



City of Moose Jaw

COMMUNICATION # CC-2022-0112

TITLE: First Quarter 2022 Financial Report

TO: City Council

FROM: Department of Financial Services

DATE: May 10, 2022

PUBLIC: PUBLIC DOCUMENT

RECOMMENDATION

THAT Communication #CC-2022-0112 regarding the City of Moose Jaw First Quarter Financial Report be received and filed.

EXECUTIVE SUMMARY

The purpose of this communication is to provide City Council with information respecting the First Quarter of 2022 including a Summarized Revenues and Expenditures Report, Summarized Report on Capital Expenditures, Statistical Information and the Mosaic Place Financial Statement.

BACKGROUND

The City's summarized financial information is presented to City Council on a quarterly basis.

DISCUSSION

Revenue & Expenditure Summary:

The following analysis of the First Quarter Report is provided to clarify specific items in the financial reports.

Revenues (Page 1):

Municipal Taxation – The Tax Levy does not occur until June of each year, so there is very little revenue in this account for the first quarter.

Other Levies – Rural fire call revenue is behind 2021 levels due to the timing around the billing of the various municipalities for their annual fire service fees.

Licenses and Permits Revenues – The revenue in this area is down about \$340,000 as compared to 2021 due to less building permit revenue being collected.

Fines & Penalties – Court fine revenue is up a little over \$100,000 as compared to 2021. This includes automated speed enforcement revenues.

Service Charge Revenues – The revenues in this area are down over 2021 due to the refund of assessment appeal fees. This refund occurs when an assessment appeal is successful at the local board of revision level. As well, planning and zoning fees are down in 2022 as compared to 2021.

Recreation Services Revenues – The revenues in this area are up approximately \$305,000 over the same period in 2021. This increase in revenue is a result of all facilities resuming normal operations as compared to the same period in 2021.

Other Contributions – This area is seeing a revenue increase of approximately \$515,000 due to the additional contribution of \$500,000 from the Equipment Reserve to the Operating Budget. This additional contribution was approved as part of Operating Budget deliberations.

Total Revenues – As of March 31, the City has reported \$2,994,579 in revenue or approximately 5% of annual budgeted revenues which is almost equal to 2021 figures.

Expenditures (Page 2):

General Government – Expenditures are down approximately \$248,000 as compared to 2021 actuals. The decreases are in reduced salaries in the City Solicitor area due to vacancies and the timing of software support costs in the Information Technology area as compared to 2021.

Public Works – Expenditures are up approximately \$265,000 as compared to 2021 actuals. These increased expenditures are primarily in the Workshop area and relate to fleet operational and maintenance costs.

Recreation & Community Services – Costs are up in this area as compared to 2021 primarily as a result of all facilities being operational in 2022 as compared to 2021 and a timing difference with the 2022 Mosaic Place subsidy as compared to 2021.

Provisions for Reserves and Allowances -This area is down as compared to 2021 due to the 2021 amount for this account containing retroactive pay for several Collective Agreement settlements.

Total Expenditures – Overall, expenditures are almost equal to 2021 levels at \$11,790,024 or 22% of the budget expended to the end of the first quarter.

Summary of Functional Areas (Page 3 & 4):

Planning & Development – Expenditures are approximately \$119,000 ahead of last year at this same point in time. This is the result of increased salary costs, the timing of expenditures related to special projects, and the Moose Jaw Municipal Airport Authority Operating Grant now being part of this area.

Other Protection – Expenditures are up approximately \$99,000 compared to the same point in 2021. This primarily relates to increased flood control costs and bylaw enforcement costs.

Social Services – Expenditures are up about \$40,000 over 2021 levels as a result of an increased Para-Transit Subsidy.

Transit, Waterworks, Sanitary Sewer and Solid Waste (Pages 5 to 8):

Transit – The regular Transit Service Revenues are up about \$44,000 as compared to 2021 while Regular Transit vehicle maintenance costs have increased approximately \$37,000. The increase in vehicle maintenance costs is partly related to fuel costs which are up approximately 25% compared to 2021 as well as additional vehicle repair costs.

The Para-Transit Service is seeing a \$40,000 increase in its subsidy as compared to 2021 which is a result of increased vehicle maintenance costs and increased transportation costs.

Waterworks – General Service Revenue is on par with 2021 levels and represents 23% of the annual budgeted revenues. Production costs are up \$440,000 which is a result of timing differences in the Buffalo Pound water payments between 2021 and 2022.

Sanitary Sewer – General Service Revenue is up about 3% compared to 2021 and represents 23% of the budgeted revenues. Costs are consistent with the previous year resulting in an overall reserve charge consistent with 2021 levels.

The Summarized Revenue and Expenditure Statement also includes the City's unaudited 2021 results. The City does not fund amortization costs which are included in the final result which greatly skews the overall expenditures. There are still some outstanding items to be addressed for 2021 so the exact surplus or deficit is not available at this time. Once the 2021 audit is complete, City Council will be provided with the full 2021 financial results.

Capital Project Status Report:

This report provides an overview of the status of the City's capital projects.

Statistical Information:

This section contains information on the City's statement of property tax arrears, property taxes receivable, borrowing and tenders/RFPs awarded by the Financial Services Department.

Mosaic Place:

Included is the March 31st, 2022 Income Statement for Mosaic Place as well as the Food and Beverage Statement for the same period.

Mosaic Place is showing a deficit of \$83,752 to the end of the quarter and Food and Beverage sales were positive and showed a net profit of \$58,414 for the quarter.

Representatives from Spectra will be available to answer any questions you might have in respect to these financial documents.

PRESENTATION

Mr. Jim Puffalt, City Manager, will introduce the report. Ms. Brenda Hendrickson, A/Director of Financial Services, will be in attendance to answer questions of City Council.

ATTACHMENTS

1. Revenue and Expenditure Report.
2. Capital Project Status Report.
3. Statistical Information.
4. Mosaic Place – Spectra Statement.
5. Mosaic Place – Food and Beverage Statement.

REPORT APPROVAL

Written by: Brian Acker, B. Comm., CPA, CMA, Director of Financial Services
Reviewed by: Tracy Wittke, City Clerk
Approved by: Jim Puffalt, MBA, CMMA, RMA, City Manager
Approved by: Clive Tolley, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

Resolution No. _____

Report Approval Details

Document Title:	First Quarter 2022 Financial Report - CC-2022-0112.docx
Attachments:	<ul style="list-style-type: none">- Attach 1 Revenue and Expenditure Summary.pdf- Attach 2 Capital Project Status Report.pdf- Attach 3 Statistical Information.pdf- Attach 4 Mosaic Place - Spectra Statement.pdf- Attach 5 Mosaic Place - Food and Beverage Statement.pdf
Final Approval Date:	May 18, 2022

This report and all of its attachments were approved and signed as outlined below:



Tracy Wittke



Jim Puffalt



Clive Tolley