their fair value at the date of contribution, these contributed services are not recognized in these financial statements.

# Moose Jaw and District Senior Citizens Association Inc

## Notes to the Financial Statements

For the Year Ended December 31, 2018

### (2). Significant Accounting Policies

#### 2.c. Cash and cash equivalents

Cash and cash equivalents includes restricted and unrestricted cash on hand and short-term deposits which are highly liquid with original maturities of less than three months at the date of acquisition.

#### 2.d. Inventories

Inventory consists of kitchen and catering supplies is stated at the lower of cost and net realizable value. Cost is determined on a specific identification basis.

#### 2.e. Capital assets

Capital assets are recorded at cost less accumulated amortization. Amortization is calculated using the straight-line method over estimated useful lives ranging from 10 to 20 years.

Leasehold improvements	20 years
------------------------	----------

Furnishings, fixtures and equipment	10 years
-------------------------------------	----------

When capital assets are sold, if the original cost is unknown, the assets are removed at the selling price.

Amortization at December 31, 2018 was \$ 15,276 (2017 - \$ 16,327).

#### 2.f. Deferred membership revenue

Membership fee revenue represents annual membership fees paid by the Association's members. The Association recognizes membership fees for the period in which they are applied to any unearned portion is represents amounts paid in advance. As at the end of 2018, this was the equivalent of 152 memberships.

#### 2.g. Financial instruments

The Association's financial instruments consist of cash, investments and accounts payable and accrued liabilities.

Financial instruments are recorded at fair value on initial recognition. Instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has elected to carry all investments at fair value.

Financial assets recorded at amortized cost are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment.

# Moose Jaw and District Senior Citizens Association Inc

## Notes to the Financial Statements

For the Year Ended December 31, 2018

### (2). Significant Accounting Policies

#### 2.h. Allocation of expenses

Expenses are recorded and reported by programs and services. Other administrative costs are not allocated. Certain employees perform administrative, fundraising, program functions: as a result wages and benefits are allocated to the different areas for reporting purposes. The management wages and benefits are allocated to Administration, maintenance wages and benefits to Facilities and kitchen personnel to Net Kitchen revenue.

#### 2.i. Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Significant areas requiring the use of management estimates relate to the determination of fair value of non-cash donations and the determination of useful lives of property and equipment for calculating amortization. Actual results could differ from those estimates.

### (3). Cash and cash equivalents

	2018	2017
Cash on hand	605	605
Bank -general	5,959	15,532
Bank - bingo	117	26
Bank - lottery	3	27
Bank - capital	329	22
Conexus share capital	15	15
Conexus redeemable equity	134	134
<b>Total</b>	<b>\$ 7,162</b>	<b>\$ 16,361</b>



# Moose Jaw and District Senior Citizens Association Inc

## Notes to the Financial Statements

For the Year Ended December 31, 2018

### (4). Capital assets

Cost less accumulated amortization- net book value by period

Capital assets consist of the following:

			2018	2017
	Cost	Accumulated Depreciation	Net Book Value	Net Book Value
Furnishings, fixtures and equipment	166,823	(159,036)	7,787	3,387
Leasehold improvements	287,509	(255,628)	31,881	46,255
<b>Total</b>	<b>\$ 454,332</b>	<b>\$ (414,664)</b>	<b>\$ 39,668</b>	<b>\$ 49,642</b>

### (5). Comparative figures

The current year financial statements contain comparative financial statements minor differences are contained in there have been minor adjustments in Administration and Facilities expenditures to reflect more accurate classification of expenditures.

### (6). Going concern

These financial statements have been prepared on a going concern basis which contemplates the realization of assets and the payment of liabilities in the ordinary course of business. Should the Association be unable to continue as a going concern, it may be unable to realize the carrying value of its assets and to meet its liabilities as they become due.

The Association's ability to continue as a going concern is dependent upon its ability to obtain grants and funding to satisfy its operating costs.

# Moose Jaw and District Senior Citizens Association Inc

## Notes to the Financial Statements

For the Year Ended December 31, 2018

### (7). Membership Structure

The organization has 4 classes of membership:

Regular - persons 50 years of age or over, or a member's spouse who has not attained the age of 50 years of age, shall be eligible for regular membership.

Life - persons who have donated \$1,000 or more to the association

Honorary - honorary membership may be granted by a vote of the general membership to persons who have performed distinguished service to the association

Associate - associate membership maybe granted by the Board of Directors to persons of special circumstances such as but not excluded to widows, widowers and other.

