



City of Moose Jaw

COMMUNICATION # CC-2019-0255

TITLE: 2019 Parks and Recreation Capital Budget Carry Forward

TO: City Council

FROM: Department of Parks and Recreation

DATE: November 26, 2019

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT the Parks and Recreation 2019 Capital Budget carry forward funding amount be increased to \$1,158,784.00 and amended as follows:

PR-4	City Complex Upgrades	\$235,000
PR-11	Library/Art Museum	\$6,500
PR-14	Crescent Park Upgrades	\$1,100
PR-23	General Upgrades – Parks	\$68,510
PR-47	Building Improvements	\$59,265
PR-52	Pathway Upgrades	\$15,590
PR-55	Reforestation City	\$0
PR-56	Energy Mgt Program	\$132,510
PR-59	Special Needs Upgrades	\$45,301
PR-63	Kinsmen Sportsplex Arena	\$425,000
PR-64	City Hall	\$146,645
PR-65	Community Projects	\$11,513
PR-68	Parks Dedication Reserve	\$11,850
TOTAL		\$1,158,784

TOPIC AND PURPOSE

The purpose of this report is to present City Council with the updated 2019 Parks and Recreation Capital Budget carry forward amounts for approval.

BACKGROUND

The Parks and Recreation Department received the Call for Estimates - 2020 Operating and Capital Budgets from the City Manager and Director of Finance on June 25, 2019.

Preparation, review and revision of budgets took place from June 26 to September 12, 2019, with final submission on September 13, 2019.

Included in the 2020 Capital Budget submission were 2019 Capital carry forward amount requests, which were based on the status of 2019 Capital projects at the time of submission.

DISCUSSION

At the time of the 2019 Capital Budget submission, several Parks & Recreation capital projects were ongoing. Many projections have changed since September, therefore the Parks and Recreation Department is submitting the updated 2019 carry forward amounts for approval.

PARKS & RECREATION CAPITAL PROJECTS		Original	Amended	Difference
PR-4	City Complex Upgrades	\$235,000	\$235,000	\$0
PR-11	Library/Art Museum	\$17,000	\$6,500	(\$10,500)
PR-14	Crescent Park Upgrades	\$0	\$1,100	\$1,100
PR-23	General Upgrades – Parks	\$78,000	\$68,510	(\$9,490)
PR-47	Building Improvements	\$65,835	\$59,265	(\$6,570)
PR-52	Pathway Upgrades	\$15,590	\$15,590	\$0
PR-55	Reforestation City	\$880	\$0	(\$880)
PR-56	Energy Mgt Program	\$0	\$132,510	\$132,510
PR-59	Special Needs Upgrades	\$45,301	\$45,301	\$0
PR-63	Kinsmen Sportsplex Arena	\$425,000	\$425,000	\$0
PR-64	City Hall	\$146,645	\$146,645	\$0
PR-65	Community Projects	\$11,513	\$11,513	\$0
PR-68	Parks Dedication Reserve	\$12,700	\$11,850	(\$850)
TOTAL		\$1,053,464	\$1,158,784	\$105,320

The increase in the carry forward amount is directly linked to the City Hall LED Lighting project being delayed. In September, it was projected to be completed by December 31, 2019 but delays following the tender process have resulted in the timelines being adjusted. The updated completion date is January 31, 2020.

PARKS & RECREATION CAPITAL PROJECTS	SUMMARY OF PROJECTS CARRIED OVER
PR-4 City Complex Upgrades (\$235,000)	City complex mechanical upgrades (\$235,000) <i>*Delay in receiving Tender Drawings from engineering firm. Tender is expected to be out in early December and the project awarded in January.</i>
PR-11 Library/Art Museum (\$6,500)	Humidifier installation (\$6,500)

PR-14 Crescent Park Upgrades (\$1,100)	Storm drain clean-out (\$1,100)
PR-23 General Upgrades – Parks (\$68,510)	Regal Park building upgrade (\$5,485) Self-watering hanging baskets (\$3,000) Sprinkler head replacements (\$11,630) Dugout replacement (\$1,895) Park sign replacements (\$1,500) Ross Wells retaining wall (\$45,000)
PR-47 Building Improvements (\$59,265)	R22 Consulting (\$50,000) Sportsplex Heat Exchanger (\$9,265)
PR-52 Pathway Upgrades (\$15,590)	Pathway Development (\$15,000) Crescent Park Pathway Repairs (\$590)
PR-55 Reforestation City (\$0)	
PR-56 Energy Mgt Program (\$132,510)	City Hall LED Lighting (\$132,510)
PR-59 Special Needs Upgrades (\$45,301)	Smith Park Building (\$45,301)
PR-63 Kinsmen Sportsplex Arena (\$425,000)	Gas Tax – Facility Upgrades (\$425,000) <i>*The City is awaiting final confirmation from the province to proceed. Estimated completion is August 31, 2020.</i>
PR-64 City Hall (\$146,645)	Elevator Replacement (\$146,645) <i>*Equipment is on order and will arrive in December. Project is 1 month behind schedule due to initial delays from contractor's legal team on construction and installation agreement. Estimated completion is January 31, 2020.</i>
PR-65 Community Projects (\$11,513)	Capital Grant Program Carry Forward (\$11,513)
PR-68 Parks Dedication Reserve (\$11,850)	Boulevard Tree Program (\$11,850)

PRESENTATION

VERBAL: The Director of Parks and Recreation will provide a brief verbal summary and will be available to answer any questions.

ATTACHMENTS

None

REPORT APPROVAL

Written by: Derek Blais, Director of Parks and Recreation
Reviewed by: Tracy Wittke, Assistant City Clerk
Approved by: Jim Puffalt, City Manager
Approved by: Fraser Tolmie, Mayor

CITY MANAGER COMMENTS

Council will recall that the allocated funding of \$ 425,000 for the Kinsmen Sportsplex Arena was only provided in Summer, 2019 and was not enough lead time to get completed in 2019.

When the above, the Elevator Replacement, City Complex upgrades and lighting upgrade, all projects committed is taken into account, that would leave only \$ 219,629 carried forward.

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____

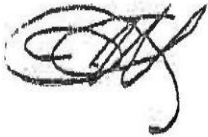
Report Approval Details

Document Title:	2019 Parks and Recreation Capital Budget Carry Forward - CC-2019-0255.docx
Attachments:	
Final Approval Date:	Nov 27, 2019

This report and all of its attachments were approved and signed as outlined below:



Tracy Wittke



Jim Puffalt



Fraser Tolmie