



# City of Moose Jaw

**COMMUNICATION# CC-2019-0258**

**TITLE:** Advisory Committee Bylaws  
**TO:** City Council  
**FROM:** City Clerk/Solicitor's Department  
**DATE:** 27 November 2019  
**PUBLIC:** PUBLIC DOCUMENT

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## **RECOMMENDATION**

THAT City Council give 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading to the following Bylaws:

Bylaw No. 5603, A Bylaw to Repeal a Bylaw, 2019

Bylaw No. 5604, Heritage Advisory Committee Bylaw Amendment, 2019(1)

Bylaw No. 5605, Special Needs Advisory Committee Bylaw Amendment, 2019(2)

Bylaw No. 5606, Parks, Recreation and Facilities Advisory Committee Bylaw Amendment, 2019(1)

Bylaw No. 5607, Murals Project Management Committee Bylaw Amendment, 2019(1)

Bylaw No. 5608, Public Works, Infrastructure and Environment Advisory Committee

## **TOPIC AND PURPOSE**

The purpose of proposed Bylaw No. 5603, A Bylaw to Repeal a Bylaw, 2019 is to repeal Bylaw No. 5359, Transportation Services Advisory Committee Bylaw, Bylaw No. 5372, Environment Advisory Committee Bylaw, Bylaw No. 5373, Economic Development Commission Bylaw, and Bylaw No. 5376, The Housing Advisory Committee Bylaw.

The purpose of the following Bylaws is to amend the member eligibility and appointments, the appointment date of the Chair, and the meeting and procedures of each Committee, respectively.

- Bylaw No. 5604, Heritage Advisory Committee Bylaw Amendment, 2019(1)
- Bylaw No. 5605, Special Needs Advisory Committee Bylaw Amendment, 2019(2)
- Bylaw No. 5607, Murals Project Management Committee Bylaw Amendment, 2019(1)

The purpose of the following Bylaw is to change the name of the Parks and Recreation Advisory Committee to the Parks, Recreation and Facilities Advisory Committee. There are also amendments to the duties/functions, member eligibility and appointments, the appointment of the Chair and the meeting and procedures of the Committee.

- Bylaw No. 5606, Parks, Recreation and Facilities Advisory Committee Bylaw Amendment, 2019(1)

The purpose of the following Bylaw is to continue the Transportation Services Advisory Committee and the Environment Advisory Committee under the name of the Public Works, Infrastructure and Environment Advisory Committee.

- Bylaw No. 5608, Public Works, Infrastructure and Environment Advisory Committee

## **BACKGROUND**

At its public meeting on October 28, 2019, Executive Committee considered report EC-2019-0205 with recommendations as a result of a review of the City's current Advisory Boards, Committees and Commissions.

The following resolutions, in part, were ratified at the regular meeting of City Council held November 12, 2019.

*"THAT the Murals Project Management Committee continue as a management committee for the City; and*

*THAT the Parks, Recreation and Facilities Advisory Committee be established by the renaming of the Parks and Recreation Advisory Committee with an updated Terms of Reference, substantially in the form as attached; and*

*THAT the Public Works, Infrastructure and Environment Advisory Committee be established through the amalgamation of the Transportation Services Advisory Committee and the Environment Advisory Committee with an updated Terms of Reference, substantially in the form as attached; and*

*THAT the Economic Development Commission and Housing Advisory Committee be disbanded; and*

*THAT the term of appointments for the Advisory Committees be January 1 of the calendar year."*

With respect to the above resolutions, City Administration has prepared the attached proposed Bylaws to update the Bylaws for consistency, the renaming of a Committee and the establishment of a Committee.

## **DISCUSSION**

The Bylaws are recommended for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

If City Council is inclined to support the Bylaws and clause by clause debate is not required, the following motion would be in order, while in Committee of the Whole (Bylaws):

*"THAT clause by clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety."*

## **BYLAW OR POLICY IMPLICATIONS**

Once the Bylaws have received 3<sup>rd</sup> reading and come into force, the Bylaws will be consolidated, as required, and posted on the City's website as public information.

## **PRESENTATION**

Administration, representing the City Clerk/Solicitor's Department, will be in attendance at the meeting to answer questions of City Council.

## **ATTACHMENTS**

1. Bylaw No. 5603, A Bylaw to Repeal a Bylaw, 2019
2. Bylaw No. 5604, Heritage Advisory Committee Bylaw Amendment, 2019(1)
3. Bylaw No. 5605, Special Needs Advisory Committee Bylaw Amendment, 2019(2)
4. Bylaw No. 5606, Parks, Recreation and Facilities Advisory Committee Bylaw Amendment, 2019(1)
5. Bylaw No. 5607, Murals Project Management Committee Bylaw Amendment, 2019(1)
6. Bylaw No. 5608, Public Works, Infrastructure and Environment Advisory Committee

## **REPORT APPROVAL**

Written by: Tracy Wittke, Assistant City Clerk  
Reviewed by: Myron Gulka-Tiechko, City Clerk/Solicitor  
Approved by: Jim Puffalt, City Manager  
Approved by: Fraser Tolmie, Mayor

*To be completed by the Clerk's Department only.*

Presented to Regular Council or Executive Committee on \_\_\_\_\_.

No. \_\_\_\_\_ Resolution No. \_\_\_\_\_

## Report Approval Details

Document Title:	Advisory Committee Bylaws - CC-2019-0258.docx
Attachments:	
Final Approval Date:	Nov 29, 2019

This report and all of its attachments were approved and signed as outlined below:



Myron Gulka-Tiechko



Jim Puffalt



Fraser Tolmie