	2018	2017	2016	2015	2014	2013
Regular members	362	370	365	398	451	530
Lifetime members	24					

Dear Mayor and Council (to address the Mayor and Council at the May 27, 2019 council meeting)

We at the Cosmo Senior Citizens' Centre are sympathetic to and can relate to the extreme financial difficulties of Timothy Eaton's, and our own financial difficulties facing us and our fight to keep our senior centres open.

We are also delighted that we have contributed back to the economy of our fair city by increasing its revenue as we continue to rent out our facility for weddings, anniversaries, special events, birthday celebrations, which bring in people from all over Canada and just recently from the British Isles.

As with the Timothy Eaton Centre we are using due diligence to maintain our facilities, unfortunately, very large unexpected expenses, rising costs for utilities, groceries, and the like, are depleting our reserves more quickly than anticipated.

We realize that the city has a huge responsibility in subsidizing other complexes such as Mosaic Place, Yara, Mae Wilson Theatre, the Library etc., and all we ask is to be given the same consideration financially, and help give us the opportunity to stay viable and relevant for our seniors, and to do our part in continuing to help the city's economy.

Respectfully,

William Smith, President  
Cosmo Senior Citizens' Centre

## COSMO SENIOR CITIZENS CENTRE INCORPORATED

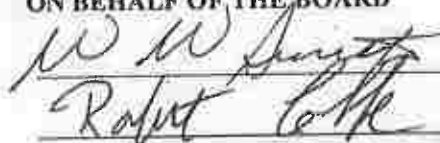
## Statement of Financial Position

December 31, 2016

(Unaudited)

	2016	2015
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 14,965	\$ 10,801
Term deposits (Note 4)	68,350	67,079
	<u>\$ 83,315</u>	<u>\$ 77,880</u>
<b>NET ASSETS</b>	<u>\$ 83,315</u>	<u>\$ 77,880</u>

ON BEHALF OF THE BOARD



Director

Director

See notes to financial statements

# COSMO SENIOR CITIZENS CENTRE INCORPORATED

## Statement of Changes in Net Assets

Year Ended December 31, 2016

(Unaudited)

	2016	2015
NET ASSETS - BEGINNING OF YEAR	\$ 77,881	\$ 101,389
Excess of revenues over expenses	5,434	(23,509)
NET ASSETS - END OF YEAR	\$ 83,315	\$ 77,880

# COSMO SENIOR CITIZENS CENTRE INCORPORATED

## Statement of Revenues and Expenditures

For the Year Ended December 31, 2016

(Unaudited)

	2016	2015
<b>REVENUES</b>		
Activities	\$ 24,315	\$ 30,310
Cosmo dances/bar	19,431	23,060
Kitchen	34,384	29,934
Donations	1,370	5,795
Membership	5,060	5,880
Rentals	34,488	30,719
Grants	16,148	22,700
Interest income	1,445	2,070
Expense recoveries	4,530	-
	<u>141,171</u>	<u>150,468</u>
<b>EXPENSES</b>		
Professional fees	1,450	1,450
Salaries and wages	51,553	54,625
Telephone	1,618	1,561
Utilities	14,028	15,885
Office	6,276	4,925
Miscellaneous	898	2
Advertising and promotion	-	44
Cosmo dances	11,015	12,735
Insurance	6,729	6,380
Kitchen	17,232	22,541
Rent - City of Moose Jaw	1	1
Rental refunds	6,750	5,798
Building repairs	16,497	45,351
Supplies	1,401	2,679
Interest and bank charges	289	-
	<u>135,737</u>	<u>173,977</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ 5,434</u>	<u>\$ (23,509)</u>

# **COSMO SENIOR CITIZENS CENTRE INCORPORATED**

## **Individual Revenue and Expense Account Summaries**

**Year Ended December 31, 2016**

*(Unaudited)*

	2016	2015
<b>Activities Revenue</b>		
Bridge	\$ 2,270	\$ 2,767
Canasta	3,453	3,361
Cribbage	704	424
Jam Session	4,333	4,922
Miscellaneous	1,715	1,691
Billiards	915	1,073
Shuffleboard	3,307	3,947
Whist	1,897	765
Fundraising	2,647	8,084
Lottery	3,074	3,276
	<u>\$ 24,315</u>	<u>\$ 30,310</u>
<b>Utilities</b>		
Power and energy	\$ 12,894	\$ 13,870
Water	1,134	2,015
	<u>\$ 14,028</u>	<u>\$ 15,885</u>

