



**PUBLIC MINUTES
SPECIAL NEEDS ADVISORY COMMITTEE**

**Thursday, December 12, 2019, 7:00 p.m.
Scoop Lewry Room, 2nd Floor, City Hall**

PRESENT: Michael Bachiu, Chairperson, Citizen-at-Large
Councillor Scott McMann, Council Representative
James Allonby, Citizen-at-Large
Steve Seida, Citizen-at-Large
Daryl New, Citizen-at-Large
Angela Sereda, Citizen-at-Large

ABSENT: Erin Hidlebaugh, Citizen-at-Large
Dorreen Gane-Mowrey, Citizen-at-Large

ALSO PRESENT: Reg Forbes, Sask Polytechnic
Steven Loptson, Transportation Services Manager
Pearl Anderson, Recording Secretary

PART 1 - NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

Michael Bachiu, Chairperson, called to order at 7:00 p.m.

PART 2 - NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Agenda

Moved by Angela Sereda

THAT the agenda be adopted with the following amendments:

- Part 5.6 be moved up on the agenda and considered as Part 5.1 (as Mr. Forbes is present to provide an update on the ramp project) and the remainder of the agenda items be renumbered accordingly
- Addition of Accessibility Guide to be included with Part 5.1 Ramp Project Update
- Addition of Part 4.2 – Request for Bagged Parking Spot

Carried.

PART 3 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of the Minutes – November 14, 2019

Moved by James Allonby

THAT the minutes of the Special Needs Advisory Committee dated November 14, 2019 be received as presented.

Carried.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED
Re: Business Arising from the Minutes

5.1 Ramp Project Update/Accessibility Guide

Mr. Reg Forbes addressed members of the Committee presenting an update regarding the Sask. Polytechnic ramp project. Mr. Forbes advised that the list of potential ramp locations was received too late in the year to be completed in 2019 and that the project will be completed by June 30, 2020.

Further consideration was given to a review and update to the City's Accessibility Guide. Mr. Forbes was asked if there was a possibility that Sask. Polytechnic students could complete an accessibility study project and provide an update regarding accessibility to businesses in the downtown area.

Moved by James Allonby

THAT the Special Needs Advisory Committee approve the allocation of 2020 budget funds in the amount of \$600 as an honorarium to Sask. Polytechnic students for completion of the ramp project (12 ramps); and further

THAT the completion date of the Sask. Polytechnic ramp project be June 30, 2020.
Carried.

Moved by Daryl New

THAT the Special Needs Advisory Committee approve the allocation of 2020 budget funds in the amount of \$400 as an honorarium to Sask. Polytechnic students for completion of an update to the City's Accessibility Guide.

Carried.

Mr. Forbes left the meeting at 7:30 p.m.

PART 4 – APPROVAL AND NO APPROVAL OF COUNCIL REQUIRED
Re: New Business

4.1 NO APPROVAL OF COUNCIL REQUIRED

Re: Inclusion Saskatchewan – Self Advocacy Workshop

Ms. Fitzpatrick was unable to attend the meeting. She will be invited to the next meeting.

Moved by James Allonby

THAT the matter with regards to Inclusion Saskatchewan – Self Advocacy Workshop be tabled to the next meeting.

Carried.

4.2 APPROVAL OF COUNCIL REQUIRED

Re: Request for Bagged Parking Spot

Consideration was given to the Committee requesting one (1) parking meter directly in front of City Hall be bagged on the evenings of Special Needs Advisory Committee meetings. The Committee supports a reserved parking spot which would provide members of the Special Needs Advisory Committee or citizens with special needs, easier access to attend meetings at City Hall.

Moved by Daryl New

THAT the Special Needs Advisory Committee recommend to City Council that a parking meter directly in front of City Hall be bagged on the evenings of Special Needs Advisory Committee meetings are held; and further

THAT the Committee Chair contact the Engineering Department prior to the meeting date to request bagging of the meter.

Carried.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: Business Arising from the Minutes

5.2 Special Needs Individuals & Regular Transit Service

Consideration was given to the email dated October 24, 2019 from Mike Bachiu regarding an individual in a wheelchair waiting for the regular transit bus where the bus did not stop but kept driving by. The individual's mother spoke with Mr. Bachiu asking if that was the normal procedure if the bus is full and there was no room for the wheelchair on the bus.

Steven Loptson, Transportation Services Manager, addressed the Committee advising that if there is no space, the bus driver should stop to let the individual know that the bus is full. Mr. Loptson also stated that in this situation, the bus driver should advise the individual that the Transit Department would be notified to see if alternate arrangements can be made.

Moved by Steve Seida

THAT the email dated October 24, 2019 from Mike Bachiu regarding the regular transit bus not stopping for an individual in a wheelchair if the bus is full, be received and filed.

Carried.

5.3 New Project Initiatives

Moved by Daryl New

THAT the matter with respect to New Project Initiatives be tabled to the next meeting.

Carried.

5.4 Budget – Request to Carry Forward Funding

Mr. Jim Puffalt, City Manager, approved the Special Needs Advisory Committee request to carry forward budget funding in the amount of \$1500 from 2019 to 2020 for the ramp project and accessibility study project.

Moved by James Allonby

THAT the letter dated December 3, 2019 from Mr. Jim Puffalt, City Manager, approving the Special Needs Advisory Committee's request to carry forward budget funds in the amount of \$1500 to 2020 for the ramp project and accessibility study, be received and filed.

Carried.

5.5 Interim Paratransit Scheduling Report

Mr. Steven Loptson, Transportation Services Manager, presented information regarding the Interim Paratransit Scheduling Report dated November 5, 2019.

Moved by Angela Sereda

THAT the report dated November 5, 2019 from the City Manager regarding the Interim Paratransit Scheduling Report be received and filed.

Carried.

5.6 Committee Structure

The Committee structure will remain as is with a representative from the Special Needs Advisory Committee being appointed to the Public Works, Infrastructure and Environment Advisory Committee (to be appointed by the Committee). Committee members' terms will start January 1st with alternating 2 year terms.

Moved by James Allonby

THAT the report regarding the Special Needs Advisory Committee structure be received and filed.

Carried.

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting of the Special Needs Advisory Committee is scheduled for **January 9, 2020 at 7:00 p.m.**

Moved by James Allonby
THAT the meeting now adjourn.

Carried.

The meeting adjourned at 8:25 p.m.

Mike Bachiu

Michael Bachiu, Chairperson

CITY MANAGER'S COMMENTS:

Jim Puffalt

City Manager

MAYOR'S COMMENTS:

Fraser Tolmie

Mayor

<https://citymj.sharepoint.com/sites/Depts/clerks/Shared Documents/5. Boards & Committees/BOARDS & COMMITTEES - 2000/-12 Special Needs Advisory Committee/2019/Minutes/12.12.19 SNAC Minutes.docx>