



**PUBLIC MINUTES
PARKS & RECREATION ADVISORY COMMITTEE**

**Tuesday, November 19, 2019, 5:15 p.m.
Scoop Lewry Room, 2nd Floor, City Hall**

PRESENT: Councillor Chris Warren, City Council
Mr. Dave Richards, Citizen-at-Large
Mr. Rece Allen, Citizen-at-Large
Ms. Nicole Walchuk, Citizen-at-Large
Mr. Kim Robinson, Citizen-at-Large

ABSENT: Mr. Brian Sykora, Citizen-at-Large
Ms. Marianne Mann, Citizen-at-Large
Mr. John Parsons, Citizen-at-Large

ALSO PRESENT: Derek Blais, Director of Parks & Recreation
Scott Osmachenko, Recreation Services Manager
Cory Oakes, Operations Manager
Kendra Watterson, Recording Secretary

PART 1 - NO APPROVAL OF CITY COUNCIL REQUIRED
Re: Call to Order

Kim Robinson, Chairperson, called the meeting to order at 5:26 p.m.

PART 2 - NO APPROVAL OF CITY COUNCIL REQUIRED
Re: Adoption of Agenda

Moved by Rece Allen
THAT the agenda be adopted as presented.

Carried.

PART 3 – NO APPROVAL OF CITY COUNCIL REQUIRED
Re: Adoption of the Minutes – October 8, 2019

Moved by Dave Richards
THAT the October 8, 2019 minutes of the Parks & Recreation Advisory Committee be received as presented.

Carried.

PART 4 – NO APPROVAL OF CITY COUNCIL REQUIRED
Re: 3rd Quarter Report July 1 to September 30, 2019

Considered was the Parks and Recreation 3rd Quarter Report July 1 to September 30, 2019.

Moved by Dave Richards

THAT the Parks and Recreation 3rd Quarter Report July 1 to September 30, 2019, be received and filed.

Carried.

PART 5 – NO APPROVAL OF CITY COUNCIL REQUIRED

Re: Recreation Programs and Membership Refund Policy – Report dated November 13, 2019

Considered was the Recreation Programs and Membership Refund Policy – Report dated November 13, 2019.

Scott Osmachenko, Recreation Services Manager, briefed the Committee on proposed Refund Policy. Suggestions for changes to the policy from the Committee included adding a definition for “punch pass” and adding more detail to the cancellation of programs.

Moved by Rece Allen

THAT the Programs and Membership Refund Policy be received and filed.

Carried.

PART 6 – NO APPROVAL OF CITY COUNCIL REQUIRED

Re: 50 Vital Community Conversations – Report dated November 12, 2019

Considered was the 50 Vital Community Conversations – Report dated November 12, 2019.

Scott Osmachenko, Recreation Services Manager, briefed the Committee on the South Saskatchewan Community Foundation report which was the result of 50 community conversations held throughout southern Saskatchewan. Moose Jaw received a grant to hold 5 community conversations which identified emerging issues in our community. The City of Moose Jaw's summary was for Moose Jaw to be a safe community with a place to play pickleball, go for walks, swim in the outdoor pool and experience nature.

Moved by Dave Richards

THAT the 50 Vital Community Conversations Report from the South Saskatchewan Community Foundation be received and filed.

Carried.

PART 7 – APPROVAL OF CITY COUNCIL REQUIRED

Re: Yara Centre Booking and Usage Policy – Report dated November 12, 2019

Considered was the Yara Centre Booking and Usage Policy – Report dated November 12, 2019.

Scott Osmachenko, Recreation Services Manager, briefed the Committee on - the proposed Booking and Usage Policy for Yara Centre. Committee members suggested changes including changing the wording regarding insurance, adding a definition for "user groups" and adding a listing of identified use for each turf quarter.

Moved by Dave Richards

THAT the Parks and Recreation Advisory Committee recommend to City Council that the Yara Centre Booking and Usage Policy attached hereto and forming part of these minutes be approved as amended.

Carried.

PART 8 – NO APPROVAL OF CITY COUNCIL REQUIRED

Re: Proposed Cemetery Bylaw and Monument Regulations – Report dated November 14, 2019

Considered was Proposed Cemetery Bylaw and Monument Regulations – Report dated November 14, 2019.

Cory Oakes, Operations Manager, briefed the Committee on the proposed Cemetery Bylaw and monument regulations. Committee members suggested adding a definition of "monument companies" to the Monument Regulations document to clarify who is permitted to apply for monument permits.

The finalized Bylaw and Regulations will be forwarded to the Executive Committee in December.

Moved by Nicole Walchuk

THAT the Proposed Cemetery Bylaw and Monument Regulations attached to the report be received and filed.

Carried.

PART 9 – NO APPROVAL OF CITY COUNCIL REQUIRED

Re: Proposed Boulevard Development and Maintenance Bylaw – Report dated November 14, 2019

Considered was Proposed Boulevard Development and Maintenance Bylaw – Report dated November 14, 2019.

Derek Blais, Director of Parks & Recreation, briefed the Committee on the proposed Boulevard Development and Maintenance Bylaw. Committee members suggested clarifying the definition of "boulevard" in the document.

The finalized bylaw will be forwarded to the Executive Committee in December.

Moved by Dave Richards

THAT the Proposed Boulevard Development and Maintenance Bylaw attached to the report be received and filed.

Carried.

PART 10 - NO APPROVAL OF CITY COUNCIL REQUIRED

Re: Updates

Scott Osmachenko, Recreation Services Manager, provided the Committee verbal updates on the following:

- Outdoor rink program is scheduled for 2019-2020 winter with 6 priority rinks which will have supervisor operating a heated shack during specific hours each week. A total of 14 surfaces are planned.
- Crokicurl will be offered at the Kinsmen Sportsplex rather than at Elgin Park.
- Holiday schedule for skating, Yara Centre turf and the Sportsplex pool will be released for the holiday season.
- The Department held a meeting with all Community Associations to review what the associations are doing, their purpose, and what they want to accomplish. A new Community Initiatives Program discussion will focus on 2021 direct support funding model.

PART 11 – NO APPROVAL OF CITY COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting will be tentatively scheduled for **Tuesday, February 11th at 5:15 pm.**

Moved by Rece Allen
THAT the meeting now adjourns.

Carried.

The meeting adjourned at 6:39pm.



Chairperson

CITY MANAGER'S COMMENTS:

"Jim Puffalt"

City Manager

MAYOR'S COMMENTS:

"Fraser Tolmie"

Mayor