# **COSMO SENIOR CITIZENS CENTRE INCORPORATED**

## **Statement of Cash Flow**

**Year Ended December 31, 2016**

*(Unaudited)*

	2016	2015
<b>OPERATING ACTIVITY</b>		
Excess (deficiency) of revenues over expenses	\$ 5,434	\$ (23,509)
<b>INCREASE (DECREASE) IN CASH FLOW</b>	5,434	(23,509)
Cash - beginning of year	77,881	101,390
<b>CASH - END OF YEAR</b>	<u>\$ 83,315</u>	<u>\$ 77,881</u>
<b>CASH CONSISTS OF:</b>		
Cash	\$ 14,965	\$ 10,801
Term deposits	68,350	67,080
	<u>\$ 83,315</u>	<u>\$ 77,881</u>



# COSMO SENIOR CITIZENS CENTRE INCORPORATED

## Statement of Financial Position

December 31, 2018

(Unaudited)

	2018	2017
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 7,580	\$ 13,062
Term deposits (Note 4)	64,823	69,136
	<u>\$ 72,403</u>	<u>\$ 82,198</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 1	\$ 1
Short term debt (Note 5)	24,542	43,173
	24,543	43,174
<b>NET ASSETS</b>	47,860	39,024
	<u>\$ 72,403</u>	<u>\$ 82,198</u>

# COSMO SENIOR CITIZENS CENTRE INCORPORATED

## Statement of Changes in Net Assets

Year Ended December 31, 2018

(Unaudited)

	2018	2017
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 39,024	\$ 83,315
<b>EXCESS OF REVENUES OVER EXPENSES</b>	8,836	(44,291)
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 47,860</u>	<u>\$ 39,024</u>

ON BEHALF OF THE BOARD

 Director  
 Director

See notes to financial statements

# COSMO SENIOR CITIZENS CENTRE INCORPORATED

## Statement of Revenues and Expenditures

Year Ended December 31, 2018

(Unaudited)

	2018	2017
<b>REVENUES</b>		
Activities	\$ 18,877	\$ 19,448
Cosmo dances/bar	19,628	18,106
Donations	7,300	6,960
Grants	32,018	31,602
Rentals	33,161	36,869
Kitchen	31,995	37,594
Membership	4,881	5,570
Interest income	939	937
	<u>148,799</u>	<u>157,086</u>
<b>EXPENSES</b>		
Professional fees	1,515	1,485
Salaries and wages	52,148	50,705
Telephone	1,440	1,637
Utilities	14,269	13,365
Office	2,910	3,269
Miscellaneous	379	335
Advertising and promotion	574	94
Cosmo dances	10,703	11,229
Insurance	1,907	7,654
Kitchen	15,484	17,147
Rent - City of Moose Jaw	1	1
Rental refunds	4,662	4,675
Building repairs	30,197	87,479
Supplies	2,774	1,470
Interest and bank charges	1,000	832
	<u>139,963</u>	<u>201,377</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ 8,836</u>	<u>\$ (44,291)</u>

# COSMO SENIOR CITIZENS CENTRE INCORPORATED

## Statement of Cash Flow

Year Ended December 31, 2018

(Unaudited)

	2018	2017
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenues over expenses	\$ 8,836	\$ (44,291)
Change in non-cash working capital:		
Accounts payable	(1)	1
Cash flow from (used by) operating activities	8,835	(44,290)
<b>FINANCING ACTIVITY</b>		
Short term debt	(18,630)	43,173
<b>DECREASE IN CASH FLOW</b>	(9,795)	(1,117)
Cash - beginning of year	82,198	83,315
<b>CASH - END OF YEAR</b>	\$ 72,403	\$ 82,198
<b>CASH CONSISTS OF:</b>		
Cash	\$ 7,580	\$ 13,062
Term deposits	64,823	69,136
	\$ 72,403	\$ 82,198

### 4. TERM DEPOSITS

Term deposits for the organization are as follows:

	2018	2017
3 Year Term Bonus Builder term deposit maturing March 11, 2018. The interest rate is 1.30% and is paid annually.	\$ -	\$ 5,118
3 Year Non - Redeemable term deposit maturing July 19, 2021. The interest rate is 3.30% and is paid annually.	12,119	11,982
3 Year Term Bonus Builder term deposit maturing October 18, 2019. The interest rate is 1.70% and is paid annually.	28,374	28,065
5 Year Term Bonus Builder term deposit maturing March 11, 2020. The interest rate is 1.35% and is paid annually.	24,330	23,971
	\$ 64,823	\$ 69,136

### 5. SHORT TERM DEBT

The organization has a \$50,000 revolving line of credit of which \$24,542 was used as at December 31, 2018. Bank advances on the credit line are payable on demand and bears interest at 5.20%.

### 6. